

DRAFT MINUTES

Attendance

Cllr Colin Deakins, Cllr Jan Clarke, Cllr Jenny Carpenter, Cllr Hannah Dando

County Councillor Meirion Howells

Clerk: Not present, Chair took Minutes

One member of public

1018. Apologies

Cllr Ann Bowyer, County Councillor Tony Kear, Clerk Jacob Richards-Powell

1019. Declarations of interest

Cllr Deakins declared a business interest pertaining to the ARW commemorative bench in Llanbadoc discussed by County Councillor Meirion Howells.

1020. County Councillor Report & Updates

Cllr Kear reported:

To follow up the issue with school buses under a scrutiny committee
Welsh Water works are underway. Complaint about the short notice given for the temporary traffic lights being installed at Usk Bridge considered 'tough' but acceptable by MCC
RLDP consultation ongoing
The SIDS in Llanbadoc have been installed and are working. Complaints were received that the SIDS were on the incorrect side of the road, this has been refuted by MCC who cited the technical specifications of the job.
SID Monkswood has been tested and is said to be working correctly and is due to be re-installed.
A new accessible friendly swing and a dual parent swing has been installed in Usk Island Park.
Additional seating has not been installed, and County Cllr will pursue this.
No additional meetings to discuss Usk Bridge – County Cllr has chased and will pursue.

Cllr Howells Reported:

No update on Cae Melin Road in Little Mill, County Councillor has pursued this, developer has not responded.
Additional bins installed in Usk Island Play Park for the summer period.
Play equipment painting commenced at Usk Island Play Park.

'Small environment projects' submitted to MCC.

Overhanging trees / chevrons and white lines on Glascoed Lane reported 18th August

Cedars Llanbadoc, overhanging Tree reported to MCC.

Temporary Bus Sign Frame at Hanley Cwrt had been removed 9th September

Noted good work on renovation of Monkswood Bus Shelter

Chainbridge / Thornbury Rd – Work delayed due to the flooding of Monmouth / Llanthony Road slip and old Chepstow Bridge. **A drop-in session is taking place at the Chainbridge Pub on Wed 30 Sept 2-7pm**

County Councillor investigating why Glascoed Village was not considered for the 20mph during National Welsh rollout in Sept 2023.

MCC have agreed to purchase a Bob Cat following extensive demonstrations given by various companies to improve pothole repairs.

Ongoing consultations and MCC Reports:

Two consultations are ongoing. One will affect parents of Usk School as MCC are developing Active Travel Route around the school 28th September [Let's Talk Routes around Usk school | Let's Talk Monmouthshire](#) the second consultation is Nature Isn't Neat Consultation on October 31st [Let's Talk Nature Isn't Neat | Let's Talk Monmouthshire](#)
[Cabinet Report Sept 2026 - Local Flood Risk Management Strategy.pdf](#)

1021. Approval of Minutes from Previous Meeting

Proposed by Cllr Deakins and Cllr Clarke

1022. Matters arising in previous Minutes

Layout of Annual Report 2024-2025 on website to be amended

Hedge cutting at Little Mill recreational field – Consider approaching local companies instead of Contractors

Joint Blaenau Gwent and Torfaen replacement local development plan – Clerk has registered an interest and to receive updates

Update of Asset Register – ongoing & circulated.

1023. To approve Payments (tabled)

It was **resolved** to defer the outstanding invoice until meeting with contractor can be carried out

Clerk to advise: Payments to external audit, schedule of payments requested, Paypal Refund.

1024. To note National Pay scale uplift

It was **resolved** that the 3.3% be agreed. Proposed by Cllr Carpenter seconded by Cllr Dando.

1025. To note outcome of staff appraisal

Item not **resolved**. Cllr Bowyer was not present so deferred until next meeting.

1026. To note change of working from home & fuel allowance

It was **resolved** that the Clerks working from home allowance to be increased to £20 per month as per contract and to be backdated to April 2026. (Presented on payment schedule)

Increase in HMRC fuel allowance to 0.55 per mile noted.

Noted that Clerk is not eligible for telephone allowance. Proposed by Cllr Deakins and seconded by Cllr Dando.

1027. Agree date and time for Finance Review

It was **resolved** to set a date for the quarterly finance review on Friday 9th October at 6pm

1028. Consider Planning applications

DM/2026/00787 – Cllrs previously attended a pre-application consultation and have no objections

DM/2026/01004 – No objections

DM/2026/00914 – Previous application details no longer available on MC planning portal prevented an informed decision to be made. Resolved to ask County Councillor Tony Kear to call in the application committee to investigate further. No further comments made.

It was **resolved** that any comments and actions be carried out as agreed.

1029. To note comments from Environment Meeting

Noted.

1030. To approve further action on Glascoed Common Encroachment

It was **resolved** that subject to amendment a previously drafted letter would be sent to the encroacher.

1031. To agree placement of new play equipment at Llanbadoc Island play park

It was **resolved** to place the new Gym equipment on the site of the previously removed climbing frame with the accessibility components facing towards the gate. Seesaw and hopper to be placed in the top-most corner nearest the common field but Councillors happy for MCC to use their discretion for best siting.

1032. Correspondence

Police Report – Not received. County Cllr Howells has arranged for a PCSO to attend October meeting.

Road Closures report received.

1033. To consider co-option of new councillor

Candidate not in attendance, item deferred to October so that Declaration can be signed if co-option approved. **Unresolved**.

1034. To consider renewal of SLCC membership for Clerk

It was **resolved** to renew SLCC membership. Proposed by Cllr Carpenter seconded by Cllr Dando

1035. To approve purchase of Remembrance Wreath

It was **resolved** to purchase a wreath through Usk Town Council. Clerk to contact Clerk

1036. Clerk's Report

Noted. Complaints received report was sent on Monday and inaccessible on a phone / mobile device.

1037. Councillor Reports (information sharing only)

Little Mill Village Hall reported circulated. Noted to be sent by email in future. Cllr Deakins attends LMVHA meetings.

1038. Matters for next agenda

No items raised.

1039. Time and date of next meeting

Little Mill Village Hall, buffet Room – 6pm – Tuesday 27th October 2026.

Meeting closed at 1955

LLANBADOC COMMUNITY COUNCIL						
PAYMENT SHEET SEPTEMBER 2026						
Payments to authorise	£	METHOD	VAT	CATEGORY	POWER	
Morgan Davies Tree Services	£850.00	BACS	170.00	Tree Works	LGA 1972 s.111	
SUBTOTAL	£850.00		£170			
MONTHLY TOTAL (inc. VAT)	£1,020.00					
Proposer Signature						
Seconder Signature						
SCHEDULED PAYMENTS	£					
Host97 SEPTEMBER	£30.00	DD	£5.00	WEBSITE	LGA 1972 s.142	
Merlin Environmental August Invoice	£119.34	BACS	£19.89	DOG BINS	LGA 1983 s.5	
Payroll September 2026	£845.70	BACS	0	PAYROLL	LGA 1972 s.112(2)	
TOTAL	£2,750.00					
Payments made since last meeting	AMOUNT		VAT			
HMRC	£78.90	Payroll	£0.00	HMRC	LGA 1972 s.112(2)	23/07/2026
Salary	£622.20	Payroll	£0.00	PAYROLL	LGA 1972 s.112(2)	24/07/2026
HMRC	£30.78	Payroll	£0.00	HMRC	LGA 1972 s.112(2)	27/07/2026
GoCardless	£30.00	Website	£5.00	WEBSITE	LGA 1972 s.142	01/08/2026
Merlin Environmental	£119.34	INV-2408 AUG	£19.89	DOG BINS	LGA 1983 s.5	03/08/2026
NATIONAL GRID	£259.26	Phone Box	£43.21	MPAN Registration	LGA 1972 s.111	03/08/2026
C&J Bartlett	£637.44	Monkswood Maintenance	£106.24	Bus shelter materials	LG(MP)A 1953 s.4 / PCA 1957 s1	07/08/2026
DL Corrans	£4,302.00	tree works 24-25	£717.00	Outstanding tree works	LGA 1972 s.111	12/08/2026
WAO	£516.52	External Audit	£0.00	2024-2025 audit	LGA 1972 s.111	17/08/2026
GoCardless	£18.75	Domain sub	£3.75	Website	LGA 1972 s.142	18/08/2026
Salary	£726.40	Payroll	£0.00	PAYROLL	LGA 1972 s.112(2)	25/08/2026
paypal	£17.99	Returned payment	£0.00	Returned payment	LGA 1972 s.142	26/08/2026
GoCardless	£30.00	Website	£5.00	WEBSITE	LGA 1972 s.142	01/09/2026
pathcare	£446.45	Materials & donation	£0.00	Monkswood / pathcare	LGA 1972s 137**	01/09/2026
Merlin Environmental	£119.34	inv-2433-sept	£19.89	DOG BINS	LGA 1983 s.5	07/09/2026
planning training	£40.00	planning aid wales	£0.00	Training	LGA 1972 s.111	08/09/2026
boyd sports and play	£4,896.00	Gym Park Equip	816.00	Play park refub	PHAAA 1907 s.76(1)	15/09/2026
fenland leisure	£1,193.08	Swing apparatus	198.85	Play park refub	PHAAA 1907 s.76(1)	15/09/2026
kompan ltd	£3,349.56	See-saw	664.26	Play park refub	PHAAA 1907 s.76(1)	15/09/2026
ico	£47.00	ICO	£0.00	ICO	LGA 1972 s.111	16/09/2026
Total	£17,481.01					
Funds received						
precept 2	£9,251.00					
Total	£9,251.00					
Current balance HSBC (17/09/2026)	£21,099.18					
Salary payable 25th September 2026						
Gross	£643.20					
Net	£643.20					
WFHA (APR-JULY)	£120.00		£20pm			
FUEL ALLOWANCE (APR-JULY)	£82.50		150 @ .55p			
TOTAL	£845.70					