

DRAFT MINUTES

1. Attendance

Cllr Jenny Carpenter, Cllr Jan Clarke, Cllr Ann Bowyer, Cllr Jo Storey, Cllr Hannah Dando, Cllr Colin Deakins

County Councillor Kear (Teams)

Clerk: Jacob Richards-Powell

2. Apologies

County Councillor Meirion Howells – Annual Leave

County Councillor Tony Kear – double booked

3. Declarations of Interest

Cllr Deakins declared an interest in item 13 and did not participate in the discussion.

4. Comments from member of public

A member of public attended the meeting with a view of applying via co-option to Llanbadoc Community Council

5. County Councillor Reports

Members not at meeting. Reports not received prior to meeting.

6. Clerk's Report & Councillor Report

Clerk Report and action points circulated to County Councillors. Cllr Deakins noted that Little Mill Councillors should liaise with County Councillor Kear to discuss representations for the Local Development Plan.

7. Approval of ordinary and Annual Minutes from May 2026

- a. Ordinary meeting: Proposed by Cllr Deakins and seconded by Cllr Clarke
- b. Annual meeting: Proposed by Cllr Deakins and seconded by Cllr Clarke

8. Matters arising from previous Minutes

- a. No matters

9. Balsam Treatment – Lower Common, Glascoed

- a. Action: Clerk to contact Matthew Lawrence, contractor to cut before plant seeds

10. Path cutting in lower common

- a. Action: Clerk to contact Matthew Lawrence, contractor to cut

11. Llanbadoc Island Access Road

- a. Price for resurfacing is acceptable. Further discussion on which sections to kerb and the cost implication of same. **Action: Arrange a site meeting with Usk Valley contractor. Proposed by Cllr Bowyer and seconded by Cllr Dando**

12. Play equipment for Llanbadoc Play Park

- a. To purchase to go to MCC with the full list – Proposals from John Wassal. Confirm that it will be maintained by MCC and included within safety report. **Proposed by Cllr Storey and seconded by Cllr Bowyer.**

13. Hedgerow at Little Mill

- a. Cut hedge back after September as far back as ‘we’ can after that the joint owners will need to manage the hedge (as it is shared) Council to cut as low as possible. **Action: Clerk to write to Native Wales for hedge-cutting quotations.**

14. Co-Option of Prospective Councillor

- a. Deferred until July meeting

15. Working Group meeting (finance)

- a. To be held at MCC on Tuesday 7th July at 6pm

16. Internal Auditor’s report

- a. Noted and agreed

17. Governance Statement

- a. Councillors reviewed each section of the statement and answered accordingly. Document signed by Chair and Clerk for submission to the Welsh Audit Office.

18. To approve Annual Report 2025-2026

- a. Proposed by Cllr Deakins seconded by Cllr Dando. **Action: To publish report on website**

19. To receive Financial Report

- a. Received and circulated – see below.

20. To approve payments (tabled)

- a. Payment of £100 added to schedule to Little Mill Village Hall for annual room charges.
 - i. Proposed by Cllr Bowyer, seconded by Cllr Clarke

21. To review training plan

- a. Reviewed and agreed

22. To review asset register

- a. To be reviewed at next. Clerk to query ‘bow-top fencing’ at Little Mill with Clerk of Goytre Fawr CC

23. To receive ward councillor reports / updates

- a. St. Michael's Church Glascoed – initial stages of using the venue as a mixed community space. Council may have powers to support in the future once a constituted group has been formed. No action currently.
- b. Church hedge encroaching pavement Llanbadoc Island – Report via 'My Mon' app.
- c. Little Mill Village Hall meeting 14th July
- d. Laurel hedge at base of Ty Draw needs to be cut back – Report to 'My Mon' app.
- e. Acknowledged concerns raised over Morris' planning application – situation will be monitored in conjunction with County Councillors
- f. Correspondence received concerning Coleg Gwent land in Usk, no information to provide at current time.

24. Correspondence

- a. **Noted**

25. Matters for next agenda

Meeting closed at 1956

LLANBADOC COMMUNITY COUNCIL					
PAYMENT SHEET JUNE 2026					
<u>Payments to authorise</u>	£	METHOD	VAT	CATEGORY	POWER
OVW Training 2024	£80.00	BACS	£0.00	CLLR TRAINING	LGA 1972 s.111
Noticeboard purchase	£504.58	BACS	£100.91	NOTICEBOARD	LGA 1972 s.111
Little Mill Village Hall Annual fee	£100.00	BACS	£0	Hire fees	LGA 1972 s134(4)
Proposer Signature					
Seconder Signature					
<u>SCHEDULED PAYMENTS</u>	£				
Host97	£30.00	DD	£5.00	WEBSITE	LGA 1972 s.142
Merlin Environmental July Invoice	£119.34	BACS	£19.89	DOG BINS	LGA 1983 s.5
TOTAL	£714.58				
<u>Payments made since last meeting</u>	AMOUNT		VAT		
Payroll	£632.60	Staff costs	£0.00	PAYROLL	LGA 1972 s.112(2) 22/05/2026
GoCardless	£30.00	Website hosting	£5.00	WEBSITE	LGA 1972 s.142 01/06/2026
Land Registry	£7.00	Title Deeds & Plan	£0.00	ADMIN	LGA 1972 s.111 01/06/2026
Merlin Environmental	£119.34	INV2333 - MAY	£19.89	DOG BINS	LGA 1983 s.5 03/06/2026
LMVH - Room Booking	£31.25	Meeting Room	£0.00	ROOM FEES	LGA 1972 s134(4) 03/06/2026
Merlin Environmental	£119.34	INV2358 - JUNE	£5.00	DOG BINS	LGA 1983 s.5 03/06/2026
Internal Auditor Report	£200.00	Internal Audit Report	£0.00	INTERNAL AUDIT	LGA 1972 s.111 09/06/2026
Land Registry	£14.00	Title Deeds & Plan	£0.00	ADMIN	LGA 1972 s.111 16/06/2026
Total	£1,153.53				
<u>Funds received</u>					
Donation	£900.00				04/06/2026
VAT reclaim 2025-2026	£1,491.82				22/05/2026
Total	£2,391.82				
Current balance HSBC (18/06/2026)	£30,946.86				
Salary payable 25th June 2026					
Gross	£622.20				
Net	£622.20				