

**1. Attendance**

Cllr Janet Clarke, Cllr Jenny Carpenter, Cllr Colin Deakins, Cllr Hannah Dando, Cllr Ann Bowyer

Clerk: Jacob Richards-Powell

Two members of public in attendance

**2. Apologies**

Cllr Jo Storey – accepted

**3. Declarations of Interest**

No declarations received

**4. County Councillor's Reports**

**a. Update on Llanbadoc SIDs**

i. Two sites have been identified in Llanbadoc by Highways / MCC (information shared with Cllrs) MCC may be able to match fund with LCC ring-fenced funds to have them installed. **Action: Highways awaiting response from LCC on a 50/50 basis for BOTH SIDS.**

ii. SID at Monkwood has been returned to manufacturer to be repaired / recalibrated and returned. It was accepted that the device has never been working correctly.

**b. Flooding**

i. MCC looking to re-direct the brook behind Island House as part of a flood alleviation programme. This is currently in the early stage of development but remains on track.

ii. Discussion with Ross Price re; Ty Draw, Little Mill. Ownership issue ongoing. Riparian ownership / responsibility half with homeowners, half with owners of the lane. MCC has written to owner of field above Cae Melyn and asked to be contacted and have watercourse cleared from Cae Melyn, along field. A dive team will be scheduled to access the pipework under the road to ensure that it is working correctly. **Action: Clerk to send Land registry ownership to Cllr kear.**

**c. Note receipt of Usk Bridge report**

i. Received and noted. Contact has been made with NRW to ascertain ownership of the land by the pedestrian access steps.

**d. HGV on Glascoed lane**

i. Ongoing issue of certain sat-nav software sending HGVs through Glascoed Lane leading to access issues and vehicles being stuck. HGVs are also driving into Little Mill but cannot get under the railway bridge. Signs were proposed for Glascoed Lane not suitable for HGVs this would be acceptable for the A472 entrance but not effective where Jerusalem Lane meets Glascoed Lane as there is no alternative route for lorries. **Action: MCC contact Torfaen CC and B.A.E to discuss further**

e. The A472 between Rumble Street and the zebra crossing in Little Mill is scheduled to be re-surfaced subject to assessment and priority

f. **Cllr Howells**

- i. Reported potholes to MCC on School Lane
- ii. Usk Island Park;
  1. New accessible swing seat ready for installation
  2. Park to be painted in phases over next couple months
  3. Cllr Carpenter shared that Mayor of Usk has a bench available for Usk Island Park and advised Cllr Howells to speak to Mayor about it.
- iii. Reminder that [Eco-flex](#) grant scheme is available to residents
- iv. Elections 7<sup>th</sup> May: Voters in Little Mill and Monkswood can vote at Little Mill village Hall, voters in Llanbadoc can vote at County Hall. Between 7am – 10pm.

Cllr Howells left the meeting at 1911

Cllr Bowyer asked about the status of the Chainbridge as there is no update, advised to carry on usual route.

**5. Comments from Members of the public**

- a. Access road to Beech Cottage, Common Y Fal
  - i. Members of public reported that the road is currently in poor state of repair. Clerk advised that the responsibility of repairs falls to the property owners and not the landowner (in this case LCC) as the road forms part of a permitted easement on common land. The property owners are within their rights to carry out repairs that do not involve construction of any hard standing or adjustment to the size of the road. Members of public reported that they have carried out repairs, but the blocked gulleys are a cause of the potholes forming. Chair advised that MCC is responsible for the gulleys and actioned that MCC would be notified. **Action: Notify MCC of this issue. TK/MH agreed to support action .** Also put in writing to members of public.

County Councillors advised that flood team could be involved as a property has been flooded because of the condition of the gulleys.

**6. Clerk's Report & Action points**

- a. Clerk's actions circulated prior to meeting
  - i. Clerk to write to MCC to pursue enforcement of Glascoed Common
  - ii. Review trees in September
  - iii. Awaiting response Monkswood bus shelter
  - iv. **Replacement No horses sign for Twyn Y Cryn.** Chair to provide numbers.

7. **Approve Minutes of previous meetings**
  - a. March ordinary meeting. Amendment to ensure cost of Defib is included
    - i. **Resolved:** Proposed by Cllr Clarke and seconded by Cllr Bowyer
8. **Submission of Civility Pledge to OVW**
  - a. **Deferred**
9. **Purchase of park equipment – Llanbadoc island**
  - a. **Deferred.** Agreed swing seats and chains, query re climbing frame and spinner. Agreed to wait until all equipment was agreed before proceeding.
10. **Purchase of noticeboards for Llanbadoc Island and Monkswood**
  - a. **Deferred.** Llanbadoc church no longer require a shared notice board, Clerk advised he has written to Heritage for further clarification of materials allowed. Monkswood can be metal board, size to be clarified.
11. **Renewal of One Voice Wales membership £269**
  - a. **Resolved Proposed by Cllr Bowyer seconded by Cllr Dando**
12. **OVW Local Area Representatives**
  - a. **Resolved:** Confirmed Cllr Deakins & Cllr Clarke **Action: Update Chair details**
13. **Financial report (circulated prior to meeting)**
  - a. Received by Cllrs
14. **Approve following payments**
  - a. Merlin Environmental £119.34
  - b. M.J Howells Decorating Services £1762.40.
  - c. Monmouthshire County Council £272.80
  - d. Morgan Davies Tree works £600

**Resolved:** Payment 14B to include an invoice for painting the Llanbadoc Island play park at a cost of £924 including VAT provided by MJ Howells Decorating Services who provided the work to the telephone box.

Proposed by: Cllr Carpenter & seconded by Cllr Dando

15. **Advisory Group Reports:** To note circulated reports
  - a. **Resolved:** Environment Report Noted
  - b. **Resolved:** Finance notes to be circulated ;
16. **Councillor ward reports**
  - a. **Deferred** – time restraints
17. **Planning**
  - a. **DM/2026/00439** – Proposed change of use of detached garage to holiday let and associated works, Millbrook Cottage, Berthon Road, Little Mill
    - i. No objections
  - b. **DM/2026/00363** – Proposed change of use from domestic garden studio to Pilates studio with associated works, Fila Bach, 4 New Cottages, Llanbadoc

- i. No objections but agreed to suggest to planning a restriction on opening hours / operating times to protect the 'residential' aspect of the area the application has been proposed.

**18. Items for next agenda (at Chair s discretion)**

- a. Speeding traffic Little Mill

**19. Date of Next Meeting**

**Meeting ended at 2000**