ORDINARY MEETING
Tuesday 6th January 2026 – The Buffet Room – Little Mill Village Hall
6pm

MINUTES

1. **Attendance**

Chairing; Cllr Jenny Carpenter, Cllr Colin Deakin, Cllr Hannah Dando, Cllr Jo Storey, Cllr Janet Clarke, Cllr Julian Bowen-Sargent, Cllr Ann Bowyer

County Councillor Meirion Howells and County Councillor Tony Kear

2. **Apologies**

None received

3. **Declarations of Interest**

None received

4. **Chair's Remarks**

The Chair thanked everyone for attending the meeting and wished them all a happy new year

5. **County Councillor's Reports**

a. **Cllr Meirion reported:**

i People with issues connecting to rural broadband Building Digital UK / Access to Broadband Cymru (Welsh Government) to help access improved technology

ii Usk / Woodside improvement plans due to go to consultation (Bridge St. and Twyn Sq.)

iii Mon / Brecon canal secured funding to remain open for the next five years

iv 'Slow horses' road signs not yet installed on Glascoed Lane

v Prescoed prison to review cascade system due to a recent absconder

vi A 'help to buy' starter property is available in Usk, applicants can register an interest via Monmouthshire Home Search

b. **Cllr Tony Kear reported:**

i Emergency road closure on A4042 junction into Little Mill from Friday 9th January 09:30 for three days.

ii Appropriate legal action is being pursued on an ongoing enforcement notice in Little Mill.

iii A472 from Little Mill is due to be re-surfaced in the new financial year, awaiting confirmation on which section is included

iv The SID in Monkswood is not working. The manufacturer is due to visit it to determine the issue.

v Usk bridge: a site meeting at the bridge on 14th January to discuss on-going issues with the bridge being damaged by vehicles five times since a repair was carried out in August 2025.

vi Morris' planning application has been approved. Objectors should be advised to refer to the planning officer's report to see the grounds for its approval.

vii The closure of the Chainbridge may take place in the spring if the plan to close it goes ahead.

viii A proposed solar farm in Ponthir has led to proposals for construction vehicles to access the site which may lead to an increase in HGVs and heavy vehicles eastbound on the A472 from Little Mill.

6. **Comments from Members of the public**

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a. No members present

7. **Clerk's Report & Action points**

- Amend 2026-2027 budget in accordance with Council's proposals following budget meeting
- Pass on information for trees to be cut at Glascoed and Pergoed Common to Carl and request information for trees and grants
- Respond to email from Jonathan Lazenby regarding land ownership in Little Mill
- Complete OVW survey regarding electorate size and to report any work council is carrying out to assist with cost of living
- Ask Jon Wassal for 2026 date at Glascoed/Llanbadoc park
- Spoken to WPD about clearing branches / trees at Llanbadoc Island from the powerlines
- Contact Tony Kear regarding no contact from Heritage Planning concerning telephone box
- Contact OVW for requested councillor training
- Requested appraisal form from OVW (not received)
- Ordered Defib battery

8. **Approve Minutes of previous meetings**

a. November ordinary meeting: Proposed by Colin Deakins and seconded by Ann Bowyer

9. **Tree survey quotations**

a. Cllr Carpenter proposed to use contractor DL Corran for the 2025 tree reports, for this work to be carried out and in the meantime, quotes are to be sought for the outstanding tree work from 2024. Clerk to request that further quotes received must show a breakdown of cost against the work of each tree. Seconded by Cllr Bowyer.

The cost of the work to be carried out by DL Corran will be £4302 including VAT

10. **Tree cutting at Twyn Y Cryn & Glascoed**

a. Quotations will be sought from MCC, Native Wales, DL Corran, Greenworks and Morgan Davies

11. **S6 Duty Report 2026**

a. The S6 Duty Report was completed in June 2025 by The Clerk and submitted in time for the deadline (Dec 2025) the next S6 Report will be due in 2028.

12. **Consider street sweeping contractor for Little Mill & Glascoed Lane**

a. MCC have quoted £141 + VAT for 1x road sweeper run and 1x operative with a leaf-blower through Cae Melin and Clos Melin Coed. Awaiting quotation for street sweeping in Glascoed.

13. **Agree submission to Community Infrastructure Team**

a. A list has been compiled to be submitted to the Community Infrastructure Team which should see work carried out in the community. Submitted for consideration was: The damaged footbridge in Llanbadoc, the Woodside bus shelter, noted highway signs that are either damaged, obsolete or facing the wrong way throughout the community. Repairs to the lane leading out of Llanbadoc Island, crumbling pavement adjacent to Little Mill Village Hall. Horse Signs along Glascoed Lane

b. It was agreed not to report the bridge in Glascoed to MCC It will be repaired by the Pathcare Team. A Budget of £250 was agreed.

14. **Consider grant application for trees in conjunction with Glascoed Hwb**

a. The Twyn Y Cryn woodland management report has been forwarded

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15. **Financial report (circulated prior to meeting)**
    a. See appendix of Minutes
16. **Budget for 2026-2027 financial year**

The budget was approved with the following additions:

a. Include an entry for the cost of two speed indication signs to be installed in Llanbadoc
b. Include an entry for the cost of two pieces of play park equipment for Llanbadoc and Glascoed
c. Include an entry for the cost of repairing the Llanbadoc Island access road
d. Include an entry for the cost of improving the drainage of Little Mill Play Park field
e. To increase the grant provision for Little Mill Village Hall to £5,000

17. **Precept for 2026-2027 financial year**
    a. A vote was cast to decide whether to keep the precept the same or consider reducing it. Four councillors voted for keeping it the same and three voted to consider a reduction. The precept will remain at £27,753 for the financial year 2026-2027 (unchanged)
18. **To agree quotation received for commemorative bench repairs**
    a. Approved quotation of £710+ VAT from Metacraft Engineering to sandblast, galvanise and powder coat the Alfred Russel Wallace commemorative bench in Llanbadoc.
19. **To consider donation to Citizens Advice Bureau**
    a. Cllr Deakins proposed a £250 donation to be paid to the Citizens Advice Bureau: seconded by Cllr Carpenter.
20. **To approve the following payments**

Merlin Environmental October	£114.66
Clerk Salary (PAYE)	
Zurich insurance	£959.54

Proposed by Cllr Clarke and seconded by Cllr Storey

21. **To consider planning applications**
    a. DM/2025/01086 – No objections
    b. DM/2025/00924 – No objections
22. **To receive Councillor Reports**
    a. Cllr Bowen-Sargent informed LCC of an incident which took place in Little Mill where a minor received CPR and the community defibrillator was used. It has been suggested that a second unit is installed in Little Mill. The Council will consider this and review the age and condition of the existing appliance.
    b. Cllr Deakins asked Community Councillors if there was any update on the ongoing issues with the Ty Draw brook and the status of the road being unadopted. These matters are outstanding however Cllr Kear is pursuing these with MCC. Clerk will respond to email rec'd from MCC
23. **Items for next agenda (at Chair's discretion)**
    a. No specific items raised

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24. Date of Next Meeting

a. Tuesday 27th January 2026 – Room P3 at County Hall and Via Teams

Meeting end 2018

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LLANBADOC COMMUNITY COUNCIL

FINANCE PAPER JAN 2026

Payments to authorise	**£**	**Method of Payment**	**VAT**	**Cost centre**
Merlin Environmental	£114.66	BACS	£19.11	LCC
Staff & PAYE November	£569.69	BACS	£0.00	LCC
Zurich insurance	£959.54	BACS	£0.00	LCC
DIRECT DEBITS				
Host97	£30.00	DD	£5.00	LCC

TOTAL	**£1,673.89**

Payments made since last meeting	**AMOUNT**	**PURPOSE**	**VAT**	**COST CENTRE**	
	£20.00	wreath	£0.00	LCC	26.11.2025
	£569.69	staff	£0.00	LCC	26.11.2025
	£30.00	website	£5.00	LCC	01.12.2025
	£202.91	pathcare	£0.00	LCC	01.12.2025
	£566.09	staff	£0.00	LCC	19.12.2025
	£30.00	website	£5.00	LCC	02.12.2025
	£114.66	Merlin	£19.11	LCC	02.12.2025
Total	**£1,533.35**				

Funds received		
Wayleave payment / Openreach		£207.85
Precept payment three		£9,251.00
Total		**£9,458.85**
Current balance HSBC (05.01.2026)		**£37,377.73**

Salary payabe 25th January 2025	
Wages	£540.29
Tax	£0.00
WFHA & Fuel	£0.00
Total	**£540.29**