

Minutes

1. Attendance

Cllr Colin Deakins – chair

Cllr Hannah Dando, Cllr Jo Storey, Cllr Jenny Carpenter, Cllr Ann Bowyer, Cllr Julian Bowen-Sargent (TEAMS) –
Councillors

Cllr Tony Kear – County Councillor

Jacob Richards-Powell – Clerk RFO

2. Apologies

Cllr Janet Clarke (LCC), Cllr Meirion Howells (MCC)

3. Declarations of Interest

none

4. Chair's Remarks

Thanked members of public for attending.

5. County Councillor Participation

Cllr Howells not in attendance – update sent in advance (appendix)

Cllr Tony Keir in attendance. He addressed the concerns raised by members of the public relating to speeding issues at Llanbadoc.

Speeding in Glascoed is a police matter

Traffic from BAE leading to increase traffic use in Glascoed Lane

Cllr Storey raised the issue of roadside trees affecting the operation of the SID in Monkswood.

Cllr Bowyer attended Usk Master plan meeting on July 2nd – it was discussed that parking fees in the county were not going to change. However, since this meeting took place it has been announced that further review is required.

6. Comments from Members of the public

Two residents from Llanbadoc Island attended the meeting to discuss the ongoing speeding that is taking place in Llanbadoc on the road between the rugby club and Morris'. Speed signage very poor (Llangybi referenced as having more suitable signage) There are concealed entrances which drivers will struggle to see when driving at speed. Cllr Tony Kear explained that MCC will be placing Pneumatic Road Tubes on the section of road in their next phase of data collection to assess traffic data such as speed, vehicle frequency and vehicle type which will determine appropriate action going forward. A suitable site for a SID has not been established due to shade and lack of suitable poles and power outlets. The Safe Speed scheme has not been able to carry out due to lack of staff and volunteers.

7. Clerk's Report & Action Updates

Clerk's update / report circulated

Cllr Bowen-Sargent thanked Clerk for the time spent on working through the website and updating pages / content.

8. Approval of Minutes

a. May & June 2025

i May proposed by Cllr Carpenter seconded by Cllr Bowyer

ii June proposed by Cllr Carpenter seconded by Cllr Bowyer

9. Community

- a. Note police report

10. Finance & Procedure

- a. July / August payments

Merlin Environmental July	£114.66
Salaries & PAYE July	£603.20
Tree Survey Invoice	£970
Merlin Environmental August	£114.66
Salaries & PAYE August	£603.20
Clerk out of pocket expenses	£56.70

Standing orders were suspended to include two additional invoice payments. SLCC payments at £101 and OWW membership invoice at £254 – proposed by Cllr Deakins and seconded by Cllr Carpenter

- b. **Internal audit effectiveness review**

- i Approved. Review process agreed to be acceptable.

- c. **HSBC ending account fees**

- i Noted

- d. **Budget review changes**

- i Approved – Clerk to update budget and circulate.

- e. **Remove agendas website**

- i approved

11. Maintenance & Environment

- a. **Lower Common**

- i **Fence**

- 1 Clerk to write to owner of fence requesting a site meeting.

- ii **Maintenance contract**

- 1 Lower Common removed from MCC contract. Work will now be ad-hoc. New schedule to be considered.

- b. **Llanbadoc Island**

- i Quotes for groundwork

- 1 Approve Morgan Davies quotation for car park work, ask if movement on cost for 'spreading gravel'

- ii **ARW bench renovation**

- 1 Quotes for bench sandblasting to initiate renovation of bench.

- iii **K6 telephone box**

- 1 **Agree schedule**

- a Approved to send to heritage officers at MCC

- 2 **Appoint electrician**

- a Former Chair's husband will inspect the site as he was involved with the purchase of the box and a former Western Power inspector.

- iv **Play Park equipment**

- 1 An assessment has been arranged for August 12th at midday

- c. **Maintenance schedule contract**

- i No items to add

d. **Defibrillators**

- i Cllr Bowen-Sargent noted a potential issue with the clasp mechanism on the device at Little Mill Village Hall. Colin to check and repair.

e. **Tree Works**

- i Site walk at Twyn Y Cryn Friday 1st early evening to assess phase one of woodland works.
Clerk to find work quotes and contact LMVHA to request grant application for cost of work to one tree near play park (belonging to Village Hall)

f. **Maintenance review**

- i No concerns.

12. Planning

- a. [DM/2025/00802](#) **BAE SYSTEMS GLASCOED** - Ancillary buildings and electrical substation to a consented facility at BAE Systems – no objections raised

13. Next ordinary Meeting

- a. Tuesday 23rd September – Buffet room Little Mill Village Hall

Signed:_____ Dated:

Appendix

Meirion Howell's updates:

1. Usk Railway Bridge – work delayed as Wales and West Utilities are waiting an NRW Flood Risk Assessment Permit and results an ecology report.
2. Car crash in Llanbadoc late Friday 11 July t – 2 occupants ran away from the scene, police attended and towed the vehicle away.
3. Stream by The Mayfield and Mayfield Lodge. MCC were informed and overgrowth has now been cleared by owners GridXitek Ltd
4. Berthon Road Planning Application – MCC Officer emailed to confirm that application should be ready for Planning Committee in September
5. Japanese Knotweed Llanbadoc layby – MCC confirmed will treat plant.
6. HMPS Community Liaison Committee Visit – insightful tour of the prison by the Governor Rob Denman OBE
7. Usk Trail Access Group – meeting (10 July) with WG Cabinet Secretary for Transport Ken Skates MS, Catherine Fookes MP, Natasha Asghar MS, Antony Hunt Leader of Torfaen and Sara Burch MCC Cabinet Member. Considered next steps to make the trail a reality. All parties expressed strong support, recognising the route's potential for active travel, community connectivity, and sustainable tourism across Monmouthshire and the region.
8. Usk Town Improvement Plan Update. Met with consultants Roberts Limbrick who have received the results of the recent traffic modelling, and will now develop a concept design that prioritises pedestrians, particularly around Twyn Square and Bridge Street. These initial designs will be presented to the project group shortly on Wednesday 30 July, ahead of a wider public consultation planned for the near future.
9. Received email from Glascoed resident concerned by speeding traffic on Glascoed Lane and large HGVs travelling along this country lane – email forwarded to LCC and MCC Highways

LLANBADOC COMMUNITY COUNCIL

FINANCE PAPER JULY / AUG 2025

	£	Method of Payment	VAT	Cost centre
<u>Payments to authorise</u>				
Merlin Environmental July	£114.66	BACS	19.1	LCC
Staff & PAYE July	£603.20	BACS	0	LCC
Tree Surveys invoice	£970.00	BACS	0	LM/GLAS/LLAN
Merlin Environmental August	£114.66	BACS	19.11	LCC
Staff & PAYE August	£603.20	BACS	0	LCC
Clerk out of pocket expenses	£56.70	BACS	0	LCC
SLCC	£101	BACS	0	LCC
OVW Membership	£254	BACS	0	LCC

DIRECT DEBITS

Host97	£30.00	DD	5	LCC
Host97	£30.00	DD	5	LCC

TOTAL	2,159.56
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Payments made since last meeting

AMOUNT	PURPOSE	VAT	COST CENTRE
25/06/2025 £582.00	Staff	0	LCC
25/06/2025 £200.00	Audit	0	LLAN
25/06/2025 £440.00	Groundswork	0	GLAS
01/07/2025 £30.00	Website	5	LCC
09/07/2025 £5.00	Bank	0	LCC
09/07/2025 £50.39	Timber	8.4	LCC
11/07/2025 £678.00	Bench	113	GLAS

Total £1,985.39

Current balance HSBC (17.07.2025) 26,867.82