

**Minutes****1. Attendance**

Colin Deakins – chair

Hannah Dando, Jo Storey, Jenny Carpenter, Ann Bowyer, Julian Bowen-Sargent (TEAMS) – Councillors

Tony Kear – County Councillor

Jacob Richards-Powell – Clerk RFO

**2. Apologies**

Janet Clarke (LCC), Meirion Howells (MCC)

**3. Declarations of Interest**

none

**4. Chair's Remarks**

Thanked members of public for attending.

**5. County Councillor Participation**

Meirion not in attendance – update sent in advance (appendix)

Tony Keir in attendance. He addressed the concerns raised by members of the public relating to speeding issues at Llanbadoc.

Speeding in Glascoed is a police matter

Traffic from BAE leading to increase traffic use in Glascoed Lane

Jo Storey raised the issue of roadside trees affecting the operation of the SID in Monkwood.

Ann Bowyer attended Usk Master plan meeting on July 2<sup>nd</sup> – it was discussed that parking fees in the county were not going to change. However since this meeting took place it has been announced that further review is required.

**6. Comments from Members of the public**

Two residents from Llanbadoc Island attended the meeting to discuss the ongoing speeding that is taking place in Llanbadoc on the road between **the rugby club and Morris'**. Speed signage very poor (Llangybi referenced as having more suitable signage) There are concealed entrances which drivers will struggle to see when driving at speed. Tony Kear explained that MCC will be placing Pneumatic Road Tubes on the section of road in their next phase of data collection to assess traffic data such as speed, vehicle frequency and vehicle type which will determine appropriate action going forward. A suitable site for a SID has not been established due to shade and lack of suitable poles and power outlets. The Safe Speed scheme has not been able to carry out due to lack of staff and volunteers.

**7. Clerk's Report & Action Updates**

Clerk's update / report circulated

Julian thanked Clerk for the time spent on working through the website and updating pages / content.

**8. Approval of Minutes****a. May & June 2025**

i May proposed by Jenny Carpenter seconded by Ann Bowyer

ii June proposed by Jenny Carpenter seconded by Ann Bowyer

**9. Community****a. Note police report**

## 10. Finance & Procedure

### a. July / August payments

Merlin Environmental July	£114.66
Salaries & PAYE July	£603.20
Tree Survey Invoice	£970
Merlin Environmental August	£114.66
Salaries & PAYE August	£603.20
Clerk out of pocket expenses	£56.70

Standing orders were suspended to include two additional invoice payments. SLCC payments at £101 and OVV membership invoice at £254 – proposed by Colin Deakins and seconded by Jenny Carpenter

### b. Internal audit effectiveness review

- i Approved. Review process agreed to be acceptable.

### c. HSBC ending account fees

- i Noted

### d. Budget review changes

- i Approved – Clerk to update budget and circulate.

### e. Remove agendas website

- i approved

## 11. Maintenance & Environment

### a. Lower Common

#### i Fence

- 1 Clerk to write to owner of fence requesting a site meeting.

#### ii Maintenance contract

- 1 Lower Common removed from MCC contract. Work will now be ad-hoc. New schedule to be considered.

### b. Llanbadoc Island

#### i Quotes for groundwork

- 1 Approve Morgan Davies quotation for car park work, ask if movement on cost for 'spreading gravel'

#### ii ARW bench renovation

- 1 Quotes for bench sandblasting to initiate renovation of bench.

#### iii K6 telephone box

##### 1 Agree schedule

- a Approved to send to heritage officers at MCC

##### 2 Appoint electrician

- a Former Chair's husband will inspect the site as he was involved with the purchase of the box and a former Western Power inspector.

#### iv Play Park equipment

- 1 An assessment has been arranged for August 12<sup>th</sup> at midday

### c. Maintenance schedule contract

- i No items to add

d. **Defibrillators**

- i Julian noted a potential issue with the clasp mechanism on the device at Little Mill Village Hall. Colin to check and repair.

e. **Tree Works**

- i Site walk at Twyn Y Cryn Friday 1<sup>st</sup> early evening to assess phase one of woodland works. Clerk to find work quotes and contact LMVHA to request grant application for cost of work to one tree near play park (belonging to Village Hall)

f. **Maintenance review**

- i No concerns.

**12. Planning**

- a. **DM/2025/00802 BAE SYSTEMS GLASCOED** - Ancillary buildings and electrical substation to a consented facility at BAE Systems – no objections raised

**13. Next ordinary Meeting**

- a. Tuesday 23<sup>rd</sup> September – Buffet room Little Mill Village Hall

## *Appendix*

### **Meirion Howell's updates:**

1. Usk Railway Bridge – work delayed as Wales and West Utilities are waiting an NRW Flood Risk Assessment Permit and results an ecology report.
2. Car crash in Llanbadoc late Friday 11 July t – 2 occupants ran away from the scene, police attended and towed the vehicle away.
3. Stream by The Mayfield and Mayfield Lodge. MCC were informed and overgrowth has now been cleared by owners GridXitek Ltd
4. Berthon Road Planning Application – MCC Officer emailed to confirm that application should be ready for Planning Committee in September
5. Japanese Knotweed Llanbadoc layby – MCC confirmed will treat plant.
6. HMPS Community Liaison Committee Visit – insightful tour of the prison by the Governor Rob Denman OBE
7. Usk Trail Access Group – meeting (10 July) with WG Cabinet Secretary for Transport Ken Skates MS, Catherine Fookes MP, Natasha Asghar MS, Antony Hunt Leader of Torfaen and Sara Burch MCC Cabinet Member. Considered next steps to make the trail a reality. All parties expressed strong support, recognising the route's potential for active travel, community connectivity, and sustainable tourism across Monmouthshire and the region.
8. Usk Town Improvement Plan Update. Met with consultants Roberts Limbrick who have received the results of the recent traffic modelling, and will now develop a concept design that prioritises pedestrians, particularly around Twyn Square and Bridge Street. These initial designs will be presented to the project group shortly on Wednesday 30 July, ahead of a wider public consultation planned for the near future.
9. Received email from Glascoed resident concerned by speeding traffic on Glascoed Lane and large HGVs travelling along this country lane – email forwarded to LCC and MCC Highways

# LLANBADOC COMMUNITY COUNCIL

## FINANCE PAPER JULY / AUG 2025

	£	Method of Payment	VAT	Cost centre
<b><u>Payments to authorise</u></b>				
Merlin Environmental July	£114.66	BACS	19.1	LCC
Staff & PAYE July	£603.20	BACS	0	LCC
Tree Surveys invoice	£970.00	BACS	0	LM/GLAS/LLAN
Merlin Environmental August	£114.66	BACS	19.11	LCC
Staff & PAYE August	£603.20	BACS	0	LCC
Clerk out of pocket expenses	£56.70	BACS	0	LCC
SLCC	£101	BACS	0	LCC
OVW Membership	£254	BACS	0	LCC

### **DIRECT DEBITS**

Host97	£30.00	DD	5	LCC
Host97	£30.00	DD	5	LCC

<b>TOTAL</b>	<b>2,159.56</b>
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### **Payments made since last meeting**

	AMOUNT	PURPOSE	VAT	COST CENTRE
25/06/2025	£582.00	Staff	0	LCC
25/06/2025	£200.00	Audit	0	LLAN
25/06/2025	£440.00	Groundswork	0	GLAS
01/07/2025	£30.00	Website	5	LCC
09/07/2025	£5.00	Bank	0	LCC
09/07/2025	£50.39	Timber	8.4	LCC
11/07/2025	£678.00	Bench	113	GLAS

**Total £1,985.39**

**Current balance HSBC (17.07.2025) 26,867.82**