



**Ordinary Meeting Tuesday 22nd April
2025 – Little Mill Village Hall – Buffet
room – 1830**

Minutes

1. **Attendance**
 - a. Chair: Colin Deakins
 - b. Councillors: Jenny Carpenter, Jo Storey, Jan Clarke, Ann Bowyer, Hannah Dando, Julian Bowen-Sargent
 - c. County Councillors: Cllr Tony Kear, Cllr Meirion Howells
Ann Bowyer took the Minutes as the Clerk was not present.
2. **Apologies for absence**

The Clerk.
3. **Declarations of Interest**

None.
4. **Chair's Remarks**

The Clerk has had an accident to his hand which will involve an operation later this week. Jacob will be out of action for some time.
5. **County Councillor Participation**

Cllr Tony Kear reported:

 - a. Note comments about horse-riding signage and bridleway improvement – consideration given to 30mph from New Inn through to Glascoed.
 - b. Speed indication signs at Alexandra Terrace – MCC have agreed to trim back the trees so that signs can be better seen, but the work has not yet been completed.
 - c. Speed watch at Island House, Llanbadoc – Cllr Kear is arranging a meeting.
 - d. Unauthorised site at Little Mill – legal process is underway.
 - e. County wide carparking review is still outstanding.
 - f. Resurfacing of the road from Little Mill to Alexandra Terrace is scheduled.

Cllr Meirion Howells reported:

 - a. Bus stop at Handley Court, Llanbadoc – Bus stop sign ordered to be position by mid May.
 - b. Island House, Llanbadoc – agreement for MCC to purchase pump for use when flooding takes place.
6. **Comments from Members of the public**
 - a. Defibrillator monitoring Monkswood – all defibrillators are checked monthly and are registered on 'The Circuit' website which shows their availability. Cllr Bowen Sargent suggested that in addition an external contractor should carry out an annual inspection.
7. **Clerk's Report & Action Updates**

This was not available, but main points are covered elsewhere in these minutes.
8. **Approval of Minutes**
 - a. March 2025 - Proposed by Jo Storey and seconded by Jenny Carpenter
Noted by Cllr Kear that the meeting had voted to arrange to trim the trees at Alexandra Terrace.
9. **Community**
 - a. Discuss / note comments from LMVHA March Meeting – both Cllr Kear and Julian Bowen-Sargent attended the meeting and we confirmed as Trustees. There was concern that both the Chair and Treasurer stood down and the Secretary was not present at the meeting.

However, LMVHA is financially on a sounder footing. LCC asked that LMVHA notify them when using the playing fields for an event. It was noted that LCC is charged for each use of the Buffet Room for meetings. It was proposed that an annual charge of £100 be made for use of the room and noted that LCC does not make any charge for LMVHA's use of the playing field.

- b. Note Police Report

10. **Finance & Procedure**

- a. Approve payments for April – a greater breakdown of the Audit Fees was requested. 97 Host now host LCC's website. Letter of thanks to be sent to Usk Valley Poultry for the generous donation of £900. This will be used at Twyn y Cryn. Jenny Carpenter proposed and Julian Bowen Sargent seconded the approval of payments.
- b. Consider donation to Usk YFC – noted the request was received from Gwent Federation of Young Farmers Clubs, not Usk YFC. Form to apply for funding will be sent.
- c. Set date for annual meeting – Tuesday 27 May with the next Ordinary Meeting. Agreed that the change in start time of meeting from 6pm to 6.30pm to be confirmed at the AGM. Current Standing Orders will be circulated to the committee before the AGM.
- d. Note councillor training – agreed details of training undertaken by Community Councillors to be published on the website.
- e. Note receipt of VAT reclaim £2,703.82

11. **Maintenance & Environment**

- a. Note damage to Llanbadoc Island site - Replacement of bin by MCC due to fire. Discussion took place on whether or not to accept that people will have BBQs, despite the sign stating that this is not permitted. Disposable BBQs have ruined the surface of the picnic tables. Do we provide metal surfaces to put BBQs on or remove picnic tables? Agreed to appoint a contractor to clear back the hedge at the back of the carpark which is being used as a toilet and for dumping rubbish.
- b. Twyn y Cryn – the Pathcare Group have been to the site and will divert the footpath away from the dangerous tree.
- c. Lower Common – following 28 days' notice and no response, the barbed wire and wooden fencing has not been removed. Carl at the Glascoed Pub will be asked to do the work.
- d. Agree tree works to be carried out – two trees at Twyn y Cryn and one at Trostra Common are to be felled. Four quotes for the work needed.
- e. Review and agree quotations for tree surveys 2025/2026 - Jenny Carpenter proposed, seconded by Colin Deakins to appoint Black Mountain Tree Consultancy at a cost of £970 to carry out the next tree survey and provide a written report, subject to relevant insurances.

12. **Planning**

- a. Note – Permanent advertising sign at Henrhiw Farm (A472) – not aware that planning was applied for this sign.
- b. DM/2025/00445 – The Orchards, Llanbadoc – no objections

13. **Next Ordinary Meeting**

- a. Tuesday 27 May 2025 – Little Mill Village Hall
To be preceded by the Annual General Meeting at 6pm.

The Meeting was closed at 8.00pm.

Signed: _____

Dated: _____

LLANBADOC COMMUNITY COUNCIL

FINANCE PAPER APRIL 2025

	£	Method of	VAT	Cost centre
<u>Payments for authorisation</u>				
<u>Other expenses:</u>				
Audit Fees 2021/2022 2022/2023	£750.00	BACS		0 LCC
Audit Fees 2023/2024	£200.00	BACS		0 LCC
Merlin Environmental	£114.66	BACS	19.11	LCC
97Host	£30.00	DD		5 LCC
TOTAL	£1,094.66			

Payments made since last meeting

26/03/2025	£602.86	SALARY	BACS	LCC	Clerk
26/03/2025	£112.32	Dog Bins	BACS	LCC	Merlin
26/03/2025	153.6	WFHA	BACS	LCC	Clerk
26/03/2025	570	Surveys	BACS	GLAS	Wotton Tree Consult
26/03/2025	63.6	Training	BACS	LCC	SimplyTheBest
31/03/2025	53	Training	BACS	LCC	Ann Bowyer (on behalf LCC)
31/03/2025	318	Training	BACS	LCC	SimplyTheBest
31/03/2025	780	BANK	BACS	LCC	Remuneration
01/04/2025	30	website	DD	LCC	97Host
01/04/2025	114.66	Dog Bins	BACS	LCC	Merlin
03/04/2025	400.71	PWLB	DD	LCC	PWLB
08/04/2025	5	HSBC	DD	LCC	Charges
Total Funds received	£3,203.75				

07/04/2025 £900.00 Donation
11/04/2025 £2,703.82 VAT return

Total £3,603.82

End of year balance March 2025 (HSBC) £19,452.93