

This Training plan has been prepared in accordance with the local Government and Elections (Wales) Act 2021. Guidance issued by One Voice Wales and The Society of Local Council Clerks.

By improving the knowledge and skills of councillors and clerks supported by a process of continuous improvement we will enhance the level of professionalism in the sector and maximise the effectiveness of our Council.

We acknowledge that training can take many forms and may include attending training courses and seminars, both online and in person, reading relevant publications and attending good practice sharing forums such as One Voice Wales (OVW) Area Committees and Society of Local Council Clerks (SLCC) Branch meetings.

We will investigate the opportunity to join SLCC to support our Clerk.

We ensure our Governance documents are available for all to read on our Website.

As a small Council we are able to apply for a training Bursary provided by Welsh Government and we must ensure that we provide an adequate budget for training each year and apply for the bursary and use it to our full advantage. In order to assess where we are we need to identify training completed and where we have gaps that require improvement.

One Voice Wales have a list of the modules available and a diary of courses is sent out on a monthly basis which is shared to all councillors. Planning Aid Wales also send out a monthly list of upcoming modules available through them. Most training is available as online modules.

The core competencies as noted from OVW should be completed in first year of Office. These are Induction for new councillors, the Council as an employer, Understanding the law, Local Government finance, Code of conduct and Equality and Diversity. These are available as basic online training, and all Councillors should complete these before the end of the financial year. In order to take up the free places on offer and make good use of the Bursary Councillors should be looking to complete at least one further Module before the end of this financial year.

A separate list of individual Councillor training will be maintained by the Clerk and reviewed periodically.

It is the duty of individual Councillors to ensure they have the knowledge to effectively serve their communities. The Council will monitor training in line with other responsibilities and ensure we facilitate all opportunities for continued development.

Llanbadoc Community Council November 2022