Ordinary Meeting Tuesday 14th January 2025 – Little Mill Village Hall, Buffet Room – 1830 - 2100

DRAFT MINUTES

1. **Attendance**

Colin Deakins – Chairman

Ann Bowyer, Jenny Carpenter, Jo Storey

Jacob Richards-Powell – Clerk

County Councillors: Meirion Howells, Tony Kear

2. **Apologies**

Hannah Dando, Janet Clarke, Julian Bowen-Sargent

3. **Declarations of Interest**

None

4. **Chair's Remarks**

Chair wished everyone a happy new year and thanked them for attending the meeting

The street identification signs for Millbrook Court in Little Mill been replaced following a report that they were heavily faded.

5. **County Councillor Participation**

Meirion Howells Reported:

a. Cae Melin road adoption – Persimmon have confirmed that they are willing to move the site forward and will re-visit their files to check whether a drainage issue that had prevented the estate roads being offered for adoption in the past has been resolved.
b. Flood from brook adjacent to Island House - Woodside Flooding Update MCC is advancing flood prevention plans for Woodside, funded by a Welsh Government grant expected by June 2025. Proposals include rerouting a watercourse, upstream flood storage, channel maintenance, and potential pumping solutions. The plans will be submitted to WG for approval. If successful, MCC will apply for further funding, with construction potentially starting in Summer 2026, pending grant approval. A resident in Woodside was putting together a community proposal that may look to LLC for support.
c. Relocation of 30 mph Digital Speed Signs from Woodside to near Morris's Garden Centre - requested however no suitable site available that would provide power (sign not compatible to use with solar panel).
d. Horse rider safety Glascoed Lane email – LCC councillors have cleared speed signs to make visible. In other areas private individuals had put up their own 'Careful – Horses' signs
e. Bus Shelter Cefn Mawr Lane - MCC have applied for 2025/26 WG funding. Cost of 'invincible shelter' including installation £9,165 by Euroshell. Cheaper models options from £3,000

f. Citizen Advice Bureau asking if Town & Community Council would consider donations for the work they do in the community.

Tony Kear Reported:

a. Marked trees in Llanbadoc – It has been identified that the trees which have been marked for tree works near and around St. Madocs Church are the responsibility of MCC. The works are due to take place in February and there may be short term road closures (estimated 15-30 minutes each time) whilst trees are felled and removed.

b. A local resident who expressed an interest in carrying out a litter pick at Llanbadoc Island was advised by another individual that appropriate insurance would not be in place. LCC has insurance which would cover a litter pick providing that a risk assessment is carried out and submitted to LCC prior to the pick going ahead. **Action: Tony Kear: Take this information back to the individual.**

c. Tony has spoken to the proprietor of The Little Jockey provisionally about further discussions about keeping the pub open. The proprietor has agreed to a 'coffee chat' to discuss further options with members of the community who wish to see the pub remain open.

d. Flooding at Little Mill: The first instance of flooding was identified to be coming from a blocked culvert in the corner of the pub car park, this has now been cleared by the property owner.

e. The second instance of flooding was found to be caused by a pipe under a roadway which is the responsibility of Network Rail. The pipe has now been unblocked and added to the annual maintenance schedule of Network Rail.

f. The MCC draft budget has been announced today (14.01.2024) with a Council Tax increase of 6.8%

The Chair noted that Millbrook Court (Leading to Ty Gwyn Road) in Little Mill was not salted during the frost period over Christmas. It was not clear who would have been responsible carrying out salting in the area. Tony Kear noted this comment.

6. Comments from Members of the public

No members present

7. Clerk's Report & Action Updates

- LCC Risk assessment has been updated
- Draft budget for 2025-2026 has been completed
- Investigation and findings pertaining to encroachment of Lower Common at Glascoed has been collated and is ongoing
- Clerk & Jenny attended the Monkswood defibrillator to add the new roof to the cabinet
- Clerk & Jenny met with Carl Thomas at Glascoed Hwb to discuss possible contract maintenance work going forward.
- Clerk & Jenny attended Lower Common with Carl Thomas at Glascoed Hwb to discuss potential phase one work and request a quotation.
- Replacement AED pads ordered for Little Mill defibrillator
- Commissioner's Survey circulated
- Hannah Dando & Colin Deakins submitted comments relating to LDP
- PSPO quotation requested but still outstanding
- Park Inspection Report requested but outstanding

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- Phil Dye instructed to carry out PICUS surveys in Glascoed and assess trees near properties

8. Approval of Minutes

a. November 2024 Ordinary Meeting

i Proposed by Ann Bowyer seconded by Jenny Carpenter as accurate

9. Community

a. Trees marked at Llanbadoc Island – identified in County Councillor report

b. Bus shelter ownership in Monkswood - updated in County Councillor report

c. Note Police Commissioner Survey circulated

i Noted

d. Note submission of LDP comments – noted in Action Points, Councillors thanked Hannah Dando for her hard work on the submission.

10. Finance & Procedure

a. Approve payments for January

i 3x payments to Little Mill Village Hall for £24.75 approved

ii £80 outstanding to OVW to be covered by applying for the available bursary

b. Agree draft budget for 2025-2026

i Proposed to accept budget for 2025-2026 as it is. Proposed by Colin Deakins seconded by Ann Bowyer.

c. Agree precept for 2025-2026

Proposed not to change the precept for 2025-2026 this was seconded by Jo Storey to keep the precept at: £ 27,752.00 – this shows £1 less as an additional £1 was paid by MCC for the year 2024-2025.

d. Note Direct debit payments

i No direct debits to note

e. Review New Model Financial Regulations

i Finance meeting to discuss this further – Councillors advised to read new model financial regulations, compare to the current ones and note any updates to adopt prior to next meeting.

f. Review and adopt updated risk register

i All updates made following last Finance Meeting. Accepted by Councillors.

g. Discuss annual churchyard contribution

i Agreed that Churchyard groups within the four wards can apply to LCC using the small grant fund available if required.

h. Comments from OVW Committee Meeting

i Surveys not reaching Community Council – go back to OVW and ensure the surveys are being received.

11. Maintenance

A. Review quotations and phase one of work at Lower Common, Glascoed

a. Quotation received of £1050 for three days to clear the common back to the boundary, flail and mow for phase one.

i. Proposed by Jo Storey seconded by Colin Deakins

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B. Ditch cleaning at Glascoed
    a. Advised by Tony Kear to contact the Flooding / Highways teams at MCC to arrange clearing of the ditch in Glascoed.

12. Planning

a. **No planning matters**

13. Next Meeting

a. **Tuesday 25th February 2025 – venue to be confirmed**

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LLANBADOC COMMUNITY COUNCIL

FINANCE PAPER JANUARY 2025

	£	Method of Payment	VAT	Cost centre
Payments for authorisation Other expenses:				
LMVH Booking	£24.75	BACS		0 LCC
LMVH Booking	£24.75	BACS		0 LCC
LMVH Booking	£24.75	BACS		0 LCC
OVW Training	£80.00	BACS		0 LCC
TOTAL	£154.25			

Payments made since last Meeting

27/11/2024	704.4 PAYROLL	BACS	LCC
08/11/2024	5 HSBC	DD	LCC
22/11/2024	13.2 EXPENSE	BACS	LCC
27/11/2024	34 LMVH	BACS	LCC
27/11/2024	1039.2 MCC	BACS	LM
09/12/2024	5 HSBC	BACS	LCC
09/12/2024	384 AGRIPLAN	BACS	LCC
09/12/2024	64.75 GRANT	BACS	LCC
16/12/2024	68.38 DEFIB LID	CARD	MKSWOOD
18/12/2024	112.32 MERLIN	BACS	LCC
18/12/2024	£667.90 ZURICH	BACS	LCC
23/12/2024	£602.86 PAYROLL	BACS	LCC
07/01/2025	£14.00 LAND REG	CARD	LCC
08/01/2025	£5.80 HSBC	DD	LCC
Total Funds received	**£3,720.81**		

03/12/2024	£207.85 BT WAYLEAVE
05/12/2024	£141.43 W/POWER WAYLEAVE
24/12/2024	9251 PRECEPT
31/12/2024	3131.25 BT WAYLEAVE GLASCOED

Total £12,731.53

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