



**Ordinary Meeting
Tuesday 24th October
2023**

Usk Room – County Hall – 06:00pm – 08:00pm

To members of Llanbadoc Community Council,

You are hereby summoned to the **Ordinary Meeting** to be held on Tuesday 24th August 2023.

The meeting will be held in the buffet room of Little Mill Village Hall. Members of public are invited to attend. The meeting will also be held online – please contact The Clerk for online access details.

Jacob Richards-Powell

Clerk for Llanbadoc Community Council (clerk@llanbadoc.org)

AGENDA

- 1. Attendance**
- 2. Apologies**
- 3. Declarations of Interest**
- 4. Chair's Remarks**
- 5. Comments / Questions from the public**
- 6. County Councillor Participation**
- 7. Approval Of Ordinary Meeting Minutes**
 - a. Tuesday 25th July 2023
 - b. Tuesday 26th September 2023
- 8. Community**
 - a. Remembrance parade invitation
- 9. Finance & Procedure**
 - a. Authorisation of payments to be made

Merlin Environmental	£109.20
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<i>Emptying of 6x dog poo bins</i>	
Staff Salary	£522.16
Merlin Environmental – August Invoice 2023	£109.20
HSBC monthly Charge July	£5.00
April – October working from home allowance	£78
April – October travel expenses	£75.60
Remembrance Day wreath contribution to Royal British Legion	£20
Monmouthshire County Council Maintenance Invoice 2023/2024	£3301.83

- b. Note bank balance of current & savings account
- c. Review & agree bank reconciliation for September 2023
- d. Budget requests for 2024/2025
- e. Note comments of staff appraisal
 - i. SCP increase

10. Maintenance

- a. Upgrade of RAM for clerk laptop

11. External Reports (if received by meeting)

- a. Confirm receipt of Police Report for September 2023 – Note any comments
- b. Confirm receipt of cyber resilience report
- c. Confirm receipt of Usk Steering Group Minutes

12. Planning

- a. BAE – Pre-planning application Glascoed

13. Date of November Meeting