

## **MINUTES**

### **1. Attendance**

Chairman Colin Deakins, Cllr Jenny Carpenter, Cllr Jan Clarke, Cllr Jo Storey, Cllr Julian Bowen-Sargent  
Clerk; Jacob Richards-Powell

### **2. Apologies**

County Councillors Meirion Howells, County Councillor Tony Kear, Cllr Geraint Spacey

### **3. Chairman's Report**

The Report was reviewed by Councillors.

To add; newly formed Glascoed woodland group

### **4. Approval of ASM Minutes Wednesday 11<sup>th</sup> May 2022**

Proposed by Cllr Jenny Carpenter seconded by Ann Bowyer

### **5. Election of Chairman**

Cllr Colin Deakins, proposed by Cllr Jenny Carpenter seconded by Jo Storey and agreed by Council

### **6. Appointment of Vice-Chair**

Cllr Jenny Carpenter, proposed by Cllr Deakins, seconded by Councillor Bowen-Sargent and agreed by Council

### **7. Review & Adoption of Appropriate Standing Orders, Financial Regulations, Effectiveness of Internal Controls & Policies**

OVW are due to send revised Standing Orders to community Councils. It was advised that pink papers should be brought back into operation. It was agreed that all payments must be approved by Council before payments are made to creditors

The Clerk suggested that Ordinary Meetings be moved to the fourth Tuesday of the month. This was proposed by Colin Deakins and seconded by Cllr Jenny Carpenter. The first fourth Tuesday meeting to be on Tuesday 27<sup>nd</sup> June 2023 Subject to availability of meeting spaces.

### **8. Appointment of Representative for external bodies**

- a. OVW Area Committee (two representatives are required) one to two meetings are held face-to-face whilst the remainder are online**
  - i. Colin Deakins and Jo Storey are happy to continue being representatives
- b. HMPS Community Liaison**
  - i. Cllr Jenny Carpenter will continue, and Jo Storey will act as a deputy representative Cllr Ann Bowyer is happy to stand in if required as is Cllr Jan Clarke.
- c. Usk Masterplan**
  - i. Cllr Ann Bowyer is happy to continue as is Cllr Jan Clarke. Cllr Ann Bowyer is unable to attend the next meeting so someone else will need to attend
    1. **Action:** Cllr Ann Bowyer asked the Clerk if he could write to The Usk Masterplan asking for updates from the sub-committee of Bridge Street development
- d. Little Mill Village Hall Management Committee**

- i. LMVH Management Committee had two committee members by the 09/05/2023 however during their AGM several names were put forward and they should now have sufficient committee members to form a quorum.
- ii. LCC has requested that Minutes of LMVH Management Committee are circulated to The Council and were advised that the Minutes are available online. Provided the Clerk is notified of LMVH Management Committee meetings he will make every effort to make sure a LCC member attends

**e. MCC Strong Communities (not restarted)**

- i. Currently an inactive service from MCC, representatives will be appointed if this restart

**f. MCC Cluster Meetings (not restarted)**

- i. Currently an inactive service from MCC, representatives will be appointed if this restart

**9. Appointment of Councillors for Internal Committees**

**a. Finance & Procedure**

- i. Full council. Next meeting to be held on the 14<sup>th</sup> June 2023 – the meeting will be held at Cllr Carpenter's house.

**b. Environmental / Commons**

- i.

**10. Audit 2022/2023**

- a.** John Turner has agreed to conduct the internal audit check for LCC this year
- b.** The Clerk does not have any current issues with the completion of the audit

**11. Date of next ASM**

28 May 2024