



Meeting Agenda Tuesday 26th April 2022

21st April 2022

Dear Councillor

You are hereby summoned to attend the Ordinary Meeting of Llanbadoc Community Council to be held on **Tuesday 26th April 2022 at 6.30pm**, for the purpose of transacting the following business, venue TBC. Members are reminded that they attend this meeting under the provision of the Community Council's Code of Conduct.

Temporary Clerking TBC

AGENDA

1. Public Meeting

Due to the meeting being accessible via remote access any members of the public wishing to participate directly should contact the clerk prior to the meeting to obtain joining instructions. Any member of the public wishing to raise an issue may do so by contacting the clerk prior to the meeting. As issues raised during the public session may not relate to items on the agenda no resolution for action can be taken.

2. Sign the Attendance Book

3. Apologies for absence

To receive any apologies of absence from members.

4. Declaration of interest from members

To receive declarations of interest from members relating to items on the agenda.

5. Adoption of Minutes

- a. Chair to move to approve minutes of Ordinary meeting held on Wednesday 6th April 2022.

6. Discussion with County Councillor

7. Matters arising from recent correspondence/new business

- a. To note Police Report if available.
- b. To receive notes of joint meeting on 12th April 2022 with Little Mill for merger arrangements.
- c. To receive update of noticeboard in Monkswood (near entrance to BAE systems).
- d. To receive update on recruitment of new clerk.

8. Planning

- a. MCC enforcement Cases (confidential) – to note information - TBC.
- b. Planning Applications
 - i. To consider and make recommendation if applicable in respect of planning application DM/2022/00514.
 - ii. To consider and make recommendation if applicable in respect of planning application DM/2022/00535.

9. Finance

- a. To approve the Pink Paper for April and authorise payments.
- b. To consider update of Bank Mandate.
- c. PAYE and HMRC update urgent.
- d. Finalise final accounts for 2021-22 and ensure documents are provided to internal auditor.
- e. Complete annual return and submit to auditor.
- f. External audit to be completed.
- g. Temp Clerk pay (Nicola Awni), add onto PAYE and do as leaver 16 March to 11 April.

10. Reports from Advisory Groups

- a. **Procedural and Financial** – Cllr Jenny Carpenter, Cllr Judith Hopkins, Cllr Jo Storey, Cllr Peter Sutherland
 - 1. Outcome of meeting with Little 12th April 2022, to be considered and decision made on 3 options.
- b. **Environment** – Cllr Paula Clarke, Cllr Judith Hopkins, Cllr Ann Bowyer, Cllr Peter Sutherland
 - 1. Tree Planting – receive update on progress.

11. Reports from representatives on Other Bodies

- a. **One Voice Wales Monmouth/Newport Area Committee**
To receive update.
- b. **Give Dog Fouling the Red Card working group**
To receive update.

12. Options for Speed Reduction

- a. To receive update from MCC.

14. Matters to be considered for the next agenda (at the discretion of the Chairman)

15. Date of next meeting – TBC

Peter Sutherland
Chair

Judith Hopkins per pro Clerk

Peter Sutherland Chairman

21st April 2022