



Meeting Agenda

Wednesday 2nd February 2022

27th January 2022

Dear Councillor

You are hereby summoned to attend the Ordinary Meeting of Llanbadoc Community Council to be held via remote access on **Wednesday 2nd February 2022 at 6.30pm**, for the purpose of transacting the following business. Members are reminded that they attend this meeting under the provision of the Community Council's Code of Conduct.

Yours faithfully

Beverley Young (Clerk)

AGENDA

1. Public Meeting

Due to the meeting being held via remote access any members of the public wishing to participate directly should contact the clerk prior to the meeting to obtain joining instructions. Any member of the public wishing to raise an issue may do so by contacting the clerk prior to the meeting. As issues raised during the public session may not relate to items on the agenda no resolution for action can be taken.

2. Sign the Attendance Book

3. Apologies for absence

To receive any apologies of absence from members.

4. Declaration of interest from members

To receive declarations of interest from members relating to items on the agenda.

5. Adoption of Minutes

a. Chair to move to approve minutes of LCC ordinary meeting held on Wednesday 5th January 2022.

6. Clerk's Report

To receive and approve the clerk's report on actions from the last meeting.

7. Discussion with County Councillor

8. Matters arising from recent correspondence/new business

- a. To note Police Report for December.
- b. To consider the co-option process for councillor vacancy in Llanbadoc.
- c. To agree arrangements for management of the Council Facebook page.
- d. To note election arrangements.
- e. To approve dates for Ordinary May meeting and Annual Meeting.
- f. To approve repairs to Glascoed notice board.
- g. To consider replacement of noticeboard in Monkswood (near entrance to BAE systems).
- h. To consider adoption of "No Mow May" and "Nature isn't Neat" initiatives.

9. Planning

- a. MCC enforcement Cases (confidential) – to note information (email 6.1.22).
- b. Planning Applications
 - i. To consider and make recommendation in respect of planning application DM/2022/00084.
 - ii. To consider and make recommendation in respect of planning application DM/2022/00106.

10. Finance

- a. To approve payment of invoice for works at Llanbadoc Island.
- b. To approve the Pink Paper for February and authorise payments.
- c. To receive update in respect of Cyber Security Insurance.
- d. To approve update of Bank Mandate.
- e. To note arrangements for Little Mill playground inspection.
- f. To receive quarterly report on bank reconciliations.

11. Reports from Advisory Groups

- a. **Procedural and Financial** – Cllr Jenny Carpenter, Cllr Judith Hopkins, Cllr Jo Storey, Cllr Peter Sutherland
 - 1. To receive update following meeting held on 1st February 2022.
 - 2. To agree process for Quarterly review of Annual Plan.
 - 3. To agree review process for Standing Orders, Financial Regulations and all other Council policies.
 - 4. To receive update on self-assessment toolkit.
- b. **Environment** – Cllr Paula Clarke, Cllr Judith Hopkins, Cllr Ann Bowyer, Cllr Peter Sutherland
 - 1. Litter Picking – to receive update on litter pick at Llanbadoc Island held on 30th January 2022.
 - 2. Tree Planting – to agree location(s) and arrangements for planting trees from Woodlands Trust.

12. Reports from representatives on Other Bodies

- a. **One Voice Wales Monmouth/Newport Area Committee**
To note briefing following meeting held on 13th January 2022.
- b. **Give Dog Fouling the Red Card working group**
To agree unique identifiers for dog waste bins.

13. Options for Speed Reduction

- a. To receive update from working group.

14. Climate Change

- a. To consider development of Climate Change plan.

15. Matters to be considered for the next agenda (at the discretion of the Chairman)

16. Date of next meeting – Wednesday 2nd March 2022 6.30pm to 8.30pm

Beverley Young.....Clerk

Peter Sutherland.....Chairman

27th January 2022