



Meeting Agenda

Wednesday 5th January 2022

23rd December 2021

Dear Councillor

You are hereby summoned to attend the Ordinary Meeting of Llanbadoc Community Council to be held via remote access on **Wednesday 5th January 2022 at 6.30pm**, for the purpose of transacting the following business. Members are reminded that they attend this meeting under the provision of the Community Council's Code of Conduct.

Yours faithfully

Beverley Young (Clerk)

AGENDA

1. Public Meeting

Due to the meeting being held via remote access any members of the public wishing to participate directly should contact the clerk prior to the meeting in order to obtain joining instructions. Any member of the public wishing to raise an issue may do so by contacting the clerk prior to the meeting. As issues raised during the public session may not relate to items on the agenda no resolution for action can be taken.

2. Sign the Attendance Book

3. Apologies for absence

To receive any apologies of absence from members.

4. Declaration of interest from members

To receive declarations of interest from members relating to items on the agenda.

5. Adoption of Minutes

- Chair to move to approve minutes of LCC ordinary meeting held on Wednesday 1st December 2021.
- Chair to move to approve minutes of LCC extraordinary meeting held on Thursday 16th December 2021.

6. Clerk's Report

To receive and approve the clerk's report on actions from the last meeting.

7. Discussion with County Councillor

8. Matters arising from recent correspondence / new business

- To note Police Report for November (email 30.11.21).
- To determine response to letter from The Gwent Anglers Limited (email 13.12.21).
- To determine response to the consultation on The Local Government and Elections (Wales) Act 2021: Draft Statutory Guidance for Community and Town Councils (email 17.12.21).
- To determine response to consultation on the dates upon which Community Councils should receive precept payments (email 17.12.21).

9. Planning

- MCC Planning Committee Meeting – to receive an update on the Planning Committee.
- Planning Applications
 - To consider and make recommendation in respect of planning application DM/2021/01966.
- MCC enforcement Cases (confidential) – to note information (email 2.12.21).

10. Finance

- a. To approve the Pink Paper for January and authorise payments.
- b. To receive quarterly report on bank reconciliations.
- c. To receive quarterly budget monitoring report for the 9 months ending 31st December 2021.
- d. To receive update in respect of Cyber Security Insurance.
- e. To note update in respect of Zurich Insurance cover (email 15.12.21).
- f. To approve renewal of Monmouthshire County Council Grounds Maintenance Contract for 2022/23.
- e. To re-consider the draft budget for 2022/23.

11. Reports from Advisory Groups

- a. **Procedural and Financial** – Cllr Peter Clarke, Cllr Jo Storey, Cllr Jenny Carpenter, Cllr Judith Hopkins, Cllr Peter Sutherland
 - 1. To arrange meeting to carry out quarterly review of the Risk Assessment.
- b. **Environment** – Cllr Paula Clarke, Cllr Judith Hopkins, Cllr Ann Bowyer, Cllr Peter Sutherland
 - 1. Llanbadoc Island Work – to receive an update on the work.
 - 2. Litter Picking – to agree ward and meeting point for litter pick being held on 30th January 2022.
 - 3. To receive update on storm damage following site visit at Llanbadoc Island.

12. Reports from representatives on Other Bodies

- a. **Strong Communities**
To note briefing from Ross Price following Strong Communities Select Committee meeting held on 13th December 2021.

13. Options for Speed Reduction

- a. To receive update from working group.

14. Climate Change

- a. To consider development of Climate Change plan.

15. Training

- a. To receive expressions of interest in training sessions from councillors.
- b. To agree the way forward to develop a training plan.

16. Matters to be considered for the next agenda (at the discretion of the Chairman)

Quarterly review of the Annual Plan.

Appointment of Internal Auditor.

Review and adoption of appropriate Standing Orders, Internal Control, Financial Regulations and Council Policies.

17. Date of next meeting – Wednesday 2nd February 2022 6.30pm to 8.30pm