



Meeting Agenda Wednesday 7th April 2021

30th March 2021

Dear Councillor

You are hereby summoned to attend the Ordinary Meeting of Llanbadoc Community Council to be held via remote access on **Wednesday 7th April 2021 at 6.30pm**, for the purpose of transacting the following business. Members are reminded that they attend this meeting under the provision of the Community Council's Code of Conduct.

Yours faithfully

Beverley Young (Clerk)

AGENDA

1. Public Meeting

Due to the meeting being held via remote access any members of the public wishing to participate directly should contact the clerk by 6th April 2021 in order to obtain joining instructions. Any member of the public wishing to raise an issue may do so by contacting the clerk prior to the meeting. As issues raised during the public session may not relate to items on the agenda no resolution for action can be taken.

2. Sign the Attendance Book

3. Apologies for absence

To receive any apologies of absence from members.

4. Declaration of interest from members

To receive declarations of interest from members relating to items on the agenda.

5. Adoption of Minutes

Chair to move to approve minutes of LCC ordinary meeting held on Wednesday 3rd March 2021.

6. Clerk's Report

To receive and approve the clerk's report on actions from the last meeting.

7. Discussion with County Councillor

8. Matters arising from recent correspondence / new business

- a. To note Police Report for March.
- b. NHS, Social Care and Frontline Workers Day 5th July 2021 (email 4.1.21) – to consider and approve participating the event.
- c. Litter and Fly Tipping Prevention Plan for Wales (email 19.2.21) – to consider and approve the response to the consultation.
- d. Consultation: Local Authority Power to Trade (email 25.3.21)
- e. To consider and agree dates for litter picking and Walk 8.

9. Planning

- a. MCC Planning Committee Meeting
- b. Planning Applications:
 - I. To consider and make recommendation in respect of planning application DM/2021/00230.
 - II. To consider and make recommendation in respect of planning application DM/2021/00231.
- c. MCC enforcement Cases (confidential) – to note information (email 5.3.21).
- d. MCC outstanding enforcement cases – to consider information (email 26.3.21)

10. Finance

- a. To approve purchase of notice board for the telephone box.
- b. To approve renewal of One Voice Wales Membership for 2021/22 (email 15.3.21).
- c. To approve the Pink Paper for April and authorise payments.
- d. To appoint a secondary user for HSBC account.
- e. To consider change of provider for banking services.
- f. To receive and approve Quarterly Review of the Accounts and Spending Against Budget.
- g. To receive unaudited Financial Statements for the year ended 31st March 2021.
- h. To receive and note information on Completion of Annual Return for 2020/21 (email 30.3.21).

11. Reports from Advisory Groups

- a. **Procedural and Financial** – Cllr Peter Clarke, Cllr Jo Storey, Cllr Ed Winter, Cllr Jenny Carpenter
 1. To consider and approve revised Risk Assessment.
- b. **Environment** – Cllr Ed Winter, Cllr Paula Clarke, Cllr Judith Hopkins
 1. To consider quotes for Tree Surveys.
 2. To consider and approve Llanbadoc Island Inspection and Action Plan.
- c. **Community Engagement** – Cllr Ed Winter, Cllr Peter Sutherland, Cllr Jenny Carpenter
 1. To consider and approve draft Community Consultation Survey.
- d. **Community Meetings**

12. Reports from representatives on Other Bodies

- a. **Strong Communities**
- b. **Usk Cluster Meeting**
- c. **Usk Improvement Masterplan**
 1. To note proposal by Usk TC for installation of Digital Noticeboard in Usk.
- d. **One Voice Wales Monmouth/Newport Area Committee**
- e. **Give dog fouling the red card working group**
 1. To note meeting notes of meeting held on 18th March 2021

13. To approve and adopt the following:

- Review of Effectiveness of Internal Control (to follow)
- Internal Audit policy (to follow)

14. Llanbadoc Flooding

- a. To receive update from MCC in respect of permanent flood pumps at Woodside.
- b. To consider information in respect of MCC service request 8051975.

15. Projects to Be Considered for Future Grant Applications

- a. To consider suggested projects.

16. Matters to be considered for the next agenda (at the discretion of the Chairman)

- a. Code of Conduct - all Cllrs to read prior to AGM and confirm compliance at the AGM as required by SOs.

17. Date of next meeting – Wednesday 5th May 2021 6.30pm to 8.30pm