



Meeting Agenda Wednesday 3rd March 2021

22nd February 2021

Dear Councillor

You are hereby summoned to attend the Ordinary Meeting of Llanbadoc Community Council to be held via remote access on **Wednesday 3rd March 2021 at 6.30pm**, for the purpose of transacting the following business. Members are reminded that they attend this meeting under the provision of the Community Council's Code of Conduct.

Yours faithfully

Beverley Young (Clerk)

AGENDA

1. Public Meeting

Due to the meeting being held via remote access any members of the public wishing to participate directly should contact the clerk by 26th February 2021 in order to obtain joining instructions. Any member of the public wishing to raise an issue may do so by contacting the clerk prior to the meeting. As issues raised during the public session may not relate to items on the agenda no resolution for action can be taken.

2. Sign the Attendance Book

3. Apologies for absence

To receive any apologies of absence from members.

4. Declaration of interest from members

To receive declarations of interest from members relating to items on the agenda.

5. Adoption of Minutes

Chair to move to approve minutes of LCC ordinary meeting held on Wednesday 3rd February 2021.

6. Clerk's Report

To receive and approve the clerk's report on actions from the last meeting.

7. Discussion with County Councillor

8. Matters arising from recent correspondence / new business

- a. To determine a response on the Review of County Electoral Arrangements for Monmouthshire (email 10.12.20)
- b. To note Police Report for February.
- c. NHS, Social Care and Frontline Workers Day 5th July 2021 (email 4.1.21) – to consider and approve participating the event.
- d. Litter and Fly Tipping Prevention Plan for Wales (email 19.2.21) – to determine a response to the consultation.
- e. Request to relocate rubbish bin from Trostra Common to Coleg Gwent bus shelter.
- f. To receive an update on BAE fencing.

9. Planning

- a. MCC Planning Committee Meeting
- b. Planning Applications:
 - I. To consider and make recommendation in respect of planning application DM/2020/01897.
 - II. To consider and make recommendation in respect of planning application DM/2021/00010.
 - III. To note planning application DM/2021/00146, for information only.

IV. To consider and make recommendation in respect of planning application DM/2021/00200.

V. To consider and make recommendation in respect of planning application DM/2021/00135.

c. MCC enforcement Cases (confidential) – to note information (email 15.2.21).

10. Finance

a. To approve renewal of Office 365 subscription.

b. To approve the Pink Paper for March and authorise payments.

c. To review contents of asset register and agree amendments.

d. To consider and agree appointment of Internal Auditor for the financial year ending 31st March 2021.

e. To consider using any underspend in the budget to fund the following requests for financial support:

- Wales Air Ambulance Charity
- NSPCC
- Sparkle (the charity that supports children, young people, and their families with disabilities and/or developmental difficulties).
- Urdd National Eisteddfod in Denbighshire

11. Reports from Advisory Groups

a. **Procedural and Financial** – Cllr Peter Clarke, Cllr Jo Storey, Cllr Ed Winter, Cllr Jenny Carpenter

1. To consider and approve revised Risk Assessment.

b. **Environment** – Cllr Ed Winter, Cllr Paula Clarke, Cllr Judith Hopkins

1. To receive update on work progressed.

c. **Community Engagement** – Cllr Ed Winter, Cllr Peter Sutherland, Cllr Jenny Carpenter

d. **Community Meetings**

12. Reports from representatives on Other Bodies

a. **Strong Communities**

b. **Usk Cluster Meeting**

c. **Usk Improvement Masterplan**

d. **One Voice Wales Monmouth/Newport Area Committee**

e. **Give dog fouling the red card working group**

13. To approve and adopt the following council policies and procedures:

- Standing Orders
- Effectiveness of Internal Control
- Model Financial Regulations
- Internal Audit policy
- Complaints Procedure
- Freedom of Information Policy
- Welsh Language Policy

14. Llanbadoc Flooding

a. Temporary Flood Pumps – to consider briefing note from Cllr Peter Clarke and determine action required.

15. Applying for Grants

a. To consider and approve list of projects for grant applications.

16. Community consultation

a. To consider and approve list of proposed projects for consultation to identify the communities' priorities for LCC.

17. Matters to be considered for the next agenda (at the discretion of the Chairman)

18. Date of next meeting – Wednesday 7th April 2021 6.30pm to 8.30pm

Beverley Young Clerk Peter Sutherland Chairman 24th February 2021