

Due to Government guidance in respect of the COVID19 lockdown the meeting was held remotely.

Present: Cllr. Ann Bowyer, Cllr. Jenny Carpenter, , Cllr. Peter Clarke, Cllr. Paula Clarke, Cllr Judith Hopkins, Cllr. Peter Sutherland, Cllr. Jo Storey, Cllr Ed Winter and County Cllr. Val Smith.

Members of the public: No members of the public were present.

1. Public Meeting:

No members of the public were present at the meeting and no issues had been raised with the clerk prior to the meeting by members of the public.

2. Sign the attendance book:

It was not possible to sign the attendance book as the meeting was held remotely.

3. Apologies for absence:

All Councillors were present.

4. Declaration of interest from members:

- a. Cllr Peter Clarke (planning matters) has previously declared a prejudicial interest in item 9 under the member's code of conduct due to his position on the Planning Committee of Monmouthshire County Council.
- b. Cllr E Winter declared a personal and prejudicial interest in planning application DM/2020/00633.

5. Adoption of Minutes:

- a. The chair moved to approve minutes of LCC Ordinary meeting held on Wednesday 7th October 2020, proposed by Cllr Peter Sutherland seconded by Cllr Peter Clarke, all in agreement. **ACTION: Chair to sign minutes at earliest opportunity.**
- b. The chair noted that Olivia Beaumont had thanked the Council for her leaving gift following her resignation as clerk.

6. Clerk's Report

The clerk's report for November had been circulated prior to the meeting for members' consideration, the report was accepted by the meeting. **ACTION: Chair to sign report at earliest opportunity.**

7. Discussion with County Councillor

The County Councillor informed the meeting that there is to be a further review relating to electoral reforms.

8. Matters arising from recent correspondence / new business

a. Correspondence from members of the public

The chair advised the meeting that the council has responded to the members of the public.

b. Ward Walks

The Chair confirmed that the walks undertaken had been updated and had gone well. The remaining walks will be undertaken when conditions and restrictions allow.

c. Establish Ownership of land at the end of Kensington Cottage

Deferred to December meeting. **Action: Clerk to agenda for December**

d. Llanbadoc Geotrail

No update available.

e. Japanese Knotweed

Cllr Hopkins advised the meeting that she has met a contractor on site and spoken to one on the telephone. An approximate cost and management plan has been provided for consideration. Advised that work should be undertaken next July.

f. Playlist for life

The Chair advised the meeting that he has made contact with the organiser. There is no immediate action to be taken but may be useful in the future.

g. Traffic speed issues at Alexandra Terrace

Cllr Jo Storey advised the meeting that the speed van had visited again however was of little use as motorists warned each other to slow down. Cllr Peter Clarke recommended contacting MCC again with regard to the illuminated speed signage. Cllr J Carpenter noted that a sign has previously been budgeted for. **Action : Cllr Peter Clarke to speak to Roger Hoggins at MCC.**

h. Overgrown banks at Llanbadoc Island

Cllr Bowyer noted that the balsam has begun to die back therefore little to be done at present however the main problem was the trees falling into the culvert from the other side. Cllrs considered that the members of the public be advised to contact Land Drainage at MCC and/or the landowner for action to remove the trees from the brook. **Action: Clerk to reply to public**

i. Consultation document on Strategic Development Plan

Cllr Paula Clarke advised the meeting that this was a consultation on the legal framework for the setting up of Corporate Joint Committees for Wales. The South East Wales CJs will be made up of 10 unitary authorities to consider strategic policies for the area in relation to transport, planning and economic well being.

j. Independent Remuneration Panel for Wales

This has been circulated and noted.

k. Monmouthshire Replacement LDP

Cllr Peter Clarke advised the meeting that the dates have been put back to 2023.

l. Remembrance Services

The Chair advised the meeting that due to COVID the council would not be required to attend the service as it will be low-key.

9. Planning

a. MCC Planning Committee Meeting

Nothing to report.

b. Planning applications

- I Planning application DM/2020/01224 – proposed single storey rear extension at Pentwyn, Rumble Street There were no objections to the application. The Chair moved that the application be recommended for approval, seconded by Cllr Carpenter, all in agreement. **ACTION: Clerk to submit response.**
- II At this point Cllr Winter left the virtual meeting for the duration of the discussion relating to the following application.
- III Planning application DM/2020/00633– proposed extension and alterations at The Woodlands Farm, Rumble Street. There were no objections to the application. The Chair moved that the application be recommended for approval, proposed by Chair, seconded by Cllr Ann Bowyer, all in agreement. **ACTION: Clerk to submit response**
- IV Cllr Winter rejoined the virtual meeting.

c. MCC enforcement cases (confidential)

None received.

10. Finance

a. To approve revised Payroll Payments schedule

Deferred until pension payments clarified.

b. To approve pink paper for November and authorise payments.

Cllr J Hopkins queried whether 3 quotes for the works to the car park should have been obtained as the amount exceeded £3,000. Cllr Carpenter advised the meeting that the standing order require the council to “strive to obtain 3 quotes” which was undertaken.

The payments were proposed by Cllr Winter, seconded by Cllr Peter Clarke, all in agreement. **ACTION: Chair to sign paper at earliest opportunity, Clerk to make payments.**

c. MCC grass cutting

The council is to query the number of cuts carried out as opposed to what was billed. **ACTION: Clerk to contact MCC.**

d. Responsible Finance Officer Report:

1. Review of the accounts and spending against budget
Agreed
2. Woodlands Trust Membership
Awaiting debit card.
3. To review Budget considerations.

Action: Chair to arrange a meeting of the Finance and Procedures group to discuss.

11. Reports from Advisory Groups

a. Procedural and Financial – Group to undertake the review of items 1 to 4 of the agenda. **Action: Chair to arrange meeting.** Cllr Carpenter advised the meeting that insurance is to be paid in December 2020.

b. Environment – Cllr Ed Winter, Cllr Paula Clarke, Cllr Judith Hopkins

1. Review of Commons Deeds held – secure storage location to be found

Cllr Winter advised the meeting that he had contacted the Solicitors who hold the council's deeds and documents, He will attend their offices to list what they hold and provide them with remaining deeds and documents currently held by councillors for secure storage. **ACTION: Cllr Winter to visit the solicitor's office.**

2. Tree Survey Quotations

Cllr Hopkins advised the meeting that Morris's were on site and carrying out the works to a high standard. The emergency tree work has been carried out under delegated powers. Cllr Carpenter queried the tree hung up at Glascoed and advised it is now hanging over the road.. **Action: Chair to consider emergency works under delegated powers for the tree at Glascoed.**

c. Community Engagement – Cllr Ed Winter, Cllr Peter Sutherland, Cllr Jenny Carpenter
Nothing to report.

d. Community Meetings

Nothing to report.

12. Reports from representatives on Other Bodies

a. Strong Communities

No meetings had taken place.

b. Usk Cluster Meeting

No meetings had taken place.

c. Usk Improvement Masterplan

Nothing to report.

d. One Voice Wales Monmouth/Newport Area Committees

Nothing to report

e. Give dog fouling the red card working group

Nothing to report

13. Llanbadoc Flooding

a. Installation of a Pumping Station

Cllr Peter Clarke reported that Welsh Government has turned down MCCs request for flooding measures, however the Chief Exec of MCC is keen to progress the pumping station. Cllr Clarke is currently in the process of preparing a plan for siting, storage and procedures for a pumping station at Llanbadoc. **ACTION: Clerk to agenda for future meetings.**

14. Annual Plan 2020/21

Nothing to report

a. Dates for Litter Picking

The Chair advised the meeting that the litter picking has been deferred. **Action: Clerk to agenda for December**

b. Dates for review of walks in Council area

The Chair advised the meeting that walk 8 will be undertaken when availability and restrictions allow.

15. Llanbadoc Island Car Park

a. Update on work outstanding with Thomas Brothers

Cllr Winter advised the meeting that all matters were now closed. Cllr Bowyer advised the meeting that the path to the play area and some areas of the car park had weed overgrowing which need to be addressed in the Spring.

16. Applying for Grants

Deferred to December meeting. **Action: Clerk to agenda for December**

17. Matters to be considered for the next agenda (at the discretion of the Chairman)

None reported. The Chair wished the Clerk a speedy recovery and sends Beverley best wishes on behalf of the council.

19. Date of next meeting

Wednesday 2nd December 2020, 6.30pm to 8.30pm. There being no further business the meeting closed at 8.pm.

Cllr Paula Clarke
Llanbadoc Community Council