



Meeting Agenda

Wednesday 7th October 2020

30th September 2020

Dear Councillor

You are hereby summoned to attend the Ordinary Meeting of Llanbadoc Community Council to be held via remote access on **Wednesday 7th October at 6.30pm**, for the purpose of transacting the following business. Members are reminded that they attend this meeting under the provision of the Community Council's Code of Conduct.

Yours faithfully

Beverley Young (Clerk)

AGENDA

1. Public Meeting

Due to the meeting being held via remote access any members of the public wishing to participate directly should contact the clerk by **5th October 2020** in order to obtain joining instructions. Any member of the public wishing to raise an issue may do so by contacting the clerk prior to the meeting. As issues raised during the public session may not relate to items on the agenda no resolution for action can be taken.

2. Sign the Attendance Book

3. Apologies for absence

To receive any apologies of absence from members.

4. Declaration of interest from members

a. To receive declarations of interest from members relating to items on the agenda.

5. Adoption of Minutes

- a. Chair to move to approve minutes of LCC Ordinary meeting held on Wednesday 2nd Sept 2020.
- b. Chair to move to approve minutes of LCC Extraordinary meeting held on Friday 11th Sept 2020.

6. Clerk's Report

To receive and approve the clerk's report on actions from the last meeting.

7. Discussion with County Councillor

8. Matters arising from recent correspondence / new business

- a. Active Travel Consultation – Cllr Bowyer to report
- b. Ward Walks – Cllr Sutherland to update. Walks completed are 1,4,5 & 6.
- c. Establish ownership of land at end of Kensington Cottage going towards the church - receive update from Cllr Bowyer. MCC are unable to assist in determining ownership.
- d. Red Shed – Correspondence received relating to the items which are still being left at the premises.
- e. Social Media Policy – to approve and adopt policy following review.
- f. To confirm adoption of Equality and Diversity Policy.
- g. Llanbadoc Geotrail – to receive update and agree any further actions.
- h. To consider the removal of Japanese Knotweed at Glascoed
- i. email correspondence 7/9 Playlist for life – Musical memories for older people shielding at home
- j. Traffic Speed issues at Alexandra Terrace – Update from Cllr Storey.

9. Planning

- a. MCC Planning Committee Meeting
- b. Planning applications:
 - I. To consider and make recommendation in respect of planning application DM/2020/01283
 - II. To consider and make recommendation in respect of planning application DM/2020/01290
 - III. To consider and make recommendation in respect of planning application DM/2020/01292
- c. MCC enforcement Cases (confidential)

10. Finance

- a. To approve Payroll Payments Schedule
- b. To approve the Pink Paper for October and authorise payments.
- c. To consider NALC National Salary Award for 2020/21
- d. Responsible Finance Officer Report:
 - 1. Review of the accounts and spending against budget.
 - 2. Woodlands Trust Membership – update on renewal of membership.
 - 3. Asset Register – to review register with regard to Glascoed and Llanbadoc Island Playgrounds.
 - 4. To consider implications of revised asset register on insurance and make recommendation.

11. Reports from Advisory Groups

- a. **Procedural and Financial** – Cllr Peter Clarke, Cllr Jo Storey, Cllr Ed Winter, Cllr Jenny Carpenter
- b. **Environment** – Cllr Ed Winter, Cllr Paula Clarke, Cllr Judith Hopkins
 - 1. Review of Commons Deeds held – secure storage location to be found.
 - 2. Tree Survey Work – Insurance certificates have been received from Morris's of Usk but it will be a few weeks before they are in a position to start the work.
- c. **Community Engagement** – Cllr Ed Winter, Cllr Peter Sutherland, Cllr Jenny Carpenter
 - Wales Biodiversity Section 6 of environment Act – upload to Website
 - Wales Biodiversity Section 6 of environment Act –report for 2019 upload to website
 - Annual Plan 2020/21 – upload to website
 - Website Accessibility Statement – to be uploaded to Website when available and reviewed annually.
- d. **Community Meetings**

12. Reports from representatives on Other Bodies

- a. **Strong Communities**
- b. **Usk Cluster Meeting**
- c. **Usk Improvement Masterplan** New date to approve final plan 7th October 10am Cllrs P Clarke, Bowyer and Carpenter online attendance.
- d. **One Voice Wales Monmouth/Newport Area Committee** meeting 1 October online attendance by Cllr Sutherland
- e. **Give dog fouling the red card working group** no meeting to report. Cllr Carpenter has a box of Bags so none are required

13. Llanbadoc Flooding

- a. To consider installation of a pumping station.

14. Annual Plan 2020/21

- a. To agree dates for litter picking.
- b. To agree dates to review walks in the council area.

15. Llanbadoc Island Car Park

- a. To receive update in respect of work undertaken by Royston Etheridge.
- b. To receive update in respect of the work outstanding from Thomas Bros.

b. To consider and agree insurance claim in respect of flood damage.

16. Applying for Grants

a. To agree and approve process for grant applications. There is a workshop available email details sent 9/9

17. Website Accessibility Compliance

a. To consider and approve Website Accessibility Statement when available.

18. Matters to be considered for the next agenda (at the discretion of the Chairman)

19. Date of next meeting – Wednesday 4th November 2020 6.30pm to 8.30pm

Beverley Young Clerk ***Peter Sutherland*** Chairman **30th September 2020**