



Meeting Agenda

Wednesday 4th November 2020

28th October 2020

Dear Councillor

You are hereby summoned to attend the Ordinary Meeting of Llanbadoc Community Council to be held via remote access on **Wednesday 4th November at 6.30pm**, for the purpose of transacting the following business. Members are reminded that they attend this meeting under the provision of the Community Council's Code of Conduct.

Yours faithfully

Peter Sutherland (Chair)

AGENDA

1. Public Meeting

Due to the meeting being held via remote access any members of the public wishing to participate directly should contact the clerk by **2nd November 2020** in order to obtain joining instructions. Any member of the public wishing to raise an issue may do so by contacting the clerk prior to the meeting. As issues raised during the public session may not relate to items on the agenda no resolution for action can be taken.

2. Sign the Attendance Book

3. Apologies for absence

To receive any apologies of absence from members.

4. Declaration of interest from members

a. To receive declarations of interest from members relating to items on the agenda.

5. Adoption of Minutes

a. Chair to move to approve minutes of LCC Ordinary meeting held on Wednesday 7th October 2020.

6. Clerk's Report

To receive and approve the clerk's report on actions from the last meeting.

7. Discussion with County Councillor

8. Matters arising from recent correspondence / new business

a. Correspondence received from 2 members of the public regarding planning application at Glascoed. Responses sent 21st October and 27th October respectively.

b. Ward Walks – Cllr Sutherland email update 25/10. Walks completed are 1-6. Councillors will be updating the information and uploading revisions. Credit was given to those who compiled the original leaflets many years ago.

c. Establish ownership of land at end of Kensington Cottage going towards the church – Clerk to search Land Registry.

d. Llanbadoc Geotrail – Await contact from Ramblers Wales.

e. To consider the removal of Japanese Knotweed at Glascoed Request for quotes sent 19/10.

Responses as available have been sent to Cllr Hopkins for review by Environment Group.

f. Playlist for life – Musical memories for older people shielding at home. Cllr Sutherland to complete application.

g. Traffic Speed issues at Alexandra Terrace – Update from Cllr Storey.

- h. Correspondence from member of the public regarding the overgrown banks of the brook at Llanbadoc.
- i. Consultation on Establishing the Town and Country Planning (Strategic Development Plan) (Wales) Regulations 2021 Email 14/10/2020 Cllr Paula Clarke to advise.
- j. Independent Remuneration Panel for Wales Draft Annual Report Consultation February 2021 email 14/10/2020 all to read.
- k. Monmouthshire Replacement Local Development Plan Update Oct 2020 email 14/10/2020
- l. Welsh Government update – Remembrance 2020 Attendance at Services email 26/10/2020

9. Planning

- a. MCC Planning Committee Meeting
- b. Planning applications:
 - DM/2020/01224 Single storey extension to rear of existing dwelling to provide new downstairs toilet and utility room. Pentwyn, Rumble Street, Monkswood, NP15 1QG
- c. MCC enforcement Cases (confidential) No report received

10. Finance

- a. To approve Payroll Payments Schedule. NALC National Salary Award for 2020/21 to be paid with November salary backdated to April 2020. Figures available when HMRC processing is completed.
- b. To approve the Pink Paper for November and authorise payments.
- c. MCC Grass Cutting invoice – Number of cuts to be confirmed as per schedule
- d. Responsible Finance Officer Report:
 - 1. Review of the accounts and spending against budget.
 - 2. Woodlands Trust Membership – update on renewal of membership. (Debit card awaited to enable payment)
 - 3. To receive Budget considerations for 2021/22

11. Reports from Advisory Groups

- a. **Procedural and Financial** – Cllr Peter Clarke, Cllr Jo Storey, Cllr Ed Winter, Cllr Jenny Carpenter
 - 1. Review of Asset Register and to consider implications on Insurance policy re flood risk.
 - 2. Review of Risk assessment.
 - 3. Budget Considerations.
 - 4. Annual Audit review is due.
- b. **Environment** – Cllr Ed Winter, Cllr Paula Clarke, Cllr Judith Hopkins
 - 1. Review of Commons Deeds held – secure storage location to be found.
 - 2. Tree Survey Work – Insurance certificates have been received from Morris's of Usk. Work has commenced.
 - 3. Further schedule of work sent to Morris's for quote 19/10/2020 under delegated powers.
- c. **Community Engagement** – Cllr Ed Winter, Cllr Peter Sutherland, Cllr Jenny Carpenter
 - Website accessibility statement review due December.
- d. **Community Meetings**

12. Reports from representatives on Other Bodies

- a. **Strong Communities**
- b. **Usk Cluster Meeting**
- c. **Usk Improvement Masterplan** Report of Phase one due December Roger Hoggins MCC. Next meeting due in Jan 2021.
- d. **One Voice Wales Monmouth/Newport Area Committee** meeting 1 October. Minutes circulated by email 26/10. Insufficient members present for AGM so rearranged for Thurs 21st January at 7pm prior to normal meeting.
- e. **Give dog fouling the red card working group** Meeting 22/10. No representation from LCC. Await minutes for next meeting date.

f. 13. Llanbadoc Flooding

- a. To consider installation of a pumping station. Awaiting MCC update

14. Annual Plan 2020/21

- a. To agree dates for litter picking. 25 October postponed due to Firebreak lockdown.
b. Walks 1-6 completed see 8b. Walk 7 Reservoir Trail is closed for the Winter period until March.

Walk 8 will be completed once lockdown is lifted.

15. Llanbadoc Island Car Park

- a. To receive update in respect of the work outstanding from Thomas Bros.

16. Applying for Grants

- a. To agree and approve process for grant applications.

17. Matters to be considered for the next agenda (at the discretion of the Chairman)

19. Date of next meeting – Wednesday 2nd December 2020 6.30pm to 8.30pm

Cllr Jenny Carpenter.....pp Clerk ...Peter Sutherland.....Chairman 28th October 2020