

Minutes of Extraordinary Meeting held at Glen-Yr-Afon House Hotel, Usk Wednesday 15th July 2020

Present: Cllr. Peter Sutherland, Cllr. Ann Bowyer, Cllr. Jenny Carpenter, Cllr. Paula Clarke, Cllr. Peter Clarke, Cllr Jo Storey and Cllr. Ed Winter.

Members of the public: No members of the public were present.

1. Public Meeting:

No members of the public were present at the meeting and no issues had been raised with the clerk prior to the meeting by members of the public.

2. Sign the attendance book:

The attendance book was duly signed.

3. Apologies for absence:

Apologies were received from Cllr Judith Hopkins.

4. Declaration of interest from members:

- a. Cllr Peter Clarke (planning matters) has previously declared a prejudicial interest in item 7 under the member's code of conduct due to his position on the Planning Committee of Monmouthshire County Council.

The Chair moved to take agenda item 5 after agenda item 7. Agreed by all present.

6. Quotations for Tree Work

Three quotations had been received for the tree work identified as necessary in the latest tree survey reports, and for removal of the fallen bough on the bus shelter at Glascoed Crossroads. The quotes were as follows:

Oliver Field £ 3,876 incl vat.

DL Corran £ 3,600 incl vat (does not include bough on bus shelter).

Morris's Grounds Maintenance Ltd £ 2,724 incl vat.

Cllr Carpenter suggested that a quote be obtained from Greenworks who had carried out work for the Council previously. The Chair moved that Greenworks be asked to provide a quote and that Morris's be awarded the work unless Greenworks quoted a more competitive price, proposed by Cllr Carpenter, seconded by Cllr Winter, agreed by all present. **ACTION: Clerk to ask Greenworks to provide a quote.**

7. Planning applications

Planning application DM/2020/00402

This application related to a Non Material Amendment to the original application, comprising revised Levels. Councillors felt that as no material changes were being proposed the Council's original concerns should be reconfirmed. The Chair moved that the original response be reconfirmed, restating the Council's concerns and request that the level of the garden be checked to ensure that it has been returned to the level in the original consent, proposed by Cllr Carpenter, seconded by Cllr Paula Clarke, agreed by all present. **ACTION: Clerk to submit response.**

Planning application DM/2020/00774

The application was for a continuation of previous permission granted under application DC/2016/01091. There were no objections raised. The Chair moved that the application be recommended for approval, proposed by Cllr Paula Clarke, seconded by Cllr Storey, agreed by all present. **ACTION: Clerk to submit response.**

The Chair moved that standing orders be suspended at this point to consider two additional applications which required a response before the next Ordinary meeting of the Council. Agreed by all present.

Planning application DM/2020/00762

There were no objections raised to the application. The Chair moved that the application be recommended for approval, proposed by Cllr Carpenter, seconded by Cllr Paula Clarke, agreed by all present. **ACTION: Clerk to submit response.**

Planning application DM/2020/00834

Councillors were advised that SPG H5 & H6 state that additional accommodation should be physically located in, or attached to, the main dwelling; and may only be detached if it is not possible to be attached. The application is for a detached development and lists a garden building, office, potting shed and new oil tank. The plans indicate a kitchen, shower room and other accommodation also. Concerns were raised that this could be converted to a separate dwelling at a future date. The Chair moved that the application be recommended for refusal, proposed by Cllr Paula Clarke, seconded by Cllr Carpenter, agreed by all present. **ACTION: Clerk to submit response.**

Standing Orders were reinstated at this point.

5. Clerk's Pension

The clerk stepped out of the meeting before discussion commenced, minutes were recorded by Cllr Paula Clarke.

The interview panel suggested providing a pension scheme to the clerk. Cllr Winter informed councillors that the clerk should have been offered a pension scheme in accordance with guidelines. The previous clerk had declined the offer. The current clerk had expressed a wish to join a scheme.

Cllr Carpenter suggested determining an appropriate scheme should be the first step. Cllr Bowyer has experience of NEST which is simple to use and administer. The NEST scheme was agreed by all councillors.

Cllr Winter asked whether the Council should contribute to the scheme, and if so what percentage. All councillors agreed a contribution should be made and after considerable discussion 7.5% was proposed by Cllr Peter Clarke, seconded by Cllr Sutherland, agreed by all present.

It was agreed that contributions be backdated to 1st April, the clerk's start date, and suggested that the council make an additional contribution to cover the employee's contribution for that period. Proposed by Cllr Carpenter, seconded by Cllr Sutherland, agreed by all present.

The clerk was asked to re-join the meeting.

The Chair informed the clerk of the council's decision and the clerk thanked the Councillors.

There being no further business the meeting closed at 8.40pm

Beverley Young, Clerk/RFO, Llanbadoc Community Council