



## Meeting Agenda

### Wednesday 2<sup>nd</sup> September 2020

20th August 2020

Dear Councillor

You are hereby summoned to attend the Ordinary Meeting of Llanbadoc Community Council to be held via remote access on **Wednesday 2<sup>nd</sup> September 2020 at 6.30pm**, for the purpose of transacting the following business. Members are reminded that they attend this meeting under the provision of the Community Council's Code of Conduct.

Yours faithfully

Beverley Young (Clerk)

#### AGENDA

##### 1. Public Meeting

Due to the meeting being held via remote access any members of the public wishing to participate directly should contact the clerk by 31<sup>st</sup> August 2020 in order to obtain joining instructions. Any member of the public wishing to raise an issue may do so by contacting the clerk prior to the meeting. As issues raised during the public session may not relate to items on the agenda no resolution for action can be taken.

##### 2. Sign the Attendance Book

##### 3. Apologies for absence

To receive any apologies of absence from members.

##### 4. Declaration of interest from members

a. To receive declarations of interest from members relating to items on the agenda.

##### 5. Adoption of Minutes

- a. Chair to move to approve minutes of LCC Annual meeting held on Wednesday 1<sup>st</sup> July 2020.
- b. Chair to move to approve minutes of LCC Ordinary meeting held on Wednesday 1<sup>st</sup> July 2020.
- c. Chair to move to approve minutes of LCC Extraordinary meeting held on Wednesday 15<sup>th</sup> July 2020.

##### 6. Clerk's Report

To receive and approve the clerk's report on actions from the last meeting.

##### 7. Discussion with County Councillor

##### 8. Matters arising from recent correspondence / new business

- a. Donation received – to determine suitable application and approve expenditure.
- b. Active Travel Consultation – to nominate member to complete survey and attend event.
- c. Ward Walks – to agree dates for walks around the council wards.
- d. Establish ownership of land at end of Kensington Cottage going towards the church.
- e. Red Shed Sales – Volunteers required to re-establish the project.
- f. Electoral Boundary Review of Monmouthshire – to determine response.
- g. Social Media Policy – to approve and adopt policy following review.
- h. Llanbadoc Geotrail – to receive update and agree actions.
- i. Walk 5 Glascoed – to receive update and agree actions.

##### 9. Planning

- a. MCC Planning Committee Meeting

- b. Planning applications:
  - I. To retrospectively confirm recommendation in respect of planning application DM/2020/00949
  - II. To retrospectively confirm recommendation in respect of planning application DM/2020/00763
  - III. To consider and make recommendation in respect of planning application DM/2020/00936
- c. MCC enforcement Cases (confidential)

## **10. Finance**

- a. To approve Payroll Payments Schedule – updated for pension contributions.
- b. To retrospectively approve and confirm authorisation of revised Pink Paper for August.
- c. To approve the Pink Paper for September and authorise payments.
- d. Responsible Finance Officer Report:
  - 1. Review of the accounts and spending against budget.
  - 2. Woodlands Trust Membership – to consider and make recommendation on renewal.
  - 3. Asset Register – to review register with regard to Glascoed and Llanbadoc Island Playgrounds.
  - 4. To consider implications of revised asset register on insurance and make recommendation.

## **11. Reports from Advisory Groups**

- a. **Procedural and Financial** – Cllr Peter Clarke, Cllr Jo Storey, Cllr Ed Winter, Cllr Jenny Carpenter
- b. **Environment** – Cllr Ed Winter, Cllr Paula Clarke, Cllr Judith Hopkins
  - 1. Wales Biodiversity Section 6 of environment Act – to approve and adopt plan for 2020.
  - 2. Wales Biodiversity Section 6 of environment Act – to consider and approve report for 2019.
  - 3. Review of Commons Deeds held – secure storage location to be found.
  - 4. Tree Survey Work – to consider revised quotes and agree contractor to undertake work.
- c. **Community Engagement** – Cllr Ed Winter, Cllr Peter Sutherland, Cllr Jenny Carpenter
- d. **Community Meetings**

## **12. Reports from representatives on Other Bodies**

- a. **Strong Communities**
- b. **Usk Cluster Meeting**
- c. **Usk Improvement Masterplan**
- d. **One Voice Wales Monmouth/Newport Area Committee**
- e. **Give dog fouling the red card working group**

## **13. Llanbadoc Flooding**

- a. To consider installation of a pumping station.

## **14. Annual Plan 2020/21**

- a. To approve and adopt Annual Plan for 2020/21.
- b. To agree dates for litter picking.
- c. To agree dates to review walks in the council area.

## **15. Llanbadoc Island Car Park**

- a. To receive update in respect of work undertaken on damaged surface.
- b. To consider and agree insurance claim in respect of flood damage.

## **16. Applying for Grants**

- a. To agree and approve process for grant applications.

## **17. Website Accessibility Compliance**

- a. To consider and approve Website Accessibility Statement.

## **18. Matters to be considered for the next agenda (at the discretion of the Chairman)**

## **19. Date of next meeting – Wednesday 7th October 2020 6.30pm to 8.30pm**

Beverley Young.....Clerk      Peter Sutherland.....Chairman      20<sup>th</sup> August 2020