



Meeting Agenda Wednesday 3rd June 2020

27th May 2020

Dear Councillor

You are hereby summoned to attend the Ordinary Meeting of Llanbadoc Community Council to be via remote access on **Wednesday 3rd June 2020 at 6.30pm**, for the purpose of transacting the following business. Members are reminded that they attend this meeting under the provision of the Community Council's Code of Conduct.

Yours faithfully

Beverley Young (Clerk)

AGENDA

1. Public Meeting

Due to the meeting being held via remote access it will not be practical for members of the public to participate directly. Any member of the public wishing to raise an issue may do so by contacting the clerk prior to the meeting.

As issues raised during the public session may not relate to items on the agenda no resolution for action can be taken.

2. Sign the Attendance Book

3. Apologies for absence

To receive any apologies of absence from members.

4. Declaration of interest from members

- a. To receive declarations of interest from members relating to items on the agenda.
- b. Confirmation of councillors' Register of Interests – Individual interests publicised on LCC website.

5. Adoption of Minutes

- a. Chair to move to approve minutes of LCC Ordinary meeting held on Wednesday 6th May 2020.

6. Clerk's Report

To receive and approve the clerk's report on actions from the last meeting.

7. Discussion with County Councillor

8. Matters arising from recent correspondence / new business

- a. Gwent Young Farmers – Request for financial assistance.
- b. Application for Local Places for Nature Package.
- c. GAVO – Tesco Bags of Help and Awards for All Wales

9. Planning

- a. MCC Planning Committee Meeting
- b. Planning applications:
 - I. To consider and make recommendation in respect of planning application DM/2020/00402
 - II. To consider and make recommendation in respect of planning application DM/2020/00504
- c. MCC enforcement Cases (confidential)

10. Finance

- a. To approve the Pink Paper for June.
- b. Responsible Finance Officer Report:
 1. Review of the accounts and spending against budget.
 2. HMRC Basic PAYE system – to receive an update on current position.
- c. Independent Remuneration Panel for Wales; Payments to Community Councillors for 2019/2020 (to be published by 30th September 2020).
- d. Annual Return:
 1. To receive and approve audited Financial Statement for 2019/20.
 2. To receive Internal Auditor's report 2019/20.
 3. To complete Annual Governance Statement for 2019/20.
 4. To approve and authorise Annual Return for 2019/20; and supporting documentation.

11. Reports from Advisory Groups

- a. **Procedural and Financial** – Cllr Peter Clarke, Cllr Jo Storey, Cllr Ed Winter, Cllr Jenny Carpenter
- b. **Environment** – Cllr Ed Winter, Cllr Paula Clarke, Cllr Judith Hopkins
 1. Consideration and schedule for tree survey reports and interim period minor checks to take place, courses available – plan to present to full council (to include trees at Llanbadoc Play area).
 2. Managing volunteers – insurance terms and conditions.
 3. Wales Biodiversity partnership Section 6 of environment Act – Prepare and publish Community Council statement / report on enhancing biodiversity – details circulated to environment group on 17/01/2020.
 4. Review of Commons Deeds held – secure storage location to be found.
- c. **Community Engagement** – Cllr Ed Winter, Cllr Peter Sutherland, Cllr Jenny Carpenter
- d. **Community Meetings**

12. Reports from representatives on Other Bodies

- a. **Strong Communities**
- b. **Usk Cluster Meeting**
- c. **Usk Improvement Masterplan**
- d. **One Voice Wales Monmouth/Newport Area Committee**
- e. **Give dog fouling the red card working group**

13. Electoral Review of Monmouthshire

- a. To consider proposals and determine a response.

14. Llanbadoc Flooding

- a. To consider installation of a pumping station.

15. Annual Plan 2020/21

- a. To consider draft Annual Plan for 2020/21.

16. Llanbadoc Island Car Park

- a. To consider options in respect of damaged surface.
- b. To consider and agree insurance claim in respect of flood damage.

17. Meeting Dates for 2020/21

- a. To approve meeting dates for 2020/21.

18. Matters to be considered for the next agenda (at the discretion of the Chairman)

19. Date of next meeting – Wednesday 1st July 2020 6.30pm to 8.30pm

Beverley Young

Clerk

Jenny Carpenter

Chairman

27th May 2020

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