

Llanbadoc Community Council

Meeting Minutes 2nd October 2019

Present: Cllr. Jenny Carpenter, Cllr. Jo Storey, Cllr. Ed Winter, Cllr. Ann Bowyer, Cllr. Peter Clarke and Cllr. Paula Clarke

Invited guests: County Cllr. Val Smith (apologies) , PC Peter Evans (Community Police Officer) – (apologies, police report attached to bottom of these minutes), Robert Bates, Director (Estates & Facilities Coleg Gwent) and Judith Hopkins.

1. Apologies for absence: Cllr. Peter Sutherland

2. Declaration of interest from members:

- i. Cllr Peter Clarke (planning matters) has previously declared a prejudicial interest in this item under the member's code of conduct due to his position on the Planning Committee of Monmouthshire County Council.

3. Meeting adjourned: Guests and members of the Public invited to speak: 15 minutes in total is set aside for any members of the public wishing to address the Council

Robert Bates Coleg Gwent of Director of Estates and Facilities - The Community Council raised the matter of a complaint received from member of public, regarding litter upstream of the bridge on Coleg Gwent land following a 'Leavers party'. The LCC Clerk contacted the College via the website contact link and was informed would receive a response within 5 days, but no response was received. Robert Bates agreed to follow this up and obtain response **ACTION: Clerk** Fwd. email **Done 02/10** Also discussed - Joint practices, Planning matters, Maintenance of land and joint promotion of resources were also discussed. The chair thanked Robert Bates for attending and his support.

Judith Hopkins was Co-opted on to the council – Nominated by Cllr. Ed Winter and seconded by Cllr. Paula Clarke. Declaration of office signed. Code of conduct and other council related documents to be emailed to Judith. **ACTION: Clerk** **Done 07/10** To send profile info to the clerk for publication on the website and complete Code of Conduct training **ACTION: Judith Hopkins**

4. Adoption of Minutes - The Chair moved to approve the minutes of the LCC Ordinary meeting held on Wednesday 4th September 2019. All in agreement and the minutes were signed.

5. Matters Arising from the Minutes/Current Business

- a. Llanbadoc Ward (Sept 2018) and Glascoed Ward (June 2019) Community Council positions remain vacant.
- b. The Beaufort Arms Monkswood – Ongoing Section 215 issued, expired on 2nd October 2019 – **ACTION: Clerk** follow up with email to Andrew Jones **Done 07/10**
- c. Llanbadoc Island Project – Advised St. Madoc's and MCC that car park will be closed, notice on noticeboard and on LCC website, confirmation of receipt of completed LC1 PWLB loan application received on 1st October in an email - £7,500 at a fixed rate of 1.28% over 10 years, will be in Community Council account on 3rd October 2019, minus £25 set up fee. Contractor started work on 24th Sept, provided road closure signs and cordoned off area of work. National Lottery funding, email received on 30/08 free materials and 'share your story about your grant'. Will need a new lock for Llanbadoc Island following completion of work. Cllr. Jenny Carpenter has contacted Prescoed who suggested they may be able to help with signage and noticeboard. No response yet. **ONGOING**
- d. Glascoed Woodland Volunteer Group – Funding for tools awaiting response from Ramblers Cymru. **ACTION: Environment Group including Cllr. Judith Hopkins** to pursue.
- e. Walk Leaflet incorporating Geotrail – Content provided by Elen, Oliver arranging meeting with Ruth Rourke, date TBC. Cllr. Ann Bowyer has now spoken to the landowner to discuss the possibilities of re-routing the footpath. There is some resistance, which is understandable as the proposed route of hand railing the hedge line would be very close to the property, in fact the occupants feel members of the public would be able to look down on their house and feel this would impact on their privacy. It is also suggested the route follows the existing green footpath towards the bottom of

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Cefn Ila drive, and then up Cefn Ila driveway. Rather than the section of the route which includes markers C and B on the map. **ACTION: Clerk** Email this information to Oliver and Elen **Done 07/10 ONGOING**

- f. Gwent Wildlife Trust Survey at Twyn y Cryn – Awaiting **ONGOING**
- g. Llanbadoc Community Council Annual Plan – LCC Website and Facebook stats provided by Cllr. Ed Winter, PDF document produced to go with LCC Annual Plan.
- h. Llanbadoc Island Boundary with adjoining land owned by Mr Robin Williams. no further contact from Mr Williams Banks of Brook cleared by Thomas Bros. Excellent job not part of their Contract so we are very grateful **ONGOING**
- i. Yew Tree Farm, barbed wire along footpath – written to owners, Mr and Mrs Williams. Requested advice from Ruth Rourke at MCC Countryside Dept. on 02/10/2019. **Awaiting Response**
- j. Adoption of Financial Regulations Document circulated 5th September – Proposal Cllr. Ed Winter and seconded by Cllr. Ann Bowyer – Adopted, and **Item discharged**
- k. Review Standing Orders circulated 5th September – **ACTION: Cllr. Jenny Carpenter** to review and agenda for next meeting.
- l. **Usk Town Improvement Plan Stakeholder Event**, presentation circulated – September meeting attended by Cllr. Peter Sutherland, Cllr. Jenny Carpenter and Olivia. Cllr Jenny Carpenter also spoke with Colin Philips at Usk Show. Good ideas for Twyn Square, car parking remains a hot subject. Suggested closure of Bridge Street for Market etc. either by time or specific days/ half days. Nothing for Woodside but Cllr. Peter Sutherland did bring up container park. He also felt there was more emphasis on Place than People, which was support by Cllr. Jenny Carpenter. Cycle routes and farming community have been flagged up by LCC. **Next meeting 15th October 9.30am** Cllr. Peter Clarke, Cllr. Ann Bowyer and Cllr. Jenny Carpenter to attend **ACTION: Clerk** Respond to Sadie and confirm start time. **Emailed Sadie on 07/10 – Response received 9.30am**
- m. Pathcare Group recent works – Walk 4 cleared path behind chicken farm at Monkswood – photos on website. Tree issues in Glascoed woodlands to liaise with Judith Hopkins directly, not as yet.
- n. Missing lock for access gate at Glascoed Commons now replaced. Will need a new lock for Llanbadoc Island following completion of work.
- o. LCC Welsh Language Policy – concerns about new Welsh Language Policy, sought advice from OVW – supportive of Welsh Language, however restricted by financial constraints. Jenny has obtained census figures for Welsh Language speakers for local area. **ACTION: Agenda next meeting**
- p. Litter on Coleg Gwent land following A level students leavers party, emailed Coleg Gwent on 5th Sept. **Dealt with in item 3**
- q. A472 Monkswood, Alexandra Terrace – Speed of traffic issues. Cllr. Jenny Carpenter has spoken with Chris Evans (Community Speed watch). The site had been discontinued for the speed watch van, LCC have asked for the speed van to visit the area again and Chris will investigate. It is designated area for speed watch, it is believed there are 11 active members if there is any appetite for Monkswood community to resurrect the group? LCC have enquired about flashing speed signs and met with Phaedra Cleary from MCC. There is a suitable position on opposite side of road from houses. Cost of their preferred cameras is £3454.44 with 3-year warranty plus £100 installation all subject to VAT. Also contacted Alan Mackie of Elancity Ltd. Their Evolis Radar speed sign £1489 mains/streetlight pack or £1889 for Solar plus VAT install us. There are some of these installed by the school in Goytre. The clerk has contacted Jonathan Lazenby (Clerk to Goytre Fawr Community Council). They are very happy with them but flagged up an issue regarding traffic calming legalisation which may impact on the legality of Community Councils to purchase them, OVW are investigating. **ONGOING**

6. Matters arising from recent correspondence / new business

- a. **LCC Walk Leaflets**, distribution of hard copies – Collect from John **ACTION: Cllr. Jenny CarpClerk**
- b. Hedges overgrown bottom end of Church Lane, Glascoed – Encourage members of the public to use the My Mon App. **ACTION: Clerk reported on MyMounthshire App 09/10 b the clerk**
- c. Flailing edges of Glascoed Common as bracken and brambles encroaching on grassed area. Quote from MCC for flailing £167.90 VOTE - all in favour, contact MCC to ask to proceed **ACTION: Clerk DONE emailed 08/10**
- d. 'Building a Healthier Gwent', Usk Memorial Hall 11th Oct 9.15 to 12.15 There is also a short online survey for those who are not able to attend a workshop. The closing date for this is 20 October 2019. <https://www.smartsurvey.co.uk/s/RCZ81/>

- e. Woodlands Tree Surveys – Get quotes for Surveys **ACTION: Clerk** ready for Dec budget. Do Tree surgeons do a tree surveys?

7. Planning

- a. MCC Planning Committee Meeting
- b. Planning applications

Both applications below were circulated for email comments as deadline for consultation passed prior to this meeting.

DM/2019/01388 Description of Proposal: Planning Permission Retention of vehicle access onto A472, previously permitted to facilitate Welsh Water replacement of a water pumping station (Ref: DC/2017/00027).
Location: Land North East of A472 And North of Prioress Mill Lane Rhadyr Usk

RESPONSE FROM LCC – Against = 4, Abstained = 3 Recommend refusal for access road, however no objection to gateway being retained.

COMMENTS – Unjustified development in the open countryside.

ACTION: Clerk Submit to MCC **Done 08/10**

DM/2019/01377 - Description of Proposal: Mod or Removal of Condition Variation of condition 2 relating to application DC/2015/00938 (APP/E6840/A/16/3162841). Minor design amendment to include a Garden Studio and dwarf brick retaining walls with the dwelling curtilage in accordance with Condition 8 of Appeal Decision APP/E6840/A/16/3162841. Including regularisation of plan references in accordance with Non-Material Amendment Application No: DM/2019/01118. Location: Proposed Replacement Dwelling at Orchard House Dowlais Brook to Woodside Trading Estate Llanbadoc Sir Fynwy

COMMENTS – Over development of the site. Abstained = 3, Against = 4 Recommend refusal

ACTION: Clerk Submit to MCC **Done 08/10**

- c. MCC enforcement Cases (confidential)

8. Finance

- a. Copy of Accounts circulated by email in advance of meeting and all agreed payments made.
- b. Responsible Finance Officer Report, including review of the accounts and spending against budget.
- c. Monmouthshire Building Society Passbook Balance **£14,101.23** confirmed and signed
- d. HSBC Bank account balance – *Statement 19th August to 18th September, balance £17,794.25* (all cheques have been cashed) statement confirmed and signed
- e. It was agreed that the following Standing Orders could be set up:
 - i. Clerks salary to Playworks
 - ii. Basic office expenses
 - iii. Monthly Chairs allowance

ACTION: Clerk **Done 08/10**

- f. Payments

- i. Individual Councillor remuneration requests – Cllr. Peter Sutherland travel expenses – **ACTION: Clerk** carry forward
- ii. **£25.00** Chair's allowance for September 2019
- iii. **£42.99** Office expenses for September 2019

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- iv. Clerks salary for October 2019 including £20 processing fee payable to Playworks
- v. **£30.00** Merlin Waste awaiting invoice – July 2019 collections
- vi. DD Information Commissioners Office annual subscription ICO:00012292624 – confirmed as set up.
- vii. **£50.00** Gift for Cllr. John Wright
- viii. Thomas Bros. invoice **ACTION: Clerk** carry forward

Items ii, iii, iv, v, vi and vii Proposed by Cllr. Ann Bowyer and seconded by Cllr. Peter Clarke. **ACTION: Clerk** Done 08/10

9. Reports from Advisory Groups

- a. Procedural and Financial – Cllr Peter Clarke, Cllr Jo Storey, Cllr Ed Winter, Cllr Jenny Carpenter
 - b. Environment – Cllr Ed Winter, Cllr Paula Clarke – Ed to pursue
 - c. Community Engagement – Cllr Ed Winter, Cllr Peter Sutherland, Cllr Jenny Carpenter
 - d. Community Meetings and Training
- i. OVW Newport Area Committee Thursday 3rd October 2019, 7pm (Minutes of NEC held on 13th Sept 2019, circulated) – Cllr. Jo Storey has sent apologies.
- ii. Building a healthier Gwent Meeting at Usk Memorial Hall **11th October 9.15 – 12.15**
- iii. Usk Town Meeting **15th October 9.30am**

10. Matters to be considered for the next agenda (at the discretion of the Chairman)

ACTION: Clerk Write to ROF about white fencing

Next MCC Usk and Area Cluster meeting – Cllr. Jenny Carpenter and Cllr. Peter Clarke to attend on 22nd Oct – **ACTION: Clerk** send out a reminder.

Cllr. Peter Clarke provided apologies for November LCC meeting **ACTION: Clerk** to note

Update/review training record next meeting **ACTION: Clerk** Agenda

Draft rights of way improvement plan – ACTION: All to consider.

Trostra Common at request of County Cllr Val Smith **ACTION: Clerk** Agenda

Does anyone have a key for Monkswood notice board as needs updating Steve Waring **ACTION: Cllr. Ed Winter** to ask

Collect dog poo bags from County Hall **ACTION: Clerk**

11. Date of next meetings – Wednesday 6th November 2019 6.30pm and Wednesday 4th December 2019 6.30pm

There being no further business the meeting closed at 20.25

Oliver Beaumont, Clerk (Proper Officer) RFO, Llanbadoc Community Council

GWENT Police Spring 2019 Report for the LLANBADOC Ward for May through to the end of September 2019.

Also note that for the **LLANBADOC Ward** area, (which also includes the **GWEHELOG-Fawr** Community Council area), there have been a total of **115 x** reports to GWENT Police, these not only cover reports of Anti-Social Behaviour and Crime, but reports of concerns for welfare to Road Related Incidents.

On 01/05/19, report received of a theft of a purse at a retail premises in the LLANBADOC area, subsequent checks revealed that efforts had been made to withdraw money using the Bank Cards contained within. No witnesses, and subsequent enquiries proved negative.

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On 12/05/19, report received of drunken males on push bikes, causing issues for motorists on the main LLANBADOC to CAERLEON road. 1 drunken male arrested by USK NPT Resources, who is currently going through the Criminal Justice System.

On 01/06/19, report received of a shed break at a residential address on TWYN LANE, GLASCOED. Several items stolen, including petrol strimmer, a chainsaw, hedge trimmers, etc. Total value over £400. No witnesses or CCTV. Entry gained by smashing padlock.

On 11/06/19, further report received of a shed break at a residential premises in WERN LANE, GLASCOED. Entry again forced, similar hand tools stolen, including a petrol chainsaw, strimmer, spades, etc. Again, no witnesses and no CCTV.

On 24/06/19, report received of a theft of golf clubs valued at £1,800 out of a vehicle parked at WOODLAKE Park Golf club. Laptop and charger, in a case also stolen. No witnesses, believed CCTV of insufficient quality.

On 05/07/19, report received of persons jumping off the old Railway Bridge adjoining USK Island. Area search made when Officers available, with a negative result.

On 17/07/19, report received that a 1 Tonne THWAITES yellow Dumper Truck was stolen from building works adjoining USK Agricultural College overnight. Circulated as Stolen on National Systems. No witnesses or CCTV.

On 10/08/19, report received of a shed break at LLANBADOC Allotments overnight. Petrol strimmer and a Rotavator stolen, valued at approx. £400 in total. No witnesses or CCTV.

On 27/08/19, report received of disused Tractors parked on PRIORESS MILL Lane, LLANBADOC having been damaged. No witnesses.

On 29/09/19, report received of a garage having been broken into at a residential premises on OAK RIDGE, LLANBADOC. No witnesses or CCTV.

Rhydian EVANS Pc1233.

Neighbourhood Ward Manager.

Monmouthshire Neighbourhood Policing Team.

Works Mobile – 07464 647 429.

HEDDLU GWENT POLICE – 01633 838 111.