

Llanbadoc Community Council

Meeting Minutes Wednesday 4th September 2019

Present: Cllr. Jenny Carpenter, Cllr. Peter Sutherland, Cllr. Peter Clarke, Cllr. Paula Clarke, Cllr. Ann Bowyer

Members of the public: Judith Hopkins

1. Apologies for absence: Cllr. Jo Storey, Cllr. Ed Winter and County Councillor Val Smith

2. Declaration of interest from members:

- i. Cllr Peter Clarke (planning matters) has previously declared a prejudicial interest in this item under the member's code of conduct due to his position on the Planning Committee of Monmouthshire County Council.

3. Meeting adjourned: Guests and members of the Public invited to speak: 15 minutes in total is set aside for any members of the public wishing to address the Council

Val Smith was unable to attend this meeting and could not provide a report on local issues, including to provide an update on litter around Coleg Gwent as agreed at previous LCC meetings. See Item 6n **ACTION: Clerk** To copy into correspondence relating to this issue **Done 05/09**

Judith Hopkins observed the meeting with a view to joining the council

4. Adoption of Minutes - Chair to move to approve minutes of LCC Ordinary meeting held on Wednesday 3rd July 2019.

Proposed by Peter Sutherland and seconded by Cllr. Ann Bowyer. Minutes were signed by the chair. **ACTION: Clerk** Publish as adopted minutes on LCC website **Done 05/09**

5. Matters Arising from the Minutes/Current Business

- a. The Beaufort Arms Monkwood – Section 215 tidy up notice has been issued by MCC, to be complied with by 2nd October 2019. Additional planning/enforcement issues were raised regarding other properties within the ward by council members. **ACTION: Clerk** Contact Andrew Jones, MCC regarding ongoing enforcement case E17/185 **Done 05/09** and an update on Planning Applications DC/2017/00995 and DC/2017/00993, which have been ongoing for over 2 years. **Done 05/09**
- b. Llanbadoc Ward and Glascoed Ward Community Council vacancies. (It was agreed that Judith Hopkins would be co-opted onto Llanbadoc Community Council at the next council meeting on Wednesday 2nd October 2019) **ACTION: Clerk** Set up council email address for Judith - contact Ed **ACTION: Clerk** **Done 05/09** , Clerk to send information and documents including Code of Conduct and 'A Good Councillors Guide' **ACTION: Clerk**. Agenda item for October meeting to sign 'Acceptance of Office' and 'Code of Conduct' **ACTION: Clerk**
- c. Llanbadoc Island Project – i. Borrowing approval letter received from the Welsh Government dated 16th July 2019. **£7,500** agreed for 2019/2020, **ACTION: Clerk** to proceed with application of loan to release funds to HSBC account. **Done 06/09** ii. Hilary Morgan, the church warden at St Madoc's, Llanbadoc confirmed that in their PCC meeting held on 20th August, LCC's request for a financial contribution towards the work on the carpark and roadway between churchyard wall and river was granted. **£1000** donation was confirmed in a telephone conversation with Hilary on 29/08. **ACTION: Clerk** to liaise with treasurer to receive donation. iii. Correspondence received on 04/09 from Richard Watkins, Thomas Bros, confirming able to carry out the works this month, and suggestion of a site visit to discuss further. **ACTION: Clerk** To circulate details of site visit at Llanbadoc Island with all councillors present for Sunday 8th September at 4pm (Thomas Brothers invited to attend). This will be followed by Litter pick by LCC Councillors from Llanbadoc Island to Woodside Garage along A472. **Done 05/09** The Clerk also contacted Roger Hoggins to ask for confirmation that prior notification of road closure is not required for a private road and if MCC could loan Road closure signs and traffic cones for the duration of the works.

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- d. Glascoed Woodland Volunteer Group – Judith Hopkins reported on a couple of footpath issues a. There is a tree blocking path in Twyn y Cryn (Reservoir Trail) b. A tree is partially down in Pantau Bushes. **ACTION: Clerk** report to pathcare group Done 05/09
- e. Ramblers funding application for walk leaflet for proposed Geology Trail starting at Llanbadoc Island. On 04/09 the proposed route was lead by Elen Statham (SEWRIGS Geologist and content provider) and walked with Oliver Wicks from the Ramblers Cymru (with a view to funding the project), Cllr. Ann Bowyer (LCC), Olivia Beaumont (LCC Clerk) and Nick Weare (representing St Madoc's church in light of recent donation pledge) **ACTION: Elen Statham** to send all information to the clerk, including leaflet content suggestions. **ACTION: Cllr. Ann Bowyer** to speak to Mrs. Williams landowner where a permissive path maybe required, if receptive then to further discuss with Mandy Mussel, MCC footpath officer. **ACTION: LCC working group** to take forward this will include: Olivia, Ann, Paula. Usk Primary school involvement to walk route and design way marker to be discussed.
- f. Gwent Wildlife Trust Survey for Twyn y Cryn – Email received from Andy Karren, GWT on 19/08 report will be issued Oct/Nov as backlog of work **ONGOING**
- g. Llanbadoc Community Council Annual Plan – **ACTION: Clerk** Agenda for October LCC meeting: Police Report and update from litter pick (Sunday 8th Sept - Llanbadoc Island towards Monkswood along A472). LCC Website and Facebook stats **ACTION: Ed Winter**
- h. Llanbadoc Island Boundary with adjoining land owned by Mr Robin Williams **ONGOING** – Awaiting to hear from Mr Williams
- i. School Road Glascoed boundary with Yew Tree Farm clearance of land owned by LCC. Correspondence received from Mr and Mrs Williams of Yew Tree Farm dated 30th July 2019, Council members are sympathetic to the issues raised by Mr and Mrs Williams and grant permission to clearly define the area owned by the Community Council by a row of stones, and grass the area inside to prevent people parking there at night. Also, permission to maintain the drainage ditch that runs through the piece of land, as suggested this could benefit the area by reducing flooding on the road. On another matter the Community Council has noted a number of complaints about the low-level barbed wire on the Reservoir footpath above Yew Tree Farm, which has caused injury to young children. It is understood this has also been reported to MCC by an external group and the Community Council ask if this can be removed before further injuries occur. **ACTION: Clerk** Done 05/09
- j. Review Financial Control Document – Reviewed by Jenny Carpenter and the clerk. **ACTION: Clerk** Circulate Done 05/09 and proposal for adoption at meeting on 2nd October 2019, add to October Agenda.
- k. Review Standing Orders – **ACTION: Clerk** Circulate Done 05/09, add to October Agenda
- l. Usk Town Improvement Plan – Meeting on 13th August LCC representation by Cllr. Peter Sutherland and Cllr. Ann Bowyer, valuable input by Cllr. Ann Bowyer regarding farming community needs and consultation. Usk Town Study Presentation and case study examples received via email following this and circulated to full council. ARUP presence at Usk Street Party, 26th August, W/C Sept 9th Stakeholder open-surgery event - drop-in surgery for identified stakeholders with allocated time slots over the course of a one day event, 14 Sept Usk show public engagement to articulate the emerging ideas and encourage feedback prior to the draft masterplan. **ONGOING**
- m. Pathcare Group – 2 recent updates, news on LCC Website, 2 path care issues reported by Judith Hopkinson Twyn y Cryn and Pantau Bushes, to fwd. to path care group asking if they can assist **ACTION: Clerk** Done 05/09
- n. Missing lock for access gate at Glascoed Commons still not replaced by MCC – **ACTION: Clerk** to email Nigel Leaworthy following last email on 18th July Done 05/09

6. Matters arising from recent correspondence / new business

- a. Car Club Survey – Cllr. Peter Sutherland confirmed he had completed this on behalf of LCC **DISCHARGED**
- b. Volunteer Driver Update – Cllr. Peter Sutherland reported positively on this Community initiative. He has completed two runs to date and recommends the service **DISCHARGED**
- c. Wales Audit Office Events – Good Practice Exchange – Calendar of events and outputs 2019/2020 **NOTED AND DISCHARGED**
- d. Dog Fouling – Information sent to Abergavenny Town Council on the two dog bins owned and maintained by LCC. Bags ordered via Sue Parkinson. **DISCHARGED**
- e. Speeding in Llanbadoc – Cllr. Peter Clarke reported that progress was being made with Roger Hoggins, MCC to change the sign at Woodside. **DISCHARGED**

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- f. Monmouthshire Boundary Review **NOTED – Welsh Government have not yet made order for change – If it goes ahead it will be 2022 Elections.**
- g. Welsh Language Policy – Concerns about the potential administration, can this service be provided and are the potential costs sustainable? The clerk has contacted OVW as the model Welsh Language Policy they have supplied has financial costs for translation that could be unsustainable for a small council like Llanbadoc. It is understood that the Model Welsh Language Policy provided is aimed at communities where less than 30% of the population speak Welsh.
ACTION: Clerk Email Mel at OVW for advice **Done 05/09**
- h. Temporary Closure of Footpaths 55 and 56 Prioress Mill Lane – No issues reported, local resident Mark Reardon, provides feedback to Llanbadoc Community Council on behalf of the residents. **DISCHARGED**
- i. Homemakers Community Recycling – Postal correspondence received, information on what they do and request for assistance with funding **NOTED and DISCHARGED**
- j. Talk Health Monmouthshire public meeting 5.30pm, Shire Hall, Monmouth 10th September 2019. – **ACTION: Cllr. Peter Sutherland** will aim to attend
- k. OVW issued revised Financial Regulations – Update with amendments from 2016 – Item 5j. circulated on 05/09
- l. Removal of BT phone box, Glascoed, This notification from BT has been published on the LCC FB page and LCC Website – no objections from Llanbadoc Community Council. **DISCHARGED**
- m. Data protection Town and Community Councils – advice from ICO **NOTED**
- n. Litter on Coleg Gwent land, following A level leavers parties, correspondence received from member of the public, Rosie Humphreys. LCC supportive of issues raised and with permission from Rosie to fwd. her correspondence to Coleg Gwent, copied to County Cllr. Val Smith who has raised previous concerns over litter at the Coleg **ACTION: Clerk Done 05/09**
- o. Monkswood / Cefn Mawr – Woodland thinning work – Report from Cllr. Ed Winter circulated to councillors, no action necessary. **DISCHARGED**
- p. Traffic Speed Indicator Device requested for Alexandra Place and Alexandra Terrance, A472, Monkswood. Request to contact local resident Rebecca Cunningham who has raised concerns to Cllr. Jo Storey. Contact and provide history of this issue and LCC's involvement, latest speed collection data from July 2018 as provided by Mike Collins on MCC. Go Safe team have a community representative in the area. Cllr Jo Storey undertook the training, Recommend contacting GoSafe directly <https://gosafe.org/contact-us/press-media/news-item-4.aspx>. **ACTION: Clerk Done 05/09** Llanbadoc Community Council to obtain a price for a speed activated sign to be located in the area. Contact Phaedra Cleary at MCC. **ACTION: Clerk Done 05/09**

7. Planning

a. MCC Planning Committee Meeting

b. Planning applications - **DM/2018/01641** – Address: Trostre Court Farm Barns Clytha Road, Trostre Common, Gwehelog Monmouthshire.

Proposal: Erection of fuel storage building to replace existing open storage compound and relocation of 2 no. porta cabin office buildings together with parking provision. **ACTION: Clerk** to send response on behalf of Community Council **Done 06/09**

It had been brought to the attention of Llanbadoc Community Council that many residents have put forward their objections. Some of these residents live just across the river from the Trostre site and therefore within quite a near proximity. The objections have been well documented by other comments which cover air pollution, odour, noise, together with movement of heavy vehicles through the heart of our very rural County. This is clearly an agricultural application that has progressed over a number of years into a commercial operation without due consideration. However, the Community Council recognises the fallback position of the extant planning permission granted in 2016, which has not yet been implemented by the applicant and would therefore make the following recommendations:- Conditions be imposed on any approval to restrict the fuel burned at the plant to green waste/wood and no burning of other waste materials. A section 106 agreement be signed to ensure that the 2 flue stacks previously approved on the extant consent will not be constructed. As without this agreement there will be the opportunity of the developer to construct 3 stacks at the premises. We trust this explains our position of objecting to this application

Signature:

Date:

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Planning Applications below received from MCC today, 4th September 2019 so missed agenda. It was agreed that details to be circulated to all council members and any comments to email the clerk before 25th September (21 day deadline) **ACTION: Clerk**
Done 05/09

Application Number: DM/2019/01388

Description of Proposal: Planning Permission Retention of vehicle access onto A472, previously permitted to facilitate Welsh Water replacement of a water pumping station (Ref: DC/2017/00027).

Location: Land North East of A472 And North Of Prioress Mill Lane Rhadyr Usk

Application Number: DM/2019/01377

Description of Proposal: Mod or Removal of Condition Variation of condition 2 relating to application DC/2015/00938 (APP/E6840/A/16/3162841). Minor design amendment to include a Garden Studio and dwarf brick retaining walls with the dwelling curtilage in accordance with Condition 8 of Appeal Decision APP/E6840/A/16/3162841. Including regularisation of plan references in accordance with Non Material Amendment Application No: DM/2019/01118.

Location: Proposed Replacement Dwelling At Orchard House Dowlais Brook To Woodside Trading Estate Llanbadoc

c. MCC enforcement Cases (confidential)

8. Finance

- a. Copy of Accounts circulated by email in advance of meeting and all agreed payments made.
- b. Responsible Finance Officer Report, including review of the Accounts and spending against budget.
- c. Monmouthshire Building Society Passbook Balance **£14,101.23** confirmed and signed by Cllr. Peter Clarke
- d. Monmouthshire Building Society Awaiting details of more competitive account and removal of signatories **ACTION: Clerk**

Clerk

e. HSBC Bank account balance – *Statement 19th May to 18th June received balance £15,301.23, Statement 19th June to 18th July received balance £14,386.63* (all cheques have been cashed) – both statements confirmed and signed by Cllr. Peter Clarke

f. John Wright to be removed as signatory from HSBC Account **ACTION: Clerk**

g. Wayleave payment of **£146.81** received, deposited into Monmouthshire Building Society Account **NOTED**

h. Payments – Agree and document Direct Debits and Standing orders that can be set up. **ACTION: Clerk** Agenda next month.

- i. Individual Councillor remuneration requests. Playworks can pay this to individual councils at a cost of £7.50 set up and £5 per payslip. **ACTION: Clerk** To set up for Match 2020 payment
- ii. **£50.00** Chair's allowance for July and August 2019 **Done**
- iii. **£48.19** Office Expenses for July and **£42.99** Office Expenses for August 2019 Total = **£91.18** **Done**
- iv. Clerks salary for August and September including £20 processing fee payable to Playworks **Done**
- v. **£30.00** Merlin Waste Invoice number 3716 (collections 10/06 and 24/06) and Invoice number 3754 (collections 08/07 and 22/07) **Done**
- vi. **£35.00** Direct Debit Information Commissioners Office annual subscription ICO:00012292624 – **ACTION: Clerk set up**
- vii. **£48.00** Woodland Trust Renewal – Annual Membership Supporter no. 12419302 **Done**
- viii. Gift – John Wright £50 gift voucher **ACTION: art shop in Abergavenny – Jenny to purchase**

Items ii. to viii. proposed by Cllr. Ann Bowyer and seconded by Cllr. Peter Sutherland **ACTION: Clerk** to ensure payments are made. **Done 05/09**

9. Reports from Advisory Groups

- a. Procedural and Financial – Cllr Peter Clarke, Cllr Jo Storey, Cllr Ed Winter, Cllr Jenny Carpenter
- b. Environment – Cllr Ed Winter, Cllr Paula Clarke
- c. Community Engagement – Cllr Ed Winter, Cllr Peter Sutherland, Cllr Jenny Carpenter
- d. Community Meetings and Training

i. 16th July – MCC LDP Drop in Session at County Hall, Usk 1pm to 7pm – Cllr. Jenny Carpenter attended, very interesting and very aspirational. At present most workers commute outside of Monmouthshire.

Signature:

Date:

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- ii. 18th July OVW Area Committee Meeting and AGM – Attended by Cllr. Jo Storey, minutes and papers circulated by email on 31/07
- iii. 13th August – Usk Regeneration Meeting attended by Cllr. Ann Bowyer and Cllr. Peter Sutherland

10. Matters to be considered for the next agenda (at the discretion of the Chairman)

Footpaths – Llanbadoc opposite the church, report on the My Mon app. Feedback for next meeting **ACTION: Clerk**

Woodland Surveys – Need Quotes before November for Budgeting

Review Clerks Council Notes

11. Date of next meetings – Wednesday 2nd October 2019 6.30pm and 6th November 2019 6.30pm

There being no further business the meeting closed at 20.25

Oliver Beaumont, Clerk (Proper Officer) RFO, Llanbadoc Community Council