

Llanbadoc Community Council

Meeting Minutes Wednesday 3rd July 2019

Present: Cllr. Jenny Carpenter, Cllr. Peter Sutherland, Cllr. Paula Clarke, Cllr. Ed Winter, Cllr. Jo Storey, Cllr. Ann Bowyer, Cllr. Peter Clarke joined the meeting later.

Members of the public: Elen Statham SEWRIGS (South East Wales Regionally Important Geological Group), part of Geo-conservation Wales and Andrew Jones MCC Development Management Area Manager

1. Apologies for absence: County Cllr. Val Smith

2. Declaration of interest from members:

- i. Cllr Peter Clarke (planning matters) has previously declared a prejudicial interest in this item under the member's code of conduct due to his position on the Planning Committee of Monmouthshire County Council.

3. Meeting adjourned: Guests and members of the Public invited to speak: 15 minutes in total is set aside for any members of the public wishing to address the Council

The PowerPoint presentation delivered by Elen Statham was well received. Looking at ways to work together to promote interesting geological sites in Llanbadoc. Elen to fwd. Power point to the clerk.

Wallace Memorial at Llanbadoc was discussed.

Andrew Jones provided an update on enforcement cases within the ward, agreed to return to the next Community Council meeting in September if required.

4. Adoption of Minutes

The chair moved to approve minutes of the LCC Ordinary meeting held on Wednesday 5th June 2019. Approved and minutes duly signed by the chair. **ACTION: Clerk** To publish on LCC website as adopted

5. Matters Arising from the Minutes/Current Business

- a. The Beaufort Arms Monkswood – Update on actions being taken by MCC provided by Andrew Jones. The car carrying an advertisement for scrap cars has now been removed.
- b. Llanbadoc Ward and Glascoed Ward Community Council vacancies – ONGOING **ACTION: Clerk** to provide more information on the Youth Parliament of Wales
- c. Llanbadoc Island Project – Confirmation received from Ian Davies, Local Government Finance and Workforce Partnerships Division on 20th June 2019. The application from LCC for a borrowing approval for the 2019-20 financial year has been received. The application will now be considered in line with current guidance and LCC will be contacted in due course to inform of the outcome. Processing of a borrowing approval application should generally take approximately 25 working days from the date of receipt by the Welsh Government. Mark Langley of MCC has provided a key for the gate at Llanbadoc Island, Cllr. Jenny Carpenter currently has this. **ONGOING**
- d. Glascoed Woodland Volunteer Group – **ACTION: Environment Group** to organise meeting of Environment Group with Pathcare and Woodland groups, to look at ways of working together in the future and utilising fund from other organisations such as Ramblers Cymru.
- e. Ramblers funding application – The application from LCC for tools to keep local footpaths open has been received by Ramblers Cymru, LCC awaiting confirmation of approval of application. Oliver Wicks has confirmed he is keen to work with LCC to revamp walks leaflets and maybe get some distinctive way markers designed by a local school for example. An information board at Llanbadoc Island is also possible. Communication with MCC to ensure we are being fully transparent in what we're doing. Contact Ruth Rourke at MCC. **ACTION: Environment Group**

- f. Andy Karren of Gwent Wildlife Trust completed the survey on 30th April, met by woodland volunteer, Judith Hopkins – Awaiting report. **ONGOING**
- g. Llanbadoc Community Council Annual Plan – **ACTION: Cllr. Jenny Carpenter and Cllr. Peter Sutherland** to circulate for comments and adoption.
- h. Llanbadoc Island Boundary with adjoining land owned by Mr Robin Williams - Mr Williams has been advised of the recent fallen tree on his side of the brook at Llanbadoc. Correspondence from Mr Williams received in response to this on 14/06 – ‘Looking at the land registry maps for the island (CYM450826) and my field CMY492088 the stream appears to be on neither. I therefore think that Welsh Water took responsibility for its maintenance when they undertook the Flood Alleviation Scheme in the early 80’s.’ Mr Mike Davies from DJP Newland Rennie has been asked by Mr Williams if he could survey the existing boundary to establish if the Land Registry maps show the correct position and has offered to speak to someone he knows at Welsh Water to see if they have any records regarding the situation.’ Mr Williams to report back to LCC. **ONGOING**
- i. School Road Glascoed. Boundary with Yew Tree Farm clearance of land owned by LCC. – Correspondence to be sent to owners to inform this has been reported to LCC, map of land and driveway. **ACTION: Clerk**
- j. Review Financial Control Document – **ACTION: Cllr. Jenny Carpenter** to circulate for adoption and comments
- k. Review Standing Orders – **ONGOING**
- l. Review Complaints Procedure – Reviewed by Cllr Paula Clarke, adopted **ACTION: Clerk** Share and publicise on website
- m. Review Welsh Language Policy – Reviewed by Cllr Ann Bowyer, adopted **ACTION: Clerk** Share and publicise on website

6. Matters arising from recent correspondence / new business

- a. 7 Basic Online Training Modules from OVW - Code of Conduct, Council as an Employer, Diversity and Inclusion, Health and Safety, Induction, Local Government Finance and Understanding the law. **NOTED**
- b. Missing lock at Glascoed Commons – MCC to provide replacement. – **ACTION: Clerk** Have they cut the grass and follow up key.
- c. 19th June 10.00-12.30 Meeting Usk Town Centre with Woodside Improvement Master Plan Inception meeting. Cllr Peter Sutherland and Cllr Peter Clarke attended. A very positive meeting. Notes below circulated by email 19th June 2019.

Meeting attended by Cllr. Peter Sutherland (provided notes below) and Cllr. Peter Clarke – Both to continue representation for this project on behalf of LCC and Llanbadoc residents **ONGOING**

Quick summary of key points;

- 1) Max 12-week project to produce major improvement plan for Usk.
- 2) Good data already collected from surveys; project being undertaken by the firm Arup who are vastly experienced in transformation projects including the new Tottenham Hotspur Football stadium.
- 3) UTC impressive too; very clear on the downsides/negatives but want to see an improvement plan that transforms Usk and delivers a resilient and sustainable community.
- 4) Stakeholder involvement crucial, including T&CC's and Usk Open Gardens/Community picnic/closure of Bridge St for Community event August Bank Holiday Monday/Usk show in September seen as key drivers for such involvement.
- 5) Key issue of traffic/congestion/car parking seen as needing to be resolved via this project.
- 6) Social cohesion addressing emerging issues of anti-social behaviour and social exclusion to be addressed and at our suggestion the wider volunteer(3rd sector) base in Monmouthshire to be invited to participate as stakeholder.
- 7) Llanbadoc and Usk island included in the brief for the project.

7. Planning

- a. MCC Planning Committee Meeting
- b. Planning applications
 - Update to DM/2019/00611 The car port has been removed from this application.
- c. MCC enforcement Cases (confidential)
 - Information from MCC circulated by email on 6/6/19 1 closed case and 1 new case for the Ward.

Signature:

Date:

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8. Finance

- a. Copy of Accounts circulated by email in advance of meeting and all agreed payments made.
- b. Responsible Finance Officer Report, including review of the Accounts and spending against budget.
- c. Monmouthshire Building Society Passbook Balance **£13,954.42** confirmed and signed by the Chair.
- d. Monmouthshire Building Society Awaiting details of more competitive account – Hilary Jones and John Wright to be removed as signatories on MBS Account. **ACTION: Clerk**
- e. HSBC Bank account balance **£15,374.74** Statement 19th May to 18th June 2019. Confirmed and signed by the Chair.
- f. VAT refund submitted to HMRC for £439.74 for the period 01/04/18 – 31/03/19 Paid into HSBC Account
- g. John Wright to be removed as signatory from HSBC Account. **ACTION: Clerk**
- h. Payments
- i. Individual Councillor remuneration requests – Cllr. Peter Sutherland **£18.00**
- ii. **£25.00** Chair's allowance for June 2019
- iii. **£55.51** expenses for June 2019 (including 2nd class stamps)
- iv. Clerks salary for July including £20 processing fee payable to Playworks
- v. **£15.00** Merlin Waste
- vi. **£240.00** Morris Ground Maintenance – Emergency tree work at Llanbadoc Island Invoice 30890
- vii. **£80.00** One Voice Wales

Items i. to vii Proposed by Cllr. Peter Clarke and seconded by Cllr. Ed Winter **ACTION: Clerk**

9. Reports from Advisory Groups

- a. Procedural and Financial – Cllr Peter Clarke, Cllr Jo Storey, Cllr Ed Winter, Cllr Jenny Carpenter
- b. Environment – Cllr Ed Winter, Cllr Paula Clarke – Handover from John Wright **ACTION: Meeting date to TBC**
- c. Community Engagement – Cllr Ed Winter, Cllr Peter Sutherland, Cllr Jenny Carpenter
- d. Community Meetings and Training
 - Give Dog Fouling the Red Card including possible changes to dog waste bin emptying (correspondence from Abergavenny TC. Red bags have been ordered.- Cllr Jenny Carpenter to attend meeting on 4th July. Document circulated re dog ownership and planning advice for new developments.
 - Strong Communities – **ACTION: Cllr. Peter Sutherland** to check when next meeting is.
 - 10th June Speeding in local area meeting with Roger Hoggins, attended by Cllr Peter Sutherland – Notes below circulated by Paul Keeble MCC

Thank you for coming along today to discuss speeding concerns in Llanbadoc the summary of which and actions are:

1. Replace flashing sign at Woodside (near Glen-yr-Afon Hotel) with a SID sign funded by Cllr Clarke - MCC
2. SID's to be considered in order to improve safety concerns about speeding traffic for full length of A472 – MCC to access and if appropriate add to forward programme.
3. Community Speed Watch – LCC to make enquiries with GoSafe about setting up a scheme.
4. Speed Monitoring – MCC to make enquiries with GoSafe with regard to camera enforcement along A472.

It was agreed that the above be reviewed in 6 months time.

- **17th June** – OVW Code of Conduct Training – Attended by Cllr Ann Bowyer and Cllr Peter Sutherland
- **19th June** – Usk Town Improvement Plan attended by Cllr. Peter Clarke and Cllr. Peter Sutherland
- **26th June 2019 Clerks Council MCC.** Unfortunately LCC Clerk is unable to attend but notes and presentations circulated by Matt Phillips, Head of Law and Monitoring Officer MCC. Event attended by Cllr. Peter Clarke
- **2nd July** – Usk and Surrounding area Cluster meeting Tuesday, 2nd July in the Conference room at County Hall – Cllr Peter Clarke attended.
- **2nd July** – Our Future Wales Event, Future Generations Report 2020. 14.30 to 17.30, Ebbw Vale Works Museum. The Wellbeing of Future Generations Act requires public bodies to think about the long term impact on their decisions - Cllr Peter Sutherland attended (expenses covered under councillor remuneration)

- **2nd July** – Internal Audit Arrangements for Town and Community Councils in Wales – Webinar 6pm to 7.15pm – Attended by Cllr. Jenny Carpenter, to discuss with clerk.
- **18th July** The AGM and ordinary meeting of the One Voice Wales Monmouthshire/Newport Area Committee will take place at 7pm on Thursday 18th July 2019 in the Library, Sessions House, Maryport Street, Usk. Nominations for Chair/Vice Chair to be submitted by 12th July. **ACTION: Cllr. Jo Storey and Cllr. Ann Bowyer** to attend.

10. Matters to be considered for the next agenda (at the discretion of the Chairman)

Go Safe Team out to Llanbadoc – **ACTION: Cllr. Peter Sutherland**

11. Date of next meeting – Wednesday 4th September 2019 6.30pm **NO MEETING IN AUGUST 2019** (any important business arising will be conducted by email or an extra ordinary meeting will be called).

Oliver Beaumont, Clerk (Proper Officer) RFO, Llanbadoc Community Council

There being no further business the meeting closed at 20.24