

Llanbadoc Community Council – Meeting AGENDA

Dear Councillor

You are hereby summoned to attend the Ordinary Meeting of Llanbadoc Community Council to be held at County Hall, Usk on **Wednesday 3rd July 6.30pm**, for the purpose of transacting the following business.

Yours faithfully, Olivia Beaumont CLERK

Members are reminded that they attend this meeting under the provision of the Community Council's Code of Conduct. Members of the public are invited to address the Community Council. 15 minutes in total is allocated for item 3.

Invited guests:

Elen Statham SEWRIGS (South East Wales Regionally Important Geological Group), part of Geo-conservation Wales. County Cllr. Val Smith and Andrew Jones MCC Development Management Area Manager

1. Apologies for absence: none received

2. Declaration of interest from members:

- i. Cllr Peter Clarke (planning matters) has previously declared a prejudicial interest in this item under the member's code of conduct due to his position on the Planning Committee of Monmouthshire County Council.

3. Meeting adjourned: Guests and members of the Public invited to speak: 15 minutes in total is set aside for any members of the public wishing to address the Council

Report by Cllr Val Smith relating to local issues - .To provide update on litter around Coleg Gwent as agreed at previous LCC meetings.

4. Adoption of Minutes

Chair to move to approve minutes of LCC Ordinary meeting held on Wednesday 5th June 2019.

5. Matters Arising from the Minutes/Current Business

- a. The Beaufort Arms Monkswood
- b. Llanbadoc Ward and Glascoed Ward Community Council vacancies
- c. Llanbadoc Island Project – Confirmation that Application for Funding has been received by Wales Government. Mark Langley to provide key for gate lock – RECEIVED
- d. Glascoed Woodland Volunteer Group
- e. Ramblers funding application – Tools and walk leaflets. Confirmation that our application for Tools Funding has been received by Ramblers Assoc.
- f. Andy Karren of Gwent Wildlife Trust completed the survey on 30th April, met by woodland volunteer – Judith Hopkins – Awaiting report.
- g. Llanbadoc Community Council Annual Plan
- h. Llanbadoc Island Boundary with adjoining land owned by Mr Robin Williams – Awaiting responses from Everett, Tomlin Lloyd and Pratt Solicitors and Natural Resources Wales. Mr Williams has been advised of recent fallen tree on his side of the brook at Llanbadoc.
- i. School Road Glascoed. Boundary with Yew Tree Farm clearance of land owned by LCC.
- j. Review Financial Control Document – Cllr Jenny Carpenter
- k. Review Standing Orders – Cllr Jenny Carpenter
- l. Review Complaints Procedure – Cllr Paula Clarke
- m. Review Welsh Language Policy – Cllr Ann Bowyer

6. Matters arising from recent correspondence / new business

- a. 7 Basic Online Training Modules from OVW - Code of Conduct, Council as an Employer, Diversity and Inclusion, Health and Safety, Induction, Local Government Finance and Understanding the law.
- b. Missing lock at Glascoed Commons – MCC to provide replacement.
- c. 19th June 10.00-12.30 Meeting Usk Town Centre with Woodside Improvement Master Plan Inception meeting. Cllr Peter Sutherland and Cllr Peter Clarke attended. A very positive meeting. Notes circulated by email 19th June 2019.

7. Planning

- a. MCC Planning Committee Meeting
- b. Planning applications
Update to DM/2019/00611 The car port has been removed from this application.
- c. MCC enforcement Cases (confidential)
Information from MCC circulated by email on 6/6/19 1 closed case and 1 new case for the Ward.
Update from Andrew Jones MCC Development Management Area Manager

8. Finance

- a. Copy of Accounts circulated by email in advance of meeting and all agreed payments made.
- b. Responsible Finance Officer Report, including review of the Accounts and spending against budget.
- c. Monmouthshire Building Society Passbook Balance £13,954.42 to be confirmed and signed by the Chair.
- d. Monmouthshire Building Society Awaiting details of more competitive account – Hilary Jones and John Wright to be removed as signatories.
- e. HSBC Bank account balance – *Awaiting Statement 19th May to 18th June* – to be confirmed and signed by the Chair.
- f. VAT refund submitted to HMRC for £439.74 for the period 01/04/18 – 31/03/19 to HSBC account awaiting receipt
- g. John Wright to be removed as signatory from HSBC Account.
- h. Payments
- i. Individual Councillor remuneration requests
- ii. **£25.00** Chair's allowance for June 2019
- iii. **£55.51** expenses for June 2019 (including 2nd class stamps)
- iv. Clerks salary for May including £20 processing fee payable to Playworks
- v. **£15.00** Merlin Waste - *Awaiting Invoice*
- vi. **£240.00** Morris Ground Maintenance – Emergency tree work at Llanbadoc Island Invoice 30890

9. Reports from Advisory Groups

- a. Procedural and Financial – Cllr Peter Clarke, Cllr Jo Storey, Cllr Ed Winter, Cllr Jenny Carpenter
- b. Environment – Cllr Ed Winter, Cllr Paula Clarke – Handover from John Wright
- c. Community Engagement – Cllr Ed Winter, Cllr Peter Sutherland, Cllr Jenny Carpenter
- d. Community Meetings and Training
 - Give Dog Fouling the Red Card including possible changes to dog waste bin emptying (correspondence from Abergavenny TC. Red bags have been ordered.
 - Strong Communities
 - 10th June Speeding in local area meeting with Roger Hoggins, attended by Cllr Peter Sutherland – Notes circulated by Paul Keeble MCC

Thank you for coming along today to discuss speeding concerns in Llanbadoc the summary of which and actions are:

1. Replace flashing sign at Woodside (near Glen-yr-Afon Hotel) with a SID sign funded by Cllr Clarke - MCC
2. SID's to be considered in order to improve safety concerns about speeding traffic for full length of A472 – MCC to access and if appropriate add to forward programme.
3. Community Speed Watch – LCC to make enquiries with GoSafe about setting up a scheme.
4. Speed Monitoring – MCC to make enquiries with GoSafe with regard to camera enforcement along A472.

It was agreed that the above be reviewed in 6 months time.

- **17th June** –OVW Code of Conduct Training – Attended by Cllr Ann Bowyer and Cllr Peter Sutherland
- **26th June 2019 Clerks Council MCC.** Unfortunately LCC Clerk is unable to attend but notes and presentations will be circulated by Matt Phillips, Head of Law and Monitoring Officer MCC
- **2nd July** – The next Usk and surrounding area Cluster meeting will be held at 6pm on Tuesday, 2nd July in the Conference room at County Hall – Cllr Paula Clarke and Cllr Peter Clarke to attend.
- **2nd July** – Our Future Wales Event, Future Generations Report 2020. 14.30 to 17.30, Ebbw Vale Works Museum. The Wellbeing of Future Generations Act requires public bodies to think about the long term impact on their decisions - Cllr Peter Sutherland to attend (expenses agreed JC)
- **2nd July** – Internal Audit Arrangements for Town and Community Councils in Wales – Webinar 6pm to 7.15pm (we have registered)
- **18th July** The AGM and ordinary meeting of the One Voice Wales Monmouthshire/Newport Area Committee will take place at 7pm on Thursday 18th July 2019 in the Library, Sessions House, Maryport Street, Usk. Nominations for Chair/Vice Chair to be submitted by 12th July

10. Matters to be considered for the next agenda (at the discretion of the Chairman)

11. Date of next meeting – Wednesday 4th September 2019 6.30pm **NO MEETING IN AUGUST 2019** (any important business arising will be conducted by email or an extra ordinary meeting will be called).

Oliver Beaumont, Clerk (Proper Officer) RFO, Llanbadoc Community Council