

Llanbadoc Community Council – Meeting AGENDA

Dear Councillor,

You are hereby summoned to attend the Ordinary Meeting of Llanbadoc Community Council to be held at County Hall, Usk on **Wednesday 5th June 6.30pm**, for the purpose of transacting the following business.

Yours faithfully, Olivia Beaumont CLERK

Members are reminded that they attend this meeting under the provisions of the Community Council's Code of Conduct. Members of the public are invited to address the Community Council. 15 minutes in total is allocated for Item 3.

Invited guests:

County Councillor Val Smith, Oliver Wicks (Ramblers)

1. Apologies for absence: none received

2. Declarations of interest from members:

- Cllr. Peter Clarke (Planning Matters) has previously declared a prejudicial interest in this item under the member's code of conduct, due to his position on the Planning Committee of Monmouthshire County Council.
- Cllr. John Wright – Planning Applications DM/2019/00235 and DM/2019/00236

3. Meeting adjourned: Guests and members of the public invited to speak: 15 minutes in total is set aside for any members of the public wishing to address the Council.

Report by Cllr. Val Smith – To provide update on litter around Coleg Gwent as agreed at previous LCC meeting

4. Adoption of Minutes:

Chair to move to approve minutes of LCC AGM held on Wednesday 1st May 2019

Chair to move to approve minutes of LCC Ordinary meeting held on Wednesday 1st May 2019

5. Matters Arising from the Minutes / Current Business:

- a. Beaufort Arms, Monkswood
- b. Llanbadoc Island - National Lottery Grant and response to tenders
- c. Llanbadoc Ward and Glascoed Wards Community Councillor vacancies
- d. Glascoed Woodland Volunteer Group – Request for funding for equipment £250.27, tree at Pantau bushes
- e. Andy Karren of Gwent Wildlife Trust completed survey of Twyn y Cryn on 30th April, met by Woodland Volunteer - Judith Hopkins
- f. Llanbadoc Community Council Annual Plan – Report by Cllr. Peter Sutherland
- g. Funding available from Ramblers / re-write of walk 5
- h. Revised quote for Grounds Maintenance 2019/2020 from MCC accepted £588.16.
- i. Llanbadoc Island Boundary with adjoining land owned by Mr Robin Williams - Awaiting responses from Everett, Tomlin, Lloyd and Pratt solicitors and Natural Resources Wales. – Cllr. Paula Clarke and Cllr. John Wright
- j. Return of Declaration of Interest forms – Cllr. Peter Clarke
- k. List of training completed
- l. Ellen Wharton - Re: Geological sites in Llanbadoc. Attending LCC meeting in July – short presentation

6. Matters arising from recent correspondence / New Business

- a. Update LCC Financial Control document and review with LCC Standing orders – Financial management and governance of Town and Community Councils p42-44 email 10/04. Areas of External Audit 2019/2020.
- b. Dog Waste bin collections meeting hosted by Abergavenny Town Council – Representation from LCC not required.
- c. Changes to access to Monmouthshire Household waste recycling centres from 1st June 2019
- d. LCC Monthly meetings – Is there a need for meetings in August and December? Jan 2020 meeting falls on New Years Day, diarise for following Wednesday.
- e. Acknowledgement of donation of £500.00 from Nick and Maria Davis, Usk Vale Poultry Ltd, clerk contacted OVW, chair to send thank you on behalf of Council.
- f. Model Local Resolution Protocol for Community and Town Councils – One Voice Wales

7. Planning

a. MCC Planning Committee Meeting

b. Planning Applications

DM/2019/00563 – No objections noted from 5 Councillors, response submitted to MCC on 13/05

DM/2019/00235 – Re consultation, no further comments noted from LCC – passed deadline on 16/05

DM/2019/00236 – Re consultation, no further comments noted from LCC – passed deadline on 16/05

DM/2019/00611 – Extension for comments approved - Extension and alterations with associated works, and new carport.

Location: Greenways 1 Church Lane Glascoed Pontypool Monmouthshire NP4 0UA

DM/2019/00627 – Single storey side extension with associated raised decking. Location: Yew Trees Glascoed Lane Glascoed Pontypool Monmouthshire NP4 0TY

DM/2019/00696 - Single storey glazed extension. Location: Little Coedcae Du Rumble Street Monkswood Usk Monmouthshire NP15 1QG

c. MCC Enforcement Cases (confidential)

Information from MCC circulated by email on 3rd May – 4 closed cases and 3 new cases in the ward.

8. Finance

- a. Copy of accounts circulated by email in advance of meeting & all agreed payments made
- b. Responsible Finance Officer Report, including review of the accounts and spending against budget
- c. Monmouthshire Building Society Passbook balance **£16,932.21** to be confirmed and signed by the chair
- d. Monmouthshire Building Society more competitive account and remove Hilary Jones as signatory.
- e. HSBC Bank Account balance **£14,935.00** - Statement 19th April to 18th May 2019 - to be confirmed and signed by the chair
- f. VAT refund submitted to HMRC for **£439.74** for the period of 010418 to 310319 – requested payment to HSBC account.
- g. Payments

i. Individual Councillor remuneration requests

ii. **£25.00** Chair's allowance for May 2019

iii. **£48.19** expenses for May 2019,

iv. Clerk Salary for May 2019 including £20 processing fee payable to Playworks

v. **£15.00** Merlin Waste (18/03 and 01/04 invoice 3602)

vi. **£1680.00** Tree surgery work in Glascoed payable to 'Tim Murray' Greenworks

vii. **£40.00** One Voice Wales Course 'Community Engagement part 2' 15th May 2019 – attended by Cllr. Paula Clarke

9. Reports from Advisory Groups

a. Procedural and Financial including DPO

Cllr. Peter Clarke, Cllr. Jo Storey, Cllr. Jenny Carpenter, Cllr. Ed Winter, Cllr. John Wright

Review Complaints procedure (05/03/14) and Welsh Language Policy (06/11/13) – Actions from AGM

b. Environment - Cllr. John Wright, Cllr. Ed Winter

c. Community Engagement - Cllr. John Wright, Cllr. Jenny Carpenter, Cllr. Ed Winter

d. Community Meetings and Training

- **15th May** in Usk - OVW Training, Module 13 on Community Engagement part 2. Cllr. Paula Clarke to attend
- Give Dog Fouling the Red Card including possible changes to dog waste bin emptying (correspondence from Abergavenny TC)
- Strong Communities
- **29th May 5pm** Speeding in local area meeting with Roger Hoggins, Cllr. Peter Sutherland and Cllr. Jo Storey
- **26th June** Town and Community Council workshop with Matt Phillips, Head of Law and Monitoring Officer, MCC – emailed on 14/05
- **17th June** – OVW Code of Conduct Training – Booked places for Cllr. Ann Bowyer and Cllr. Peter Sutherland and a provisional place for Cllr. John Wright to confirm availability.

10. Matters to be considered for the next agenda (at the discretion of the chairman)

11. Date of next meeting – Wednesday 3rd July 2019 6.30pm

Olivia Beaumont, Clerk (Proper Officer) / RFO, Llanbadoc Community Council