

# Llanbadoc Community Council – Meeting AGENDA

Dear Councillor,

You are hereby summoned to attend the Ordinary Meeting of Llanbadoc Community Council to be held at County Hall, Usk on **Wednesday 1<sup>st</sup> May 6.30pm**, for the purpose of transacting the following business.

Yours faithfully, Olivia Beaumont CLERK

Members are reminded that they attend this meeting under the provisions of the Community Council's Code of Conduct. Members of the public are invited to address the Community Council. 15 minutes in total is allocated for Item 3.

Invited guests:

**County Councillor Val Smith**

1. Apologies for absence: none received

2. Declarations of interest from members:

- Cllr. Peter Clarke (Planning Matters) has previously declared a prejudicial interest in this item under the member's code of conduct, due to his position on the Planning Committee of Monmouthshire County Council.
- Cllr. Ann Bowyer, item 5n Llanbadoc Island Boundary with adjoining land

3. Meeting adjourned: Guests and members of the public invited to speak: 15 minutes in total is set aside for any members of the public wishing to address the Council.

4. Adoption of Minutes: Chair to move to approve minutes of LCC Ordinary meeting held on Wednesday 3<sup>rd</sup> April 2019

5. Matters Arising from the Minutes / Current Business:

- a. Beaufort Arms, Monkswood
- b. Llanbadoc Island National Lottery Grant – Tender process
- c. Llanbadoc Ward and Glascoed Wards Community Councillor vacancies
- d. Tree Surgery work in Glascoed
- e. Usk and Woodside Town Improvement Plan – Tender Brief received
- f. Glascoed Woodland Volunteer Group
- g. Changes to Town and Community Councils – Proposed Annual Plan – Cllr. Peter Sutherland
- h. Funding available from Ramblers / re-write of walk 5
- i. Internal audit
- j. Geological sites in Llanbadoc – Elen Wharton, Cllr. John Wright, Cllr. Ann Bowyer
- k. Speeding in local area – Roger Hoggins, Cllr. Peter Sutherland, Cllr. Jo Storey
- l. Revised quote for Grounds Maintenance 2019/2020 from MCC
- m. Review of Freedom of Information policy – The clerk
- n. Llanbadoc Island Boundary with adjoining land owned by Mr Robin Williams - Awaiting responses from Everett, Tomlin, Lloyd and Pratt solicitors and Natural Resources Wales. – Cllr. Paula Clarke and Cllr. John Wright
- o. Return of Declaration of Interest forms
- p. Awaiting Spring Local Police Report

6. Matters arising from recent correspondence / New Business

a. Financial Management and Governance of Town and Community Councils – email 10/04, circulated on 16/04

- b. Andy Karren from the Gwent Wildlife Trust – Twyn y Cryn Survey to take place 7am to 10am 30/04/19
- c. Dog Waste bin collections – possible changes
- d. Advertising local events – Raised by Cllr. Ed Winter
- e. Ideas for Llanbadoc Island car park opening.
- f. Litter around the bus stop at the college.

## 7. Planning

- a. MCC Planning Committee Meeting
- b. Planning Applications – none received at time of publishing the agenda
- c. MCC Enforcement Cases (confidential)

## 8. Finance

- a. Copy of accounts circulated by email in advance of meeting & all agreed payments made
- b. Responsible Finance Officer Report, including review of the accounts and spending against budget
- c. Monmouthshire Building Society Passbook balance **£17,390.00** to be confirmed and signed by the chair
- d. HSBC Bank Account balance **£10,200.00** - Statement (next statement due) - to be confirmed and signed by the chair
- e. Return of cheque for £25.00 to Mr and Mrs Hayward by new occupiers of address – return to Monmouthshire BS account
- f. Payments

- i. Individual Councillor remuneration requests
- ii. **£25.00** Chair's allowance for April 2019
- iii. **£48.19** expenses for April 2019,
- iv. Clerk Salary for May 2019 including £20 processing fee payable to Playworks
- v. **£15.00** Merlin Waste (collection dates 18/02 and 04/03 – invoice 3564)
- vi. **£** Tim Murray invoice (Awaiting invoice)
- vii. **£240** Usk Valley Promotions, Invoice 330 Annual hosting charges
- viii. **£100** John Turner – Internal Auditor fee

## 9. Reports

- a. Procedural and Financial including DPO  
Cllr. Peter Clarke, Cllr. Jo Storey, Cllr. Jenny Carpenter, Cllr. Ed Winter, Cllr. John Wright
- b. Environment - Cllr. John Wright, Cllr. Ed Winter
- c. Website - Cllr. John Wright, Cllr. Jenny Carpenter, Cllr. Ed Winter
- d. Community Meetings and Training
  - OVW training session, Module 13 on Community Engagement part 2. Cllr. Paula Clarke to attend on 15<sup>th</sup> May in Usk
  - Give Dog Fouling the Red Card – Possible changes to dog waste bin emptying (correspondence from Abergavenny TC)
  - Strong Communities 18<sup>th</sup> April – no representation available
  - One Voice Wales Area Committee Meeting – Thursday 4<sup>th</sup> April

## 10. Matters to be considered for the next agenda (at the discretion of the chairman)

## 11. Date of next meetings – Wednesday 5<sup>th</sup> June 2019 6.30pm and Wednesday 3<sup>rd</sup> July 2019 6.30pm

Olivia Beaumont, Clerk (Proper Officer) / RFO, Llanbadoc Community Council