

Llanbadoc Community Council – Meeting AGENDA

Dear Councillor,

You are hereby summoned to attend the Ordinary Meeting of Llanbadoc Community Council to be held at County Hall, Usk on **Wednesday 6th March 2019 6.30pm**, for the purpose of transacting the following business.

Yours faithfully, Olivia Beaumont CLERK

Members are reminded that they attend this meeting under the provisions of the Community Council's Code of Conduct. Members of the public are invited to address the Community Council. 15 minutes in total is allocated for Item 3.

Invited guests: **County Councillor Val Smith**

1. Apologies for absence: none received

2. Declarations of interest from members:

- Cllr. Peter Clarke (Planning Matters) has previously declared a prejudicial interest in this item under the member's code of conduct, due to his position on the Planning Committee of Monmouthshire County Council.
- Cllr. John Wright Planning application DM/2019/00235

3. Meeting adjourned: Guests and members of the public invited to speak: 15 minutes in total is set aside for any members of the public wishing to address the Council.

4. Adoption of Minutes: Chair to move to approve minutes of LCC Ordinary meeting held on Wednesday 6th February 2019

5. Matters Arising from the Minutes / Current Business:

- a. Beaufort Arms, Monkswood
- b. National Lottery Grant update for Llanbadoc Island
- c. Llanbadoc Ward and Glascoed Wards Community Councillor vacancies
- d. Tree Surgery work in Glascoed
- e. Usk Town Council Survey & Usk and Woodside Town Improvement Plan
- f. Glascoed Woodland Group
- g. Changes to Town and Community Councils
- h. Civic Amenity site in Usk
- i. LDP
- j. Tree surgery work and fencing at Llanbadoc Island
- k. Loneliness and Isolation in Communities
- l. Litter pick at Llanbadoc
- m. Phone box signage
- n. Llanbadoc Church Tower roof works

6. Matters arising from recent correspondence / New Business

- a. Temporary Closure of footpath 55 & 56 Llanbadoc, Prioress Mill Lane – Extension 3
- b. Glascoed Lane – Large potholes and collapsed road edges from crossroads going west to junction with Jerusalem Lane
- c. Funding support available for joint arrangements 2019-2020 Welsh Government Email 20/02
- d. Funding available from the Ramblers

- e. Letter of Engagement Internal Auditor
- f. Annual Risk Assessment
- g. Annual Review of effectiveness of internal Audit
- h. Salt bin request for top of Rumble Street
- i. MCC Chairman's Charity Functions
- j. Commonwealth Flag Day

7. Planning

- a. MCC Planning Committee Meeting
- b. Planning Applications

Application Number: **DM/2019/00235** Description of Proposal: Householder Alterations and extension to existing barn.
Location: Hill Barn Church Lane Glascoed Pontypool Monmouthshire NP4 0UA

- c. MCC Enforcement Cases (confidential)

8. Finance

- a. Copy of accounts circulated by email in advance of meeting & all agreed payments made
- b. Responsible Finance Officer Report, including review of the accounts and spending against budget
- c. Monmouthshire Building Society Passbook balance **£18,929.10** to be confirmed and signed by the chair
- d. HSBC Bank Account balance £200.00 Statement 19th January to 18th February 2019 to be confirmed and signed by the chair
- e. Payments

- i. Individual Councillor remuneration requests
- ii. **£25.00** Chair's allowance for Feb 2019
- iii. **£44.22** Office expenses for Feb 2019, including 1st class stamps
- iv. Clerk Salary for January 2019 including £20 processing fee payable to Playworks
- v. **£50.00** Chain of office engraving
- vi. **£111.00** OVW renewal of subscription 2019-2020
- vii. **£19.99** Payment to John Wright – Resolva Xtra Tough Tree Stump killer
- vii. **£40.00** OVW Devolution of Services course 20/02/19 attended by Cllr. Ann Bowyer
- viii. Payments sent to Woodside Residents; 3 acknowledgements received, 1 pending.

9. Reports

- a. Procedural and Financial including DPO
Cllr. Peter Clarke, Cllr. Jo Storey, Cllr. Jenny Carpenter, Cllr. Ed Winter, Cllr. John Wright
Meeting Chair and Clerk - 10am 4th March – Review effectiveness of Internal audit
- b. Environment - Cllr. John Wright, Cllr. Ed Winter
- c. Website - Cllr. John Wright, Cllr. Jenny Carpenter, Cllr. Ed Winter
Commoners and Commoners Rights, article for website – JW to report / PDF of Walk 8 Leaflet Publish on LCC Website
- d. Community Meetings and Training
 - OVW training session on Module 19 - Devolution of Services / Community Asset Transfer – 20/02/19 attended by Cllr. Ann Bowyer – Report
 - OVW training session on Community Engagement part 2. 26/02/19 Pontypool 6.30-9.00 – cancelled due to no access to building. Cllr. Paula Clarke was due to attend
 - PCL meeting – 4th March 2019 2pm to 3.30pm, Prescoed – Cllr. Jenny Carpenter to attend
 - OVW training session on IT, websites and social media 07/03/19 in Usk – Clerk to attend

10. Matters to be considered for the next agenda (at the discretion of the chairman)

11. Date of next meetings – Wednesday 3rd April 2019 and Wednesday 1st May 2019 6.30pm start

Olivia Beaumont, Clerk (Proper Officer) / RFO, Llanbadoc Community Council