

Llanbadoc Community Council

Minutes of meeting of Llanbadoc Community Council held at County Hall on
Wednesday 1st August 2018 6.30pm – 8.30pm

Present: Cllr. Jenny Carpenter, Cllr. Peter Sutherland, Cllr. Peter Clarke, Cllr. John Wright, Cllr. James Lawrence, Cllr. Jo Storey and Cllr. Hilary Jones

Members of the public: County Councillor Val Smith and Paula Clarke (who was co-opted onto the council during the meeting)

1. **Apologies for absence:** Cllr. Ed Winter and Cllr. Ann Bowyer

2. **Declarations of interest from members:**

Planning Matters - Cllr. Peter Clarke has previously declared a prejudicial interest in this item under the member's code of conduct, due to his position on the Planning Committee of Monmouthshire County Council.

3. **Meeting adjourned, and members of the public invited to speak:** (time for this session is at the discretion of the chair)

County Councillor Val Smith provided an update on change of management staff at Monmouthshire County Council

Co-option on to council of Paula Clarke for Monkswood ward. Proposed by Cllr. Jenny Carpenter and seconded by Cllr. Peter Sutherland.

Paula to be issued with Declaration of Office, Code of conduct, Good Councillors Guide and set up with Community Council email address **ACTION: Clerk** Profile, contact details and photo to be provided to the clerk for publication on website and to update councillor contact list **ACTION: Paula Clarke**

4. **Adoption of Minutes:** Chair moved to approve minutes of LCC Ordinary meeting held on Wednesday 4th July 2018. Proposed by Peter Clarke and seconded by Jenny Carpenter. **ACTION: Clerk** update on website as adopted

5. **Police Report** – Police reports to now be quarterly, summer report to be received for Sept meeting, PC Peter Evans (Rhydian) confirmed attendance. Police reports only be an agenda item in the months of Sept, Dec, March, June

All police matters to be reported as they arise.

6. **Matters Arising from the Minutes / Current Business:**

a. Speeding through Monkswood – ATC survey – Data should be available shortly. **ONGOING**

b. Speeding through Llanbadoc, the double bend from Morris' of Usk to the end of the 40 mph. limit – ATC survey Data should be available shortly. Flashing signs which 'state speed of traffic' proposed by Peter Clarke. **ONGOING**

c. Councillor Vacancies: Vacancy for Monkswood – Position filled by Paula Clarke **DISCHARGED**

d. HSBC Bank account – Complex admin, review in September **ONGOING**

e. Beaufort Arms – harming visually amenity of the area – **ACTION: Clerk** Contact Andrew Jones

f. Community Litter Picking – Llanbadoc Island has had a litter pick. Equipment shared between Cllr. Ed Winter, Cllr. John Wright and Cllr. Peter Sutherland **ONGOING**

g. Bin at Glascoed – Installation in hand by Councillors John Wright and Ed Winter **ONGOING**

h. GWR Weighbridge – Starting to be dismantled today, to be relocated by GWR. **ONGOING**

i. Over hanging branches on trees between Kensington Cottage and turning up to Coed y Paen, by Llanbadoc Church – **ACTION:** with Martin Evans of MCC **ONGOING**

j. Stream and road side at Little London Bridge, Llanbadoc and Llanybi boundary – vegetation alongside and out of retaining wall **ACTION:** with MCC Highways **ONGOING**

k. Vegetation obscuring pavement between St Madoc's church and the garden Centre – cut back **DISCHARGED**

Signature:

Date:

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- l. Community walk from Llanbadoc Island – Olivia to pursue in September/October. **ACTION: Clerk** Agenda item
- m. CCTV for Usk Island Car park (PS) – Link with Item 7d. £960 quote. Raised at MCC Strong Communities. Cllr. Peter Sutherland proposed supporting. Peter Clarke, John Wright, Jo Storey also supportive in principal **ACTION: Clerk** Send an email to Rachel Rawlings, MCC to explain that LCC have been approached and as this is an area owned by MCC enquire about accessing Central Mon Area Committee funding
- n. Llanbadoc Island resurfacing – John provided an update on grant aid **ONGOING**
- o. Commoners Rights – Clerk explained information can be found in the Commons register held at County Hall and this is available to members of the public **Discharged**

7. Matters arising from recent correspondence / New Business

- a. Telephone Activation Exercise – BAE Systems Glascoed – Distributed forms **ACTION: Councillors**
- b. Monmouthshire aiming to become a plastic free county – Article published on LCC website – **ACTION: Cllr. John Wright** to display posters
- c. Llanbadoc Island - The Countryside Section will be leaving the County Council later this year along with other sections of the Council to become part of a trust called MONLife. Reviewing all commitments as part of the move. Meeting TBC after 23rd July. – Invitation to Sept meeting **ACTION: Clerk**
- d. Usk Island – Anti Social behaviour (PS) – **ACTION: Cllr. Peter Sutherland** to be raised with Police
- e. Closure of Barclays Bank in Usk (PS) – Impact on Community, raise with Barclays – MP also aware - pursuing prospect of mobile banking **ACTION: Cllr. Peter Sutherland**
- f. Post Office / Usk Hub (PS) – Impact on Community – Post office potentially in the Usk Hub. – Address concerns over post office to MCC – Bob Greenland. (cabinet member for resources) **ACTION: Clerk**
- g. Walk 6 – Circular walk comments – **ACTION:** Pathcare group to address in September
- h. Llanbadoc Noticeboard – **ACTION: Cllr. John Wright** to have a look at replacing plastic

8. Planning

- a. **MCC Planning Committee Meeting** – Awaiting agenda for August Planning Committee meeting
- b. **Report from the LCC Planning sub group** (Cllr. John Wright, Cllr. Jenny Carpenter, Cllr. Hilary Jones and Cllr. Jo Storey)

Jenny Carpenter and John Wright met on 30th July and made planning notes that were discussed at the meeting.

c. Planning Applications

DM/2018/00757 - Proposed change of use of former railway line to cycle path

The Community Council note that the first phase application has not been determined and is still being considered and that there appears to be no information with regard to the link between Glascoed (phase 1) and Usk (Phase 2).

Whilst the application is for a change of use for a section of redundant railway line to be made a cycle way/footpath, which is clearly a green and admirable proposal there are serious objections, in particular from BAE, which would seem to preclude the route as it appears to be shown, being deliverable.

Because of these concerns Llanbadoc Community Council do not feel they can make a recommendation and suggest that the application goes to planning committee in order for the concerns to be fully explored and addressed.

Llanbadoc Community Council do not wish to speak at Planning Committee as do not feel anything can be gained by this, however would hope that a satisfactory conclusion can be sought which is agreeable to all parties

ACTION: Clerk to respond to Andrew Jones

d. MCC Enforcement Cases (confidential) Requested ongoing list of cases and updates on specific cases

No response received to email sent to Andrew Jones on 05/07. The Community Council feels that the enforcement lists provided by MCC could be more consistent. When are lists completed and is there a date for sending them out? Request to provide list of open cases. **ACTION: Clerk** – send further email

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Date:

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9. Finance

- a. Copy of accounts to be circulated by email in advance of meeting and all agreed payments from the last meeting made
- b. Responsible Finance Officer Report, including review of the accounts and spending against budget
- c. Passbook balance **£17,739.87** confirmed and signed by the chair
- d. Receipts **£141.21** Western Power Distribution Wayleave payment to be deposited **ACTION: Clerk**
- e. Payments
 - i. Individual Councillor remuneration intentions for 2018/2019 requests to the clerk
 - i. **£25.00** Chair's allowance – July 2018
 - ii. **£40.20** Clerk's expenses – July 2018
 - iii. **£1,020** (including VAT) payable to 'Galboola Ltd' Llanbadoc Island Car Park resurfacing and filling of pot holes
 - iv. **£15.00** Invoice no. 3227 from Merlin Waste Dog waste collections w/c 11/06 and 25/06
 - v. **£532.29** Clerk Salary for Aug 2018 including £20 processing fee payable to Playworks
 - vi. **£60.00** Annual membership to Woodlands Trust – Family membership proposed by HJ and seconded by PS – Deferred to next meeting **ACTION: Clerk**
 - vii. **£155.94** Bin for Glascoed Crossroads

All payments with the exception on vi. Proposed by Cllr. Peter Clarke and seconded by Cllr. Jenny Carpenter **ACTION: Clerk**

10. Reports

a. (Sub-Group) **Procedural and Financial**

(Cllr. Hilary Jones, Cllr. Peter Clarke, Cllr. Jo Storey, Cllr. James Lawrence, Cllr. Jenny Carpenter, Cllr. John Wright as DPO)

- Revised Model Standing Orders issued – circulate and propose for adoption in October **ACTION: Clerk**
- GDPR – circulated
- Group due to meet in Sept to meet RFO
- Next meeting on **Monday 3rd September 4.30pm**, following planning meeting at 3pm

(Sub-Group) **Environment** (Cllr. John Wright, Cllr. Hilary Jones, Cllr. James Lawrence, Cllr. Ed Winter)

- Tree surgery completed at Jenny's bushes – anticipate invoice from Morris's of Usk £555 plus VAT and £95 plus VAT
- Morris's to supply quote for additional work on single tree

b. (Sub-Group) **Website** (Cllr. John Wright, Cllr. Jenny Carpenter, Cllr. Ed Winter and Cllr. James Lawrence)

- Commoners and commoner's rights – article to be published on website
- Walks outstanding – to be published on website

c. (Sub-Group) **GDPR** (Cllr. Hilary Jones, Cllr. John Wright, Cllr. Peter Sutherland and Cllr. Ed Winter)

General Privacy notice, Data Protection and Councillors, Consent form – HJ sent electronically. DPO report at next meeting. **ACTION: John Wright**

d. (Sub-Group) **Newsletter** (All councillors) – **Defer to next meeting**

e. (Sub-Group) **Community Event** (Cllr. Peter Sutherland, Cllr. John Wright and Cllr. Ed Winter) – Next year look at mid-summer picnic afternoon, long term view. 13/20/27th October 2018, proposed dates for Ceilidh – possible venue - Glascoed Pub £40 for hire of room. Cllr. John Wright in touch with band for availability. 10 councillors selling 10 tickets each at £8 each. Full Council not agreeable to ticket proposition. Peter Sutherland suggested meeting again with Community event group and feedback to council via email in August. **ACTION: Cllr. Peter Sutherland**

f. Community Meetings

- **19th July** – Monmouth/Newport Area One Voice Wales Committee Meeting – PS and JS in attendance, PS's report circulated on 21/07/2018. Training for the remainder of the year will be out end of August. Community transport presentation.
- **Strong Communities (PS)**
 - Usk Island - re litter bins, tables, anti-social behaviour – logged by MCC
 - Police Precept – Cllr. Peter Clarke sits on Police panel and can feedback direct to him
 - Llanbadoc Island with regard to surfacing/grant aid or any general advice
 - OVW Area Committee Meetings worth attending
- **MCC Cluster Meeting** – 12th Sept – items for the agenda to be sent to Cllr. Jenny Carpenter and Cllr. James Lawrence

Signature:

Date:

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11. Matters to be considered for the next agenda (at the discretion of the chairman)

- * Complaint about dog fouling by BAE garages – **ACTION: Clerk** Agenda for next meeting - JS
- * Commons - **ACTION: Clerk** Agenda for next meeting - JC

12. Date of next meetings – Wednesday 5th September 2018 and Wednesday 3rd October 2018 6.30pm start

There being no further business the meeting closed at 8.30pm

Olivia Beaumont, Clerk (Proper Officer) / RFO, Llanbadoc Community Council