

**Llanbadoc Community Council**

Minutes of meeting of Llanbadoc Community Council meeting held at  
County Hall, Usk on **Wednesday 4<sup>th</sup> July 2018 6.30pm – 8.30pm**

**Present:** Cllr. Jenny Carpenter, Cllr. Peter Sutherland, Cllr. Peter Clarke, Cllr. Ann Bowyer, Cllr. Jo Storey and Cllr. Ed Winter

**Members of the public:** County Councillor Val Smith

Cllr. Jenny Carpenter chaired the meeting

1. **Apologies for absence:** Cllr. John Wright, Cllr. James Lawrence and Cllr. Hilary Jones

2. **Declarations of interest from members:**

Planning Matters - Cllr. Peter Clarke has previously declared a prejudicial interest in this item under the member's code of conduct, due to his position on the Planning Committee of Monmouthshire County Council.

Cllr. Ann Bowyer declared in interested in planning application **DM/2018/00865** as a neighbouring land owner.

3. **Police Report:** Local police report for June, awaiting at time of publication of agenda – not received

4. **Meeting adjourned, and members of the public invited to speak:**

(time for this session is at the discretion of the chair)

County Councillor Val Smith provided a report to council members

5. **Adoption of Minutes:** The Chair moved to approve minutes of Llanbadoc Community Council Ordinary meeting held on Wednesday 6<sup>th</sup> June 2018. These were approved by all present and duly signed.

6. **Matters Arising from the Minutes / Current Business:**

a. Cllr. Ann Bowyer signed the 'Acceptance of Office and 'Code of Conduct' as Community Councillor for Llanbadoc ward.

b. Speeding through Monkswood – ATC survey ongoing

c. Speeding through Llanbadoc, the double bend from Morris' of Usk to the end of the 40 mph. limit – ATC survey ongoing.

d. Councillor Vacancies: Vacancy for Monkswood – Advertised, can co-opt from 4th December 2017 – ongoing

e. HSBC Bank account – HJ reported to JC that everything has been processed, the clerk to expect to receive correspondence within the next 9 days.

**Signature:**

**Date:**

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- f. Path by Beaufort Arms, pub fence broken and property in general state of disrepair. Seek advice from MCC.
- g. Litter Picking update - It was decided that a single litter picking event would not cure an ongoing litter problem and event/s would need to service all 3 wards of Monkswood, Glascoed and Llanbadoc. A more sustainable solution for the long-term litter problem would be to have regular volunteer litter pickers living within the wards who can litter pick at times that are convenient to them. A Councillor 'Litter Champion' for each ward would hold the material supplied by Monmouthshire County Council and enthruse local residents to participate in 'as much or as little' as they could, to improve their local area. Informal litter picking days could also be promoted by the ward litter champions, but this would be a localised community event of a few volunteers, supported by MCC who provide the equipment, this would not be promoted as a Llanbadoc Community Council organised event and therefore no liability.  
It was decided the ward litter champions would be:  
Monkswood – Ed Winter, Llanbadoc – Peter Sutherland, Glascoed – John Wright  
Ongoing litter problem on Usk Island – not enough bins, not collected frequently enough - write to MCC asking for more bins or more frequent collections.
- h. Community Event – Cllr. Peter Sutherland, Cllr. Ed Winter and Cllr. John Wright to form a Community Event Group and take this forward. Band and location (The Glascoed Pub) for a Ceilidh have been sourced including costs, Community Event team to discuss viability. A Community Quiz was also discussed, with the Council members initially forming a team to support a Community quiz in the area, with a view to hosting their own at a later date.
- i. Velothon – Sunday 8<sup>th</sup> July – Publicised
- j. Bin at Glascoed – To buy a replacement bin, as the bin at Glascoed Crossroads has disappeared. Proposed by PC and seconded by JC – Agreed £150 plus VAT.
- k. GWR Weighbridge – PS reported that the site is now secured, appointed GWHR has a project manager and holidays has caused delays) David Morgan has been very helpful.
- l. Llanbadoc Island – Damage noted to picnic table, but still serviceable, not to be replaced at this time.
- m. Over hanging branches on trees between Kensington Cottage and turning up to Coed y Paen, by Llanbadoc Church – Cllr. Ann Bowyer reported that nothing has been done. Notify MCC.
- n. Stream and road side at Little London Bridge – vegetation alongside and out of retaining wall – Follow up with MCC.
- o. Vegetation obscuring pavement between St Madoc's church and the garden Centre has been cut back by MCC. Noted.
- p. Walk from Llanbadoc Island – Community walk. Ongoing

## 7. Matters arising from recent correspondence / New Business

- a. Welsh Council External Audit – Outstanding Review point for LCC – Date play equipment was added to MCC asset register and insurance register. NOTED and DISCHARGED
- b. Published 'Statement of Payments' on LCC website and sent completed returns for 2016/17 and 2017/18 to Independent Remuneration Panel. – Received confirmation of receipt 19/06/18. NOTED and DISCHARGED
- c. Usk Island car park burger van CCTV – PS asked Kevin from the burger van to quote for CCTV cameras and advised to contact MCC to see if any funding available due to anti-social behaviour. AGENDA for update
- d. Raising awareness of Moncare Co-operative in Monmouthshire with Community Councils and Town Councils- NOTED and DISCHARGED
- e. MCC Grounds Maintenance contract – Glascoed common has now been cut. DISCHARGED

- f. Glascoed Common grazing – Ponies being grazed on the common with an electric fence that is on. Residents concerned. Clerk to follow up.
- g. New road signs are now installed at river bridge in Woodside – NOTED and DISCHARGED

## 8. Planning

- a. **MCC Planning Committee Meeting** – No ward applications
- b. **Report from the LCC Planning sub group** (Cllr. John Wright, Cllr. Jenny Carpenter, Cllr. Hilary Jones and Cllr. Jo Storey)
- c. **Planning Applications**

**DM/2018/00865** Proposed steel frame building to be used as storage of crops, barley, wheat, rape seed oil, hay and straw. Land adjacent to Usk Garden Centre, Llanbadoc, Usk

Vote: 3 For, 0 Against and 3 Abstain Recommend Approval

The council recommend approval in principal, however concerns over the impact on the access road. It appears this road services neighbouring properties and the potential negative impact on road of regular heavy farm vehicles is a concern.

The Community Council would like to recommend this application is taken to full planning Committee so that access issues can be further explored.

**DM/2018/00978** Proposed extension to retail space including demolition of adjacent brick retail building.

Location: Usk Garden Centre Dowlais Brook To Woodside Trading Estate Llanbadoc Usk Monmouthshire NP15 1TG

Vote: 4 For, 0 Against and 2 Abstain. Recommend Approval

- d. **MCC Enforcement Cases** (confidential) not received a list for April 2018 or June 2018

## 9. Finance

- a. Copy of accounts circulated by email in advance of meeting and all agreed payments from the last meeting made.
- b. Responsible Finance Officer Report, including review of the accounts and spending against budget
- c. Passbook balance **£18,409.38** confirmed and signed by the chair
- d. Receipts - none
- e. Payments
  - i. Individual Councillor remuneration requests
  - ii. **£25.00** Chair's allowance – June 2018 - Agreed
  - iii. **£47.16** Clerk's expenses – June 2018 (including stamps) - Agreed
  - iv. **£15.00** Invoice no. 3191 from Merlin Waste Dog waste collections w/c 14/05/2018 and 28/05/18 - Agreed

Signature:

Date:

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- v. **£532.29** Clerk Salary for July 2018 including £20 processing fee payable to Playworks - Agreed
- vi. **£40.00** One Voice Wales – Charing skills course Monday 4<sup>th</sup> June attended by Jenny Carpenter - Agreed
- vii. **£10.06** First aid Kit for Environment Group – payable to John Wright – Agreed
- viii. **£36.00** Annual membership to Gwent Wildlife Trust – Not to proceed with membership, details to be provided for Woodland Trust membership **ACTION: Clerk**

All Payments excluding item viii. proposed by PC and seconded by PS.

## 10. Reports

- a. (Sub-Group) **Procedural and Financial**  
(Cllr. Hilary Jones, Cllr. Peter Clarke, Cllr. Jo Storey, Cllr. James Lawrence, Cllr. Jenny Carpenter)
  - Amendments to Model Standing Orders. Ongoing.

- b. (Sub-Group) **Environment** (Cllr. John Wright, Cllr. Hilary Jones, Cllr. James Lawrence, Cllr. Ed Winter)

Cefn Mawr woods has been entered and paths flattened by a digger, Natural Resources Wales are investigating as overall responsibility for the area.

- c. (Sub-Group) **Website** (Cllr. John Wright, Cllr. Jenny Carpenter, Cllr. Ed Winter and Cllr. James Lawrence)

Map of commons to be added  
Change times of meeting

- d. (Sub-Group) **GDPR** (Cllr. Hilary Jones, Cllr. John Wright, Cllr. Peter Sutherland and Cllr. Ed Winter)
- e. (Sub-Group) **Newsletter** (All councillors) – meeting held on 24<sup>th</sup> May 2018, Sunday 15<sup>th</sup> July  
Reports to be submitted to clerk by email.
- f. Community Meetings
  - **11<sup>th</sup> June** - Training for Community Council and Enforcement Issues, County Hall 5pm – 8.30pm – JC to report by circulating an email
  - **13<sup>th</sup> June** - Usk Cluster meeting, 6pm, County Hall – JC and JL to report – deferred as JL to report.
  - **14<sup>th</sup> June** - Special Meeting of MCC Strong Communities Select Committee – PS reported – speeding in area and cutting of overgrowth in the area.
  - **19<sup>th</sup> July** – Monmouth/Newport Area One Voice Wales Committee Meeting – Both JS & PS to attend
  - **5<sup>th</sup> July** – MCC Community and Partnership Development Community Networking Event, Abergavenny Market 6.30pm – send apologies interested in reading minutes and involve next time.

## 11. Matters to be considered for the next agenda (at the discretion of the chairman)

NRW (send email letter of complaint), – Monmouthshire County council have cleared up the area.  
Update CCTV, Weighbridge and Strong Committees

Walks Leaflets – all up to date and routes correct and checked accessible.

Reserves presentation

UTAG application – LCC consultee?

**12. Date of next meetings** – Wednesday 1<sup>st</sup> August 2018 and Wednesday 5<sup>th</sup> September 6.30pm start – 8.30pm finish

There being no further business the meeting closed at 8.25pm

Olivia Beaumont, Clerk (Proper Officer) / RFO, Llanbadoc Community Council