

## Llanbadoc Community Council

Meeting of Llanbadoc Community Council to be held at County Hall, Usk on

**Wednesday 5<sup>th</sup> December 2018 6.30pm – 8.30pm**

Dear Councillor,

You are hereby summoned to attend the Ordinary Meeting of Llanbadoc Community Council to be held at County Hall, Usk on **Wednesday 5<sup>th</sup> December 6.30pm**, for the purpose of transacting the following business.

Yours faithfully, Olivia Beaumont CLERK

Members are reminded that they attend this meeting under the provisions of the Community Council's Code of Conduct. Members of the public are invited to address the Community Council for 15 minutes where stated in the agenda.

**Guest:** Local Neighbourhood Police, quarterly report

### 1. Apologies for absence:

**2. Declarations of interest from members:** Cllr. Peter Clarke (Planning Matters) has previously declared a prejudicial interest in this item under the member's code of conduct, due to his position on the Planning Committee of Monmouthshire County Council.

**3. Meeting adjourned, and members of the public invited to speak:** (time for this session is at the discretion of the chair)

Police Report

### 4. Adoption of Minutes:

Chair to move to approve minutes of LCC Ordinary meeting held on Wednesday 7<sup>th</sup> November 2018

### 5. Matters Arising from the Minutes / Current Business:

- a. LCC, HSBC Bank account – Balance transfer amount propose £200 and Signatures
- b. Beaufort Arms, Monkswood – Report from Cllr. Peter Clarke
- c. Llanbadoc Island resurfacing grant aid update – Andy Smith at MCC
- d. Llanbadoc Noticeboard – Perspex purchased, Ongoing maintenance
- e. Llanbadoc Island Phone box – Ongoing maintenance
- f. Llanbadoc Ward – Community Councillor vacancy advertised – Can co-opt from 28<sup>th</sup> September 2018
- g. Tender quotes for Tree Surgery to carry out works as per Broadway Tree Consultancy – 1 quote received
- h. 10<sup>th</sup> October JW notified of tree in the lower section of Twyn y Cryn, appears a risk – Judith Hopkins taped cordon up around the area & provided signage
- i. Confirm acceptance of GDPR Policy documents by individual councillors

### 6. Matters arising from recent correspondence / New Business

- a. Acceptance of Insurance quote from 14<sup>th</sup> December 2018
- b. Adoption of Budget for 2019/2020
- c. Precept request for 2019/2020
- d. The clerk and the chair to attend OVW Course - Module 6 - Local Government Finance training in The Sessions House, 43 Maryport Street, Usk. NP15 1AD on Thursday 29<sup>th</sup> November, 6.30-9.00pm. £40 per place.
- e. Dog Barking in Glascoed – Contact MCC Environmental Health
- f. Glascoed Lane – Contact MCC Highways
- g. Reported use of a firearms in Jenny's Bushes

## 7. Planning

- a. **MCC Planning Committee Meeting**
- b. **Planning Applications** No planning applications received this month
- c. **MCC Enforcement Cases** (confidential)

## 8. Finance

- a. Copy of accounts to be circulated by email in advance of meeting and all agreed payments from the last meeting made
- b. Responsible Finance Officer Report, including review of the accounts and spending against budget
- c. Passbook balance **£17,706.76** to be confirmed and signed by the chair
- d. Payments
  - i. Individual Councillor remuneration requests
  - ii. **£25.00** Chair's allowance for Nov 2018
  - iii. **£47.16** Office expenses for November 2018
  - iv. Clerk Salary for December 2018 including £20 processing fee payable to Playworks
  - v. **£15.00** Merlin Waste – October collection
  - vi. **£40.00** OVW Course – Information Management training for Cllr. John Wright as DPO
  - vii. **£257.60** Council Insurance Renewal (13<sup>th</sup> December 2018 - 14<sup>th</sup> December 2019)
  - viii. **£1220.71** MCC Grounds maintenance contract 2018/2019 (left message for Victoria Camp to query this amount as contract was not fulfilled)
  - ix. **£214.80** Wales Audit Office - External Audit
  - x. **£200** Payable to Llanbadoc Community Council to deposit into LCC HSBC Account
  - xi. Payments to Woodside Residents – Cllr. Peter Clarke to provide details

## 9. Reports

- a. **Procedural and Financial**  
(Cllr. Peter Clarke, Cllr. Jo Storey, Cllr. James Lawrence, Cllr. Jenny Carpenter, Cllr. John Wright as DPO)
- b. **Environment** (Cllr. John Wright, Cllr. James Lawrence, Cllr. Ed Winter)
- c. **Website** (Cllr. John Wright, Cllr. Jenny Carpenter, Cllr. Ed Winter and Cllr. James Lawrence)
  - Commoners and Commoners Rights, article for website – JW to report
- d. **GDPR** (Cllr. John Wright, Cllr. Peter Sutherland and Cllr. Ed Winter)
- e. Community Meetings
  - **MCC Usk Cluster Meeting** Awaiting date after postponement of last meeting

## 10. Matters to be considered for the next agenda (at the discretion of the chairman)

## 11. Date of next meetings – Wednesday 2<sup>nd</sup> January 2019 and Wednesday 6<sup>th</sup> February 2019 2018 6.30pm start

Olivia Beaumont, Clerk (Proper Officer) / RFO, Llanbadoc Community Council