

Llanbadoc Community Council

Meeting of Llanbadoc Community Council to be held at County Hall, Usk on

Wednesday 3rd October 2018 6.30pm – 8.30pm

Dear Councillor,

You are hereby summoned to attend the Ordinary Meeting of Llanbadoc Community Council to be held at County Hall, Usk on **Wednesday 3rd October 6.30pm**, for the purpose of transacting the following business.

Yours faithfully, Olivia Beaumont CLERK

Members are reminded that they attend this meeting under the provisions of the Community Council's Code of Conduct. Members of the public are invited to address the Community Council for 15 minutes where stated in the agenda.

Guests:

Tracey Thomas, MonLife, MCC's new company to delivery Tourism, Leisure, Culture and Youth services on its behalf.

Judith Hopkins, Twyn y Cryn Woodland Management Plan

1. Election of Chair

2. Election of Vice Chair

3. Apologies for absence: None received

4. Declarations of interest from members: Cllr. Peter Clarke (Planning Matters) has previously declared a prejudicial interest in this item under the member's code of conduct, due to his position on the Planning Committee of Monmouthshire County Council.

5. Meeting adjourned, and members of the public invited to speak: (time for this session is at the discretion of the chair)

- Tracey Thomas - MonLife
- Judith Hopkins - Twyn y Cryn Woodland Management Plan

6. Adoption of Minutes:

Chair to move to approve minutes of LCC Ordinary meeting held on Wednesday 5th September 2018

7. Matters Arising from the Minutes / Current Business:

- a. ATC survey, detailed results
- b. HSBC Bank account
- c. Beaufort Arms
- d. Installation of litter bin at Glascoed
- e. GWR Weighbridge
- f. Over hanging branches on trees between Kensington Cottage and turning up to Coed y Paen, by Llanbadoc Church – MCC agreed to take action
- g. Stream and road side at Little London Bridge, vegetation alongside and out of retaining wall – response received from MCC
- h. Llanbadoc Island resurfacing, grant aid update – JW and EW to meet with Andy Smith
- i. Closure of Barclays Bank in Usk
- j. Closure of Post Office in Usk
- k. Llanbadoc Noticeboard

8. Matters arising from recent correspondence / New Business

- a. Review of Community and Town Council Sector in Wales – Outline findings and recommendations (email circulated on 08/08/2018) (Being discussed by Minster Alun Davies at OVW conference 29/09/18)
- b. Llanbadoc Ward – Community Councillor vacancy advertised – Can co-opt from 28th September 2018

9. Planning

- a. **MCC Planning Committee Meeting** –
- b. **Report from the LCC Planning sub group** (Cllr. John Wright, Cllr. Jenny Carpenter and Cllr. Jo Storey)
- Section 106 Agreements – MCC asking for all town and community councils in Monmouthshire to compile registers of existing and potential community projects and aspirations in their localities. (email circulated 30/08)
- MCC Local Development Plan – Easy read delivery agreement
- c. **Planning Applications**

DM/2018/01417 – no objections (submitted to MCC), responses from PC, JC, AB, JW
DM/2018/01086

- d. **MCC Enforcement Cases** (confidential) 1 new case on August report

10. Finance

- a. Copy of accounts to be circulated by email in advance of meeting and all agreed payments from the last meeting made
- b. Responsible Finance Officer Report, including review of the accounts and spending against budget
- c. Passbook balance **£19,193.80** to be confirmed and signed by the chair
- d. Receipts **£40.00** Incorrect payee on cheque to be paid back in (not included in balance above)
- e. Payments
 - i. Individual Councillor remuneration intentions for 2018/2019 requests to the clerk
 - i. **£25.00** Chair's allowance for Sept 2018
 - ii. **£104.16** Clerk's expenses (including Woodland Trist Membership, white paper and £6.96 12x2nd class stamps) for October 2018
 - iii. **£532.29** Clerk Salary for October 2018 including £20 processing fee payable to Playworks
 - iv. **£40.00** 'Information Commissioner' Registration with Information Commissioners Office (incorrect payee from last meeting)
 - v. **£30.00** Merlin Waste – July and August collections
 - vi. **£18.00** on Postcrete (3 bags@ £6) for the path care group to install a finger post. John Wright
 - vii. **£46.70** Gift to outgoing chair

11. Reports

- a. (Sub-Group) **Procedural and Financial**
 (Cllr. Peter Clarke, Cllr. Jo Storey, Cllr. James Lawrence, Cllr. Jenny Carpenter, Cllr. John Wright as DPO)
 - Revised Model Standing Orders circulated – Proposal for adoption
- b. (Sub-Group) **Environment** (Cllr. John Wright, Cllr. James Lawrence, Cllr. Ed Winter)
 - Walk 6 (following feedback from member of the public)
 - Llanbadoc Noticeboard
 - Update on quote from Morris's for tree in Glascoed (correspondence from member of the public)
- c. (Sub-Group) **Website** (Cllr. John Wright, Cllr. Jenny Carpenter, Cllr. Ed Winter and Cllr. James Lawrence)
 - Commoners and Commoners Rights, article for website
 - Walks to be published on website
- d. (Sub-Group) **GDPR** (Cllr. John Wright, Cllr. Peter Sutherland and Cllr. Ed Winter)
 - DPO report
 - John Wright attending OVW Information Management Training on 24th October.
- e. Community Meetings
- **MCC Usk Cluster Meeting** Awaiting date after postponement of last meeting

- **OVW area meeting** 4th October 2018
- **MCC Road safety workshop** - 10.00 a.m. on 5th October 2018, Shire Hall Monmouth. (PC, AB, JW and JC can't attend)
- **BAE visit meeting** 27th September 2018
- **BAE public meeting for residents** 9th October 2018

12. Matters to be considered for the next agenda (at the discretion of the chairman)

13. Date of next meetings – Wednesday 7th November and Wednesday 5th December 6.30pm start

Olivia Beaumont, Clerk (Proper Officer) / RFO, Llanbadoc Community Council