

Llanbadoc Community Council

Meeting of Llanbadoc Community Council to be held at County Hall, Usk on

Wednesday 5th September 2018 6.30pm – 8.30pm

Dear Councillor,

You are hereby summoned to attend the Ordinary Meeting of Llanbadoc Community Council to be held at County Hall, Usk on **Wednesday 5th September 6.30pm**, for the purpose of transacting the following business.

Yours faithfully, Olivia Beaumont CLERK

Members are reminded that they attend this meeting under the provisions of the Community Council's Code of Conduct. Members of the public are invited to address the Community Council for 15 minutes where stated in the agenda.

Guests: **Rhydian Evans** PC1233 Neighbourhood Ward Manager, Monmouthshire Neighbourhood Policing Team.

Mark Langley, Head Countryside Warden and **Matthew Lewis**, Green Infrastructure and Countryside Manager from Monmouthshire County Council

1. **Apologies for absence:** None received
2. **Declarations of interest from members:** Cllr. Peter Clarke (Planning Matters) has previously declared a prejudicial interest in this item under the member's code of conduct, due to his position on the Planning Committee of Monmouthshire County Council.
3. **Meeting adjourned, and members of the public invited to speak:** (time for this session is at the discretion of the chair)
4. **Adoption of Minutes:** Chair to move to approve minutes of LCC Ordinary meeting held on Wednesday 1st August 2018
5. **Police Report** – Summer quarterly report by Rhydian Evans PC1233
6. **Matters Arising from the Minutes / Current Business:**
 - a. Speeding through Llanbadoc and Monkswood – ATC survey results
 - b. HSBC Bank account
 - c. Beaufort Arms
 - d. Community Litter Picking
 - e. Installation of litter bin at Glascoed
 - f. GWR Weighbridge
 - g. Over hanging branches on trees between Kensington Cottage and turning up to Coed y Paen, by Llanbadoc Church
 - h. Stream and road side at Little London Bridge, vegetation alongside and out of retaining wall
 - i. Community walk from Llanbadoc Island
 - j. CCTV at Usk Island Car park
 - k. Llanbadoc Island resurfacing, grant aid update
 - l. BAE systems Telephone Activation Exercise – Emergency External Plan recently revised and updated and received by Community Council. Public meeting for residents – Tuesday 9th October, 6pm County Hall. Site visit available for clerk and councillors
 - m. Llanbadoc Island and Usk Island, Anti-Social behaviour
 - n. Closure of Barclays Bank in Usk
 - o. Closure of Post Office in Usk
 - p. Llanbadoc Noticeboard
 - q. Dog Fouling by BAE Garages raised by JS
7. **Matters arising from recent correspondence / New Business**

- a. MONLife Trust – Changes for Monmouthshire Countryside Department - **Mark Langley / Matthew Lewis**
- b. Notice of conclusion of audit on behalf of Auditor General for Wales (invoice in due course)
- i. Present annual return to council – minute approval and acceptance by council
- ii. Display Notice of conclusion of Audit for 14 days
- c. Tour of Britain Cycle Race – Road Closures 2nd September 2018 – Any feedback

8. Planning

- a. **MCC Planning Committee Meeting** –
- b. **Report from the LCC Planning sub group** (Cllr. John Wright, Cllr. Jenny Carpenter, Cllr. Hilary Jones and Cllr. Jo Storey)
- MCC Revised Local Development Plan 2018-2033 Candidate sites – deadline 19th November 2018
- Section 106 Agreements – MCC asking for all town and community councils in Monmouthshire to compile registers of existing and potential community projects and aspirations in their localities. (email circulated 30/08)
- c. **Planning Applications**

DM/2018/01199 – Llandegfedd Reservoir

DM/2018/01365 (for info only)

DM/2018/01362 (for info only)

- d. **MCC Enforcement Cases** (confidential)

9. Finance

- a. Copy of accounts to be circulated by email in advance of meeting and all agreed payments from the last meeting made
- b. Responsible Finance Officer Report, including review of the accounts and spending against budget
- c. Passbook balance **£16,092.65** to be confirmed and signed by the chair
- d. Receipts **£15.60** from Welsh Government payment advice received for public consultation event (not included in balance above)
- e. Payments
 - i. Individual Councillor remuneration intentions for 2018/2019 requests to the clerk
 - ii. **£25.00** Chair's allowance for August 2018
 - iii. **£47.16** Clerk's expenses (including £6.96 12x2nd class stamps) for August 2018
 - iv. **£35.00** Reissue unbanked Monmouthshire Building Society cheque originally issued on 07/10/17 recredited to LCC account. Payable to Olivia Beaumont
 - v. **£532.29** Clerk Salary for September 2018 including £20 processing fee payable to Playworks
 - vi. **£780.00** Tree Surgery work at Jenny's Bushes as quoted by Morris's of Usk £555 plus VAT and £95 plus VAT
 - vii. **£40.00** 'Information Commissioner' Registration with Information Commissioners Office

10. Reports

- a. (Sub-Group) **Procedural and Financial**
(Cllr. Hilary Jones, Cllr. Peter Clarke, Cllr. Jo Storey, Cllr. James Lawrence, Cllr. Jenny Carpenter, Cllr. John Wright as DPO)
 - Revised Model Standing Orders to be circulated – Proposal for adoption October meeting.
- b. (Sub-Group) **Environment** (Cllr. John Wright, Cllr. Hilary Jones, Cllr. James Lawrence, Cllr. Ed Winter)
 - Walk 6 (following feedback from member of the public)
 - Llanbadoc Noticeboard
 - Update on quote from Morris's for tree in Glascoed (correspondence from member of the public)
- c. (Sub-Group) **Website** (Cllr. John Wright, Cllr. Jenny Carpenter, Cllr. Ed Winter and Cllr. James Lawrence)
 - Commoners and Commoners Rights, article for website
 - Walks to be published on website
- d. (Sub-Group) **GDPR** (Cllr. Hilary Jones, Cllr. John Wright, Cllr. Peter Sutherland and Cllr. Ed Winter)
 - General Privacy notice, Data Protection and Councillors, Consent form (HJ sent electronically)

- DPO report
- John Wright requested to attend OVW Information Management Training on 24th October.
- Implications of CCTV
- e. (Sub-Group) **Newsletter** (All councillors)
- f. (Sub-Group) **Community Event** (Cllr. Peter Sutherland, Cllr. John Wright and Cllr. Ed Winter)
- g. Community Meetings
- **Usk Town Council meeting** 13/08
- **MCC Strong Communities**
- **MCC Cluster Meeting** 12/09
- **BAE Public Meeting for residents** 9/10

11. **Matters to be considered for the next agenda** (at the discretion of the chairman)

12. **Date of next meetings** –Wednesday 3rd October 2018 and Wednesday 7th November 6.30pm start

Olivia Beaumont, Clerk (Proper Officer) / RFO, Llanbadoc Community Council