

Llanbadoc Community Council

Meeting of Llanbadoc Community Council to be held at County Hall, Usk on

Wednesday 1st August 2018 6.30pm – 8.30pm

Dear Councillor,

You are hereby summoned to attend the Ordinary Meeting of Llanbadoc Community Council to be held at County Hall, Usk on **Wednesday 1st August 6.30pm**, for the purpose of transacting the following business.

Yours faithfully, Olivia Beaumont CLERK

Members are reminded that they attend this meeting under the provisions of the Community Council's Code of Conduct. Members of the public are invited to address the Community Council for 15 minutes where stated in the agenda.

1. **Apologies for absence:** none received
2. **Declarations of interest from members:**
Planning Matters - Cllr. Peter Clarke has previously declared a prejudicial interest in this item under the member's code of conduct, due to his position on the Planning Committee of Monmouthshire County Council.
3. **Meeting adjourned, and members of the public invited to speak:** (time for this session is at the discretion of the chair)
4. **Adoption of Minutes:** Chair to move to approve minutes of LCC Ordinary meeting held on Wednesday 4th July 2018
5. **Police Report** – Police reports to now be quarterly, summer report to be received for Sept meeting, PC Evans confirmed attendance. Police reports only be an agenda item in the months of Sept, Dec, March, June
6. **Matters Arising from the Minutes / Current Business:**
 - a. Speeding through Monkswood – ATC survey
 - b. Speeding through Llanbadoc, the double bend from Morris' of Usk to the end of the 40 mph. limit – ATC survey
 - c. Councillor Vacancies: Vacancy for Monkswood – Advertised, can co-opt from 4th December 2017
 - d. HSBC Bank account
 - e. Beaufort Arms
 - f. Community Litter Picking
 - g. Bin at Glascoed
 - h. GWR Weighbridge
 - i. Over hanging branches on trees between Kensington Cottage and turning up to Coed y Paen, by Llanbadoc Church
 - j. Stream and road side at Little London Bridge – vegetation alongside and out of retaining wall
 - k. Vegetation obscuring pavement between St Madoc's church and the garden Centre
 - l. Community walk from Llanbadoc Island (JC)
 - m. CCTV for Usk Island Car park (PS)
 - n. Llanbadoc Island resurfacing – Grant aid (JW)
 - o. Commoners Rights
7. **Matters arising from recent correspondence / New Business**
 - a. Telephone Activation Exercise – BAE Systems Glascoed
 - b. Monmouthshire aiming to become a plastic free county
 - c. Llanbadoc Island - The Countryside Section will be leaving the County Council later this year along with other sections of the Council to become part of a trust called MONLife. Reviewing all commitments as part of the move. Meeting TBC after 23rd July
 - d. Usk Island – Anti Social behaviour (PS)
 - e. Closure of Barclays Bank in Usk (PS)
 - f. Post Office / Usk Hub (PS)
 - g. Walk 6 – Circular walk comments

h. Llanbadoc Noticeboard

8. Planning

- a. **MCC Planning Committee Meeting** – Awaiting agenda for August Planning Committee meeting
- b. **Report from the LCC Planning sub group** (Cllr. John Wright, Cllr. Jenny Carpenter, Cllr. Hilary Jones and Cllr. Jo Storey)
- c. **Planning Applications**

DM/2018/00757 - Proposed change of use of former railway line to cycle path

- d. **MCC Enforcement Cases** (confidential) Requested ongoing list of cases and updates on specific cases

9. Finance

- a. Copy of accounts to be circulated by email in advance of meeting and all agreed payments from the last meeting made
- b. Responsible Finance Officer Report, including review of the accounts and spending against budget
- c. Passbook balance **£17,739.87** to be confirmed and signed by the chair
- d. Receipts **£141.21** Western Power Distribution Wayleave payment (yet to be deposited)
- e. Payments
 - i. Individual Councillor remuneration intentions for 2018/2019 requests to the clerk
 - i. **£25.00** Chair's allowance – July 2018
 - ii. **£40.20** Clerk's expenses – July 2018
 - iii. **£1,020** (including VAT) payable to 'Galboola Ltd' Llanbadoc Island Car Park resurfacing and filling of pot holes
 - iv. **£15.00** Invoice no. 3227 from Merlin Waste Dog waste collections w/c 11/06 and 25/06
 - v. **£532.29** Clerk Salary for Aug 2018 including £20 processing fee payable to Playworks
 - vi. **£60.00** Annual membership to Woodlands Trust – Family membership proposed by HJ and seconded by PS
 - vii. **£155.94** Bin for Glascoed Crossroads

10. Reports

- a. (Sub-Group) **Procedural and Financial**
(Cllr. Hilary Jones, Cllr. Peter Clarke, Cllr. Jo Storey, Cllr. James Lawrence, Cllr. Jenny Carpenter, Cllr. John Wright as DPO)
 - Revised Model Standing Orders issued
(Sub-Group) **Environment** (Cllr. John Wright, Cllr. Hilary Jones, Cllr. James Lawrence, Cllr. Ed Winter)
- b. (Sub-Group) **Website** (Cllr. John Wright, Cllr. Jenny Carpenter, Cllr. Ed Winter and Cllr. James Lawrence)
- c. (Sub-Group) **GDPR** (Cllr. Hilary Jones, Cllr. John Wright, Cllr. Peter Sutherland and Cllr. Ed Winter)
General Privacy notice, Data Protection and Councillors, Consent form – HJ to send electronically. DPO report
- d. (Sub-Group) **Newsletter** (All councillors)
- e. (Sub-Group) **Community Event** (Cllr. Peter Sutherland, Cllr. John Wright and Cllr. Ed Winter)
- f. Community Meetings
- **19th July** – Monmouth/Newport Area One Voice Wales Committee Meeting – PS and JS in attendance, PS's report circulated on 21/07/2018.
- **Strong Communities** (PS)
 - Usk Island - re litter bins, tables, anti-social behaviour. (HJ)
 - Police Precept (PS)
 - Llanbadoc Island with regard to surfacing/grant aid or any general advice (JW)
 - MCC Area Committee Meetings (PS)
- **MCC Cluster Meeting** – 12th Sept – items for the agenda

11. Matters to be considered for the next agenda (at the discretion of the chairman)

12. Date of next meetings – Wednesday 5th September 2018 and Wednesday 3rd October 2018 6.30pm start

Olivia Beaumont, Clerk (Proper Officer) / RFO, Llanbadoc Community Council