

Llanbadoc Community Council

Meeting of Llanbadoc Community Council to be held at County Hall, Usk on
Wednesday 6th June 2018 6.00pm

Dear Councillor

You are hereby summoned to attend the Ordinary Meeting of Llanbadoc Community Council to be held at County Hall, Usk on Wednesday 6th June 2018 6.00pm, for the purpose of transacting the following business.

Yours faithfully, Olivia Beaumont CLERK

Members are reminded that they attend this meeting under the provisions of the Community Council's Code of Conduct. Members of the public are invited to address the Community Council for 15 minutes where stated in the agenda.

1. **Apologies for absence:** Cllr. Peter Sutherland and Cllr. Ed Winter

2. **Declarations of interest from members:**

Planning Matters - Cllr. Peter Clarke has previously declared a prejudicial interest in this item under the member's code of conduct, due to his position on the Planning Committee of Monmouthshire County Council.

3. **Police Report:**

a. Local police report – awaiting report at time of agenda publication

4. **Meeting adjourned, and members of the public invited to speak:** (time for this session is at the discretion of the chair)

5. **Adoption of Minutes:**

- a. Chair to move to approve minutes of LCC AGM meeting held on Wednesday 2nd May 2018
- b. Chair to move to approve minutes of LCC Ordinary meeting held on Wednesday 2nd May 2018

6. **Matters Arising from the Minutes / Current Business:**

- a. Appointment of Vice Chair – sign declaration of acceptance of Office
- b. Relocation of Picnic Benches at Usk Island
- c. Speeding through Monkswood – Cllr. Peter Clarke to report
- d. Speeding through Llanbadoc - The double bend from Morris' of Usk to the end of the 40 mile an hour limit
- e. Councillor Vacancies:
 - Vacancy for Monkswood – Advertised, can co-opt from 4th December 2017
 - Vacancy for Llanbadoc – Advertised, can co-opt from 7th February 2018
- f. Start times of council meetings and alternative venues if required to attract working people onto council
- g. HSBC Bank account
- h. Welsh Government – Funding support available in 2018-19 – JW to report
- i. Path by Beaufort Arms – Pub fence broken
- j. Litter Picking Event
- k. Community Event - Ceilidh
- l. Velothon – Sunday 8th July
- m. Fly tipping
- n. Removal of BAE noticeboard
- o. Removal of GWR Weighbridge – Peter Sutherland

7. **Matters arising from recent correspondence / New Business**

- a. Llanbadoc Island – Grant application update, Anti- social behaviour, damage to picnic table, concrete space for bench to include in grant application, MCC bin emptying, filling of pot holes and long-term resurfacing work of car park.
- b. Postal correspondence from MCC confirming final proposals approved by full council – Full proposals are available via the MCC website linked to the agenda for full council meeting held on 10th May.

8. Planning

- a. **MCC Planning Committee Meeting** – Awaiting agenda for June Planning Committee meeting
- b. **Report from the LCC Planning sub group**
(Cllr. John Wright, Cllr. Jenny Carpenter, Cllr. Hilary Jones and Cllr. Jo Storey)
- c. **Planning Applications**
Second extension to Temporary Closure of Footpaths 55 & 56 Llanbadoc. Prioress Mill Lane
- d. **MCC Enforcement Cases** (confidential)

9. Finance

- a. Copy of accounts to be circulated by email in advance of meeting and all agreed payments from the last meeting made
- b. Responsible Finance Officer Report, including review of the accounts and spending against budget
- c. Passbook balance **£17,523.72** to be confirmed and signed by the chair
- d. Receipts
£4510.00 Precept payment 30th April 2018
£1524.00 HMRC VAT repayment (cheque received and to be banked)
- e. Payments
 - i. Individual Councillor remuneration intentions for 2018/2019 requests to the clerk
 - i. **£25.00** Chair's allowance – May 2018
 - ii. **£55.80** Clerk's expenses – May 2018 (including refreshments of £15.60 provided at Independent review of Community and Town Council event)
 - iii. **£15.00** Invoice no. 3155 from Merlin Waste Dog waste collections w/c 16/04/18 and 30/04/18
 - iv. **£532.29** Clerk Salary for June 2018 including £20 admin fee payable to Playworks

10. Reports

- a. (Sub-Group) **Procedural and Financial**
(Cllr. Hilary Jones, Cllr. Peter Clarke, Cllr. Jo Storey, Cllr. James Lawrence, Cllr. Jenny Carpenter)
- b. (Sub-Group) **Environment** (Cllr. John Wright, Cllr. Hilary Jones, Cllr. James Lawrence, Cllr. Ed Winter)
- c. (Sub-Group) **Website** (Cllr. John Wright, Cllr. Jenny Carpenter, Cllr. Ed Winter and Cllr. James Lawrence)
- d. (Sub-Group) **GDPR** (Cllr. Hilary Jones, Cllr. John Wright, Cllr. Peter Sutherland and Cllr. Ed Winter)
- e. (Sub-Group) **Newsletter** (All councillors) – meeting held on 24th May 2018
- f. Community Meetings
 - **24th May** - LCC Pop-in Session Independent Review of Community and Town
 - **11th June** - Training for Community Council and Enforcement Issues, County Hall 5pm – 8.30pm
 - **13th June** - Usk Cluster meeting, 6pm, County Hall
 - **14th June** - Special Meeting of MCC Strong Communities Select Committee
 - One Voice Wales Area Committee Meeting

11. Matters to be considered for the next agenda (at the discretion of the chairman)

12. Date of next meetings – Wednesday 4th July 2018 and Wednesday 1st August 2018

Olivia Beaumont, Clerk (Proper Officer) / RFO, Llanbadoc Community Council