

AGENDA LLANBADOC COMMUNITY COUNCIL MEETING

Meeting of Llanbadoc Community Council to be held at County Hall, Usk on **Wednesday 7th March 2018 6.00pm**

Dear Councillor

You are hereby summoned to attend the Ordinary Meeting of Llanbadoc Community Council to be held at County Hall, Usk on Wednesday 7th March 2018 6.00pm, for the purpose of transacting the following business.

Yours faithfully, Olivia Beaumont CLERK

Members are reminded that they attend this meeting under the provisions of the Community Council's Code of Conduct. Members of the public are invited to address the Community Council for 15 minutes where stated in the agenda.

Guest Speaker: Paula Clarke, Monmouthshire County Council, Planning Applications & Enforcement Manager

1. **Apologies for absence:** Cllr. John Wright

2. **Declarations of interest from members:**

Planning Matters - **Cllr. Peter Clarke** has previously declared a prejudicial interest in this item under the member's code of conduct, due to his position on the Planning Committee of Monmouthshire County Council.

Cllr. Peter Sutherland planning **Application Number: DC/2017/01328** - Location

3. **Police Report:**

a. Local police report – Review last month's report and awaiting February report at time of agenda publication

4. **Meeting adjourned, and members of the public invited to speak:** (time for this session is at the discretion of the chair)

5. **Adoption of Minutes:** Chair to move to approve minutes of meeting held on Wednesday 7th February 2018

6. **Matters Arising from the Minutes / Current Business:**

- a. Relocation of Picnic Benches at Usk Island
- b. Replacement of picnic table at Llanbadoc Island
- c. Speeding through Monkswood
- d. Triangle of Land in Woodside
- e. Signage to replace signs at Woodside approaching Usk River Bridge, request for installation costs – Directed to Wayne Hodge, MCC on 08/02
- f. Councillor Vacancies
 - Vacancy for Monkswood – Advertised, can co-opt from 4th December 2017
 - Vacancy for Llanbadoc – Advertised, can co-opt from 7th February 2018
- g. Major Gas Works in Usk – Temporary Traffic Regulation Orders received from MCC on 15/02
- h. Responsibility for preservation of ex Railway buildings opposite Usk Island Car Park
- i. BAE Noticeboard
- j. Update on Usk Town Hamilton-Baille Report
- k. Clerk Payroll changes – Play works
- l. Opening of LCC bank account
- m. Heavy Goods Vehicles Glascoed Lane – Directed to Graham Kinsella, MCC on 08/02
- n. Resurfacing Llanbadoc Island – Directed to Mark Watkins, MCC on 08/02
- o. Commons Tree Survey Report completed – JW asked Tom Morris for a quote
- p. Code of Conduct Training Goytre Fawr Community Centre, School Lane, Penperlleni 27th Feb emailed to confirm if happening?
- q. GDPR AWARENESS FOR TOWN AND COMMUNITY COUNCILS - TUESDAY, 27TH FEBRUARY 2018 AT 6PM in the Council Chamber
- r. Community Council Newsletter JW suggests end of May/June
- s. Keep Wales Tidy - Spring Clean Cymru 1st – 4th March - JW proposed a "Litter Picking Day" for Glascoed June or July – promote in LCC Newsletter

7. Matters arising from recent correspondence / New Business

- a. OVW March training Sessions

8. Planning

- a. **MCC Planning Committee Meeting** – Agenda for Planning Committee on Tuesday, 6th March 2018, 2.00 pm
- b. **Report from the LCC Planning sub group**
- c. **Planning Applications**

Application Number: DC/2017/01328

Application Type: Planning Permission

Description of Proposal: Storage containers, caravans and trailers.

Location: Station Yard, Woodside, Usk NP15 1TJ

Note correspondence received from Usk Trail Access Group (UTAG) relating to the above application.

Application Number: DC/2018/00119

Application Type: Planning Permission

Description of Proposal: Renewal of application DC/2013/00096 (dated 22/03/2013).

Location: Area of land to the side of Monkwood Garage NP15 1QB

- d. **MCC Enforcement Cases** (confidential) 6 new cases for Llanbadoc on report 08/02/18

9. Finance

- a. Copy of accounts circulated by email in advance of meeting and all agreed payments from the last meeting made
- b. Responsible Finance Officer Report, including review of the accounts and spending against budget
- c. Passbook balance **£17,299.93** to be confirmed and signed by the chair
- d. Payments
 - i. Individual Councillor remuneration requests
 - ii. **£25.00** Chair's allowance
 - iii. **£35.00** Clerk's expenses
 - iv. **£79.99** Office 365 yearly subscription – renew on 9th March 2018
 - v. **£107.40** Invoice from MCC, Dog Waste bin at Monkwood
 - vi. **£27.12** Invoice from Merlin Waste Dog waste collections w/c 25/12, 08/01, 22/01 and 05/02
 - vii. **£105.00** One Voice Wales membership 2018/19
 - viii. **£594.96** – Invoice from MCC Grounds maintenance contract 2017 – Notified on 7/11/17 in an email from MCC to propose payment as Invoice due
 - ix. **£380** Bettina Broadway Mann, Tree Health and Safety Condition Survey – Lower Common, Glascoed
 - x. **£200** Isobel Brown, Completion of Community Council website – Awaiting invoice

10. Reports

a. (Sub-Group) Procedural and Financial

(Cllr. Hilary Jones, Cllr. Peter Clarke, Cllr. Jo Storey, Cllr. James Lawrence, Cllr. Jenny Carpenter)

- Review Effectiveness of the internal Audit
- Review the Councils system for internal financial control
- Review Audit Plan
- Review Terms of reference for the Internal Auditor
- To check that the council has carried out a risk assessment in the last 12 months

External Audit Themes 2017/2018 – One Voice Wales October 2017 Bulletin – Use of Reserves and Internal Audit - finance to group to present.

b. (Sub-Group) Environment (Cllr. John Wright, Cllr. Hilary Jones, Cllr. James Lawrence)

c. **(Sub-Group) Website** (Cllr. John Wright, Cllr. Jenny Carpenter, Cllr. Ed Winter and Cllr. James Lawrence)

- Glascoed Hoard photos

d. **Community Meetings**

- **MCC Strong Communities** – Notes attached to agenda, also meeting on Monday 26th Feb.
- **One Voice Wales** next meeting will take place at **7pm on Thursday 19th April 2018** in the Library at the Sessions House, Usk.

11. Matters to be considered for the next agenda (at the discretion of the chairman)

12. Date of next meetings – Wednesday 4th April 2018 and Wednesday 2nd May 2018

Olivia Beaumont, Clerk (Proper Officer) / RFO, Llanbadoc Community Council

Notes from Cllr. Peter Sutherland from MCC Strong Communities 15th Feb 2018

1) REVIEW OF COMMUNITY BOUNDARIES

I summarised our position along the lines previously discussed at our last Council Meeting, basically being "fobbed off" and ignored. Also suggested that this approach was at odds with statements made by MCC's Deputy Chief Executive at the last Cluster meeting where there appeared to be a willingness to listen to the views and respond re CC's and TC's. Made it clear we wanted engagement with the process and astonished that a working party was meeting without any TC or CC representation. The Chair, Cllr Platt, responded that as a Community Councillor herself she felt the process was still open and our views should be submitted. I responded that this was NOT our understanding and we looked forward to being engaged via the Working Party. Our comments noted and are now on record, no invite forthcoming but the Select Committee has no executive powers as I understand it. Cllr Val Smith was in attendance and will have heard my/our comments.

2) GLASCOED COMMON GRASS CUTTING

No response in 2 months from MCC on this issue and asked the Committee if they felt this was acceptable (murmur murmur!) Made the point that we were actually trying to help MCC but also stressed that we were refuting any liability for any issue that might arise. Despite a request to "name" the Officers responsible I said I wouldn't name them in an open public forum as they wouldn't have the opportunity to put their side of the issue but did say I would forward the email to the Committee Clerk. (Olivia would you kindly do this so it is on the central record?)

3) SPEEDING SIGNS MONKSWOOD.

Roger Hoggins was summoned by the Chair to attend and answer this query from me! Confirmed VAS signs being installed in Woodside on or about 31st March and would consider the Monkswood issue along with other priorities. On the wider issue of speeding there was an air of frustration amongst Members at the lack of progress on the issue countywide. The next meeting was in March of the working party and it was made clear that the Officers needed to start making things happen particularly in the light of some recent tragic accidents in the County, (by location, I believe, the tragic accident that affected your family Hilary was included under this heading) I didn't manage to get in the point re Communities and Partnership team for which apologies, Olivia, happy to write to Roger Hoggins on this if it would help

4) HGVs /USK TOWN/GAS MAINS REPLACEMENT

Details of the arrangements will be forwarded to Olivia. I made the point that the works start on Monday next and some knowledge of the contingency planning would be useful! Made the point about HGV's in the lanes and this was noted. Suspect wont be given priority until Usk town arrangements "settle"